



City of Bradford

Council Meeting Agenda



APRIL 11, 2023

7:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: CHRIS LUCCO

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KAREN COSTELLO-PECHT

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director	CHIP COMILLA
OECD Interim Director:	SARA ANDREWS

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES: Approve March 28th Minutes
5. DEPARTMENTAL REPORTS:
 - Mayor Riel – Police/OECD
 - Councilor Pecht-Parks
 - Councilor Lopus-DPW/Refuse
 - Councilor Pecora-DPMI
 - Councilor Proper-Fire/Ambulance
6. CORRESPONDENCE:
7. PETITION AND HEAR VISITORS:
8. OLD BUSINESS:
9. NEW BUSINESS:
 - 1) **BILL #5, ORDINANCE GENERAL FILE NO. 3255.2 “AMEND TICKET ORDINANCE**
 - 2) **BILL #6, ORDINANCE GENERAL FILE NO. 3268.1 “INTERNATIONAL PROPERTY MAINTENANCE CODE (IPMC) ORDINANCE”**

APPROVE SUBDIVISION OF LANDS OWNED BY KENNETH AND PATRICIA SCHAMING TO BE COVEYED TO ADJOINING LANDOWNERS TO EXTEND THEIR RESIDUAL LOTS: DPW

By _____

CITY COUNCIL CHAMBERS

No. 37200

Bradford, Pa. April 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby grant preliminary and final approval of the sub-division of lands owned by the decedents Kenneth and Patricia Schaming.

WHEREAS the property to be conveyed is situated on Tax Parcel number 06-026-256. Said parcel currently consists of 1.333 acres of land and will be subdivided into Lot 7- 0.161 acres and Lot 8- 0.198 acres to be conveyed to Dennis Hancock and Sheryl Lea McBreath (Lot 7) and Robin and Esther Augustine (Lot 8).

NOW THEREFORE BE IT RESOLVED that this subdivision has the approval of the McKean County Planning Commission per correspondence dated April 3rd, 2023, and the City of Bradford Planning Commission who met and approved the plans on April 4th, 2023.

APPROVE SUBDIVISION OF LANDS OWNED BY JENNIFER HARTLE TO BE CONVEYED TO MARK CLINE:

By _____

CITY COUNCIL CHAMBERS

No. 37201

Bradford, Pa. April 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby grant preliminary and final approval of the sub-division of lands owned by Kenneth and Patricia Schaming.

WHEREAS the property to be conveyed is situated on Tax Parcel number 04-004-103 and to be subdivided out 1.95 Acres (Lot 1) of land and sell it to Mark L. Cline.

NOW THEREFORE BE IT RESOLVED that this subdivision has the approval of the McKean County Planning Commission per correspondence dated April 6th, 2023 and the City of Bradford Planning Commission who met and approved the plans on April 4th, 2023.

APPROVE PAYMENT TO HUNTER TRUCK SALES & SERVICE, INC.: REFUSE

CITY COUNCIL CHAMBERS

No. 37202

Bradford, Pa. April 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,802.86 from General Fund (01) Account (427.250) to Hunter Truck Sales & Service, Inc. for repairs to the Packers.

ACCEPT QUOTE AND APPROVE PAYMENT TO WITMER: POLICE

By_____

CITY COUNCIL CHAMBERS

No. 37203

Bradford, Pa. April 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$721.00 plus freight from the General Fund (411.740) to Witmer for 20 leather radio holders.

BE IT FURTHER RESOLVED this purchase will be paid with grant funds.

ACCEPT QUOTE AND APPROVE PAYMENT TO J. A. FRISINA, INC.: A/F

By_____

CITY COUNCIL CHAMBERS

No. 37204

Bradford, Pa. April 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment of \$13,900.00 from the General Fund (409.373) for paving the parking lot behind City Hall and the Water Authority.

BE IT FURTHER RESOLVED this expense will be shared by the city and Water Authority/Sanitary Authority.

APPROVE PAYMENT TO PENNSTATE UNIVERSITY-THE EBERLY CAMPUS: FIRE

By_____

CITY COUNCIL CHAMBERS

No. 37205

Bradford, Pa. April 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$742.00 from General Fund (412.175) to PSU-The Eberly Campus for CPR/PALS/ACLS cards.

APPROVE PAYMENT TO ESO SOLUTIONS INC.: FIRE

By_____

CITY COUNCIL CHAMBERS

No. 37206

Bradford, Pa. April 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$2,707.10 from General Fund (411.318) to ESO Solutions, Inc for ER Fire – State upgrade.

**APPROVE PAYMENT TO FLEET PRIDE HEAVY DUTY PARTS & SERVICE:
REFUSE**

By _____

CITY COUNCIL CHAMBERS

No. 37207

Bradford, Pa. April 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,391.81 from General Fund Account (427.250) to FleetPride Heavy Duty Parts & Service for repairs to H1.

AUTHORIZE PERMISSION TO DISPOSE OF OUTDATED RECORDS: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37208

Bradford, Pa. April 11, 2023

RESOLVED, By the City Council of the City of Bradford, that by virtue of Resolution No. 29476, adopted by the City Council of the City of Bradford on May 12, 2009, the City of Bradford declared its intent to follow the schedules and procedures for the disposition of records as set for the in the Municipal Records Manual approved December 16, 2008; and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality; and,

WHEREAS the City of Bradford desires to dispose of records according to the Municipal Records Manual.

NOW, THEREFORE BE IT RESOLVED that the proper officers hereby authorize the City of Bradford to dispose of public records listed on the attachment to this resolution.

APPROVE PAYMENT TO ALLEGHANY WOOD MOLDINGS: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37209

Bradford, Pa. April 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Alleghany Wood Moldings in the amount of \$819.31 from the Main Street account for Moldings and other building materials for Apartment 1 at 30 Boylston St.

ACCEPT PROPOSALS FROM GRAHAM'S GREENHOUSE & LANDSCAPEING TO PROVIDE LANDSCAPING SERVICES FOR THE CITY'S DOWNTOWN STREETSCAPE AREAS, DOWNTOWN GATEWAY AREAS, VETERAN'S SQUARE, MAIN STREET TREES AND OECD FACILITIES: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37210

Bradford, Pa. April 11, 2023

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS Graham's Greenhouse & Landscaping has provided a proposal to landscaping services (including spring cleanup of planting and surrounding areas, weed prevention applications, fertilizing, mulching and plantings of annual/mums) for the City's downtown streetscape areas, downtown gateway areas, Veteran's Square, Hanley Park and OECD facilities (19 sites) in the amount of \$24,904.00.

WHEREAS Graham's Greenhouse & Landscaping has also provided a quote in the amount of \$1,850.00 to remove the tree grates, clean, apply weed killer, mulch and lightly prune the new trees on Main Street; and,

WHEREAS, the OECD Executive Director has reviewed the proposal and determined that the cost is reasonable for the amount and quality of landscaping work to be performed; and,

THEREFORE, BE IT RESOLVED that the proper officers of the City of Bradford hereby accept proposals from Graham's Greenhouse & Landscaping in the amount of \$24,904.00 for landscaping of 19 sites and \$1,850.00 for the maintenance of the trees on Main Street.

BE IT FURTHER RESOLVED that the cost of landscaping services will be paid with operational funds from the OECD's facilities accounts, City of Bradford General Fund, and contributions from other organizations.

AWARD CONTRACT TO 768-ROOF FOR THE 62 MAIN STREET ROOF REPLACEMENT PROJECT: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37211

Bradford, Pa. April 11, 2023

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS bids for the 62 Main Street Roof Replacement Project were duly advertised and opened at a public meeting on March 28, 2023; and,

WHEREAS, one bid was received from 768-ROOF, a division of 765-DECK, LLC in the amount of \$42,800.00.

WHEREAS, after a review of the bid, OECD staff recommends that the contract for the project be awarded to 768-ROOF in the amount of \$42,800.00.

NOW, THEREFORE BE IT RESOLVED, that the proper officers of the City of Bradford hereby award the contract for the 62 Main Street Roof Replacement Project to 768-ROOF and are authorized to enter into a contract with 768-ROOF for an amount not to exceed \$42,800.00.

BE IT FURTHER RESOLVED that the contract for this project is funded through the Main Street Properties account.

**ACCEPT QUOTE AND APPROVE PAYMENT FROM A-1 CONCRETE LEVELING:
OECD**

By _____

CITY COUNCIL CHAMBERS

No. 37212

Bradford, Pa. April 11, 2023

RESOLVED, that the Office of Economic and Community Development (OECD) became aware of a 30' x 30' area of concrete slab has sunk due to settlement and compaction of the subbase leading to voids under the floor in Cell C of the Chestnut Street Multi-Tenant Center.

WHEREAS, due to the potential hazard of additional floor collapsing, the OECD solicited a quote from a contractor that specializes in injecting limestone grout beneath the affected area to re-establish the concrete floor level, eliminate trip hazards and protect against future sinking of the concrete.

WHEREAS, A-1 Concrete Leveling provided a quote of \$16,500.00 to perform the concrete floor leveling repair work.

BE, IT FURTHER RESOLVED, the proper officers of the City of Bradford authorize payment in the amount of \$16,500.00 from the OECD's Chestnut Street Multi-Tenant Center account to A-1 Concrete Leveling for the specialized concrete floor repair work.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE DOCUMENTS RELATED TO THE TRANSFER OF COLLATERAL FOR A LOAN MADE TO JOHN AND CATHERINE VINELLI D/B/A ACE HARDWARE AND LUMBER OF BRADFORD, LLC: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37213

Bradford, Pa. April 11, 2023

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, in April 2019, the City of Bradford provided a loan in the amount of \$200,000 to John and Catherine Vinelli for renovations of the building at 200 West Washington Street for an Ace Hardware retail store; and,

WHEREAS the City of Bradford accepted collateral for the loan on properties located on Holley Avenue owned by John Vinelli; and,

WHEREAS John and Catherine Vinelli have requested the City to release its collateral on the Holley Avenue properties in exchange for agreeing to the City filing a mortgage lien on 200 West Washington Street, which would be secondary to a mortgage lien owned by Hamlin Bank; and,

WHEREAS, after a review of the estimated real estate value of 200 West Washington Street and the loan balance owed to Hamlin Bank, it has been determined that there is enough equity value in the property to protect the loan interests of the City of Bradford; and,

NOW, THEREFORE BE IT RESOLVED that the proper officers of the City of Bradford are authorized to execute the Holley Avenue property lien releases and file a new mortgage lien on the property located at 200 West Washington Street.

**AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE CITY DOCUMENTS
PERTAINING TO DEMOLITION AND ALL ASSOCIATED COST FOR 146 WEST
WASHINGTON STREET: A/F**

By _____

CITY COUNCIL CHAMBERS

No. 37214

Bradford, Pa. April 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers authorize the City Administrator to execute city documents pertaining to demolition and all associated cost for 146 West Washington Street.

APPROVE PAYMENT TO BRADFORD CHRYSLER DODGE JEEP RAM: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37215

Bradford, Pa. April 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$793.75 for from General Fund Account (410.375) to Bradford Chrysler Dodge Jeep Ram for vehicle maintenance.