



# City of Bradford Council Meeting Agenda



APRIL 25, 2023

7:00 P.M.

**MAYOR:** TOM RIEL

**CITY ADMINISTRATOR:** CHRIS LUCCO

**CITY SOLICITOR:** HOLLENBECK LAW OFFICE

**COUNCIL:** FRED PROPER  
TIM PECORA  
TERRY LOPUS  
KAREN COSTELLO-PECHT

**DEPARTMENT HEADS:**

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director	CHIP COMILLA
OECD Interim Director:	SARA ANDREWS

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES: Approve April 11<sup>th</sup> Minutes
5. DEPARTMENTAL REPORTS:
6. CORRESPONDENCE:
7. PETITION AND HEAR VISITORS:
8. OLD BUSINESS:
  - 1) **BILL #5, ORDINANCE GENERAL FILE NO. 3255.2 “AMEND TICKET ORDINANCE**
  - 2) **BILL #6, ORDINANCE GENERAL FILE NO. 3268.1 “INTERNATIONAL PROPERTY MAINTENANCE CODE (IPMC) ORDINANCE”**
9. NEW BUSINESS:
  - 1) **BILL #7, ORDINANCE GENERAL FILE NO. 3163.1 “AMEND AUTHORITY TO REMOVE AND IMPOUND ILLEGALLY PARKED VEHICLES”**

**AUTHORIZE A TRANSFER OF MONIES FROM THE CAPITAL RESERVE (18) K-9 ACCOUNT TO THE GENERAL FUND (01) ACCOUNT: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37216**

Bradford, Pa. \_\_\_\_\_ April 25, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of Capital Reserve (18) K-9 Account monies to the General Fund (01) Account in the amount of \$293.99 to reimburse the account for the purchase of a Dog Kennel.

**AUTHORIZE THE EXECUTION OF A SALES AGREEMENT WITH SCOTT AND MARY GUNTER TO PURCHASE A PORTION OF PARCEL NO. 01-003-204, LOCATED ON CONGRESS ST IN THE AREA OF THE FUTURE ATA MULTI-MODAL CENTER PROJECT: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37217**

Bradford, Pa. \_\_\_\_\_ April 25, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers authorize the execution of a sales agreement with Scott and Mary Gunter to purchase a portion of Parcel no. 01-003-204, located in the city, within the site of the future ATA Multi-Modal Center Project.

BE IT FURTHER RESOLVED the funding for this property acquisition will be completely paid for with Grant funds.

**APPROVE PAYMENT TO ACE HARDWARE & LUMBER: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37218**

Bradford, Pa. \_\_\_\_\_ April 25, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Ace Hardware and Lumber in the amount of \$506.39 from the Chestnut Street account for a steel door slab at Microtech Knives.

**APPROVE PAYMENT TO ACE HARDWARE & LUMBER: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37219**

Bradford, Pa. April 25, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Ace Hardware and Lumber in the amount of \$1,325.53 from the Rental Properties account for two new hot water tanks at 10 State Street and 12 Fisher Avenue.

**APPROVE PAYMENT TO NORTHWEST: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37220**

Bradford, Pa. April 25, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payments to Northwest of \$840.37 from the Habgood account for a suspension enhancement system and adjustable hitch ball mount for the 2023 Chevrolet Silverado.

FURTHERMORE, the proper officers hereby approve payment to Northwest of \$2,585.40 from the Main Street Properties account for kitchen appliances at 30 Boylston, Apt. #1.

**AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH LILA HOLDINGS LLC OF CLARION, PENNSYLVANIA TO TRANSFER PARCEL NO. 04-006-412 LOCATED ON DAVIS STREET ADJACENT TO HANLEY PARK: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37221**

Bradford, Pa. April 25, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers authorize the execution of an agreement with LILA Holdings LLC of Clarion, Pennsylvania to transfer parcel no. 04-006-412 located on Davis Street adjacent to Hanley Park.

BE IT FURTHER RESOLVED this parcel is being transferred at no cost to the City.

**AUTHORIZE THE PROPER OFFICERS TO ADVERTISE AND EXECPT BIDS FOR THE SALE OF A 2001 CHEVROLET TAHOE: DPW**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

No. 37222

Bradford, Pa. \_\_\_\_\_ April 25, 2023

**RESOLVED**, that the proper officers of the City of Bradford to advertise and except bids for the sale of a 2001 Chevrolet Tahoe.

**PERMISSION TO DISPOSE OF NON-FUNCTIONING OFFICE EQUIPMENT LOCATED AT CITY HALL: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

No. 37223

Bradford, Pa. \_\_\_\_\_ April 25, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby grant permission to dispose of non-functioning office equipment located at City Hall.

BE IT FURTHER RESOLVED that the above-mentioned equipment shall be removed from City Hall's Inventory List.

**APPROVE PAYMENT TO SEALMASTER HILLSVILLE: STREETS**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

No. 37224

Bradford, Pa. \_\_\_\_\_ April 25, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$3,852.00 from General Fund Account (430.245) to SealMaster Hillsville for street paint.

**APPROVE GRANT IN THE AMOUNT OF \$79,500.00 TO KATHY YOUNG FOR THE REHABILITATION OF 36 WALKER AVENUE: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

No. 37225

Bradford, Pa. \_\_\_\_\_ April 25, 2023

**RESOLVED**, By the City Council of the City of Bradford

WHEREAS, the City of Bradford has made housing rehabilitation funds available to City residents through its 2019 HOME and CDBG Programs; and,

WHEREAS the OECD housing rehabilitation staff recommends that HOME and CDBG funding in the amount of \$79,500.00 in the form of a housing rehabilitation grant to assist Kathy Young with the elimination of lead hazards (\$57,925.00) and the rehabilitation (\$21,575.00) of 36 Walker Avenue; and,

**Cont. 37225**

WHEREAS, upon City Council approval, Kathy Young will enter into a contract with Hennard Construction in the amount of \$79,500.00 for the lead hazard and rehabilitative work.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Bradford hereby authorizes the proper officers of the City of Bradford to enter into a Rehabilitation Grant Agreement with Kathy Young and further authorizes the OECD to make payments not to exceed \$79,500.00 to Hennard Construction upon clearance testing by the City’s Lead Based Paint Consultant and the inspection and approval of the rehabilitation work by the OECD housing rehabilitation staff and the homeowner.

**ACCEPT QUOTE FROM JEFFREY ASSOCIATES FOR BENCHES AND TRASH RECEPTACLE FOR CALLAHAN PARK: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37226**

Bradford, Pa. \_\_\_\_\_ April 25, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby accept a quote through the Costars Program and authorize payment to Jeffrey Associates in the total amount of 5,538.00 for new benches and trash receptacles to be installed as a part of the Callahan Park Recreation Improvements – Phase 1 Project.

BE IT FURTHER RESOLVED that payment for the benches and trash receptacles will be paid with CDBG, DCNR and GTRP grants.

**ACCEPT PROPOSAL AND APPROVE PAYMENT TO HANNON ENGINEERING FOR SERVICES BOLIVAR RUN STREAMBED EROSION AT CONSTITUTION AVENUE, BRADFORD: STREETS**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37227**

Bradford, Pa. \_\_\_\_\_ April 25, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers accept proposal and approve payment to Hannon Engineering, for bidding, award, and administrative services for the Bolivar Run Streambed Erosion Project. Not to exceed \$5,000.00 for services for Constitution Avenue Project.

**AUTHORIZE PERMISSION TO THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ADVERTISE TO SEEK BIDS FOR THE BOLIVAR RUN STREAMBED EROSION PROJECT AND REMEDIATION AND REPAIRS TO CONSTITUTION AVENUE: DPW**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37228**

Bradford, Pa. \_\_\_\_\_ April 25, 2023

**RESOLVED**, By the City Council of the City of Bradford to authorize permission to advertise to seek bids for the Bolivar Run Streambed Erosion Project and repairs to Constitution Ave repair and remediation project.