



City of Bradford Council Meeting Agenda



DECEMBER 13, 2022

7:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: CHRIS LUCCO

COUNCIL

MEMBERS: FRED PROPER
TIM PECORA
TERRY LOPUS
VACANT

CITY SOLICITOR: HOLLENBECK LAW OFFICE, LLP

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director	CHIP COMILLA
OECD Director:	SHANE OSCHMAN

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. MINUTES: Approve Minutes from November 22nd Council Meeting:

Mayor Riel announced that an Executive Session can and may be held anytime between now and the next City Council meeting.
An executive session was held prior to the meeting on personnel and potential litigation.

5. DEPARTMENTAL REPORTS: No reports

6. CORRESPONDENCE:

7. PETITION AND HEAR VISITORS: Lindsay Trojanowski-No Felines Left Behind

8. OLD BUSINESS:

9. NEW BUSINESS:

A. BILL #9 ORDINANCE GENERAL FILE NO. 2801.33, "Amend Solid Waste Ordinance"

B. BILL #10 ORDINANCE GENERAL FILE NO. 2954.2, "Amend Excavations and Openings Ordinance"

APPOINT KAREN COSTELLO-PECHT TO BRADFORD CITY COUNCIL: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37006

Bradford, Pa. December 13, 2022

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby appoint Karen Costello-Pecht to fill a vacancy. Karen will oversee the Parks Department.

BE IT FURTHER RESOLVED, this appointment fills an unexpired term.

APPROVE PAYMENT TO TELEFLEX: AMBULANCE

By _____

CITY COUNCIL CHAMBERS

No. 37007

Bradford, Pa. December 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$562.50 from General Fund Account (412.251) to Teleflex for ambulance supplies.

ACCEPT QUOTE AND APPROVE PAYMENT TO MOTOROLA SOLUTIONS: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37008

Bradford, Pa. December 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment not to exceed \$7,691.27 from General Fund Account (410.705) to Motorola Solutions for new Police radios and subscription.

BE IT FURTHER RESOLVED this will be paid in 2023.

APPROVE PAYMENT TO BARNHART DAVIS CO.: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 37009

Bradford, Pa. December 13, 2022

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby approve payment of \$631.94 to Barnhart Davis Co. for vehicle maintenance and repairs.

APPROVE PAYMENT TO TEAM FORCE INC: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37010

Bradford, Pa. December 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$700.00 from Capital Reserve (18) Account (410.741) to Team Force Inc. for installation of lightbar.

APPROVE PAYMENT TO CELLEBRITE, INC: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37011

Bradford, Pa. December 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$2,945.00 from General Fund (01) Account (410.706) to Cellebrite, Inc. for crime scene cell services.

AUTHORIZE TRANSFER FROM CAPITAL RESERVE (18) ACCOUNT MONIES TO THE GENERAL FUND (01): A/F

By _____

CITY COUNCIL CHAMBERS

No. 37012

Bradford, Pa. December 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of Capital Reserve (18) Account monies to General Fund (01) Account in the amount of \$170.90 for supplies at school demonstrations.

ACCEPT QUOTE AND APPROVE PAYMENT TO CAPITAL AREA COMMUNICATIONS: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 37013

Bradford, Pa. December 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment \$41,238.90 plus S/H. \$37,237.00 will come out of (411.740) account with the remaining \$4,001.90 will come from the Fire Commissioner’s Fire Company and Emergency Services Grant.

BE IT FURTHER RESOLVED the purchase of these radios will be compatible with the upgrades to the radio system by the McKean County 911 Center.

ACCEPT QUOTE AND APPROVE PAYMENT TO F.A.S.T OF THE ALLEGANY MTS. LLC.: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 37014

Bradford, Pa. _____ December 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment \$2,080.00 from General Fund Account (411.316) for preventative maintenance to Squad 1 and Tower 1.

ACCEPT QUOTE AND APPROVE PAYMENT TO DIVAL SAFETY & SUPPLIES: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 37015

Bradford, Pa. _____ December 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment of \$1,155.25 from General (01) Fund Account (411.740) to Dival Safety & Supplies annual SCBA Maintenance.

APPROVE PAYMENT TO DAX TECH ENTERPRISES: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37016

Bradford, Pa. _____ December 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby approve payment of \$2,093.70 from General Fund Account (410.238) to DAX Tech Enterprises for outdoor cameras and 10-Yr licensing for Dresser Pipeline Solutions.

BE IT FURTHER RESOLVED, this will be reimbursed by Dresser Pipeline Solutions.

APPROVE QUARTERLY 2023 ALLOCATIONS TO BRADFORD DISTRICT FLOOD CONTROL AUTHORITY: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37017

Bradford, Pa. _____ December 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve (4) quarterly payments of \$5,000.00 from General Fund Account (480.486) to the Bradford District Flood Control Authority for Quarterly 2023 allocations.

ACCEPT QUOTE AND APPROVE PAYMENT TO GENERAL CODE: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37018

Bradford, Pa. December 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment from General Fund (01) Account (480.300) in the amount of \$13,995.00

ADOPT MASTER FEE SCHEDULE FOR THE CITY OF BRADFORD: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37019

Bradford, Pa. December 13, 2022

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby adopt a Master Fee Schedule for the City of Bradford hereby setting fees for various services provided by the City of Bradford.

BE IT FURTHER RESOLVED that this fee schedule shall become effective January 1, 2023.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH QUAKER BOY, INC. FOR SPACE AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37020

Bradford, Pa. December 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease agreement with Quaker Boy, Inc. at the Robert P. Habgood Jr. Business Development Center.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE ADDENDUM WITH MARK J. HOLLENBECK: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37021

Bradford, Pa. December 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease Addendum with Mark J. Hollenbeck to revert to the original lease agreement dated July 23, 2014.

AUTHORIZE EXECUTION OF 2023 TAX ANTICIPATION LOAN IN THE AMOUNT OF \$850,000.00: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37022

Bradford, Pa. December 13, 2022

WHEREAS, the City of Bradford, of McKean County, Pennsylvania, hereinafter called the Local Government Unit, anticipates current revenues yet collected; and

WHEREAS the said Local Government Unit has inadequate funds for current expenditures; and

WHEREAS the said Local Government Unit has determined that it is necessary to borrow for the purpose of meeting current expenses by issuing a note to be repaid from said anticipated revenues; and

WHEREAS, JVB Northern Tier (Lender) has submitted to the said Local Government Unit a proposal to purchase a tax anticipation note of the Local Government Unit and the Local Government Unit desires by the adoption of this resolution to accept such proposal and authorize the issuance and sale of its tax and revenue anticipation note.

APPROVE PAYMENT TO BRADFORD TIRE CENTER LLC: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37023

Bradford, Pa. December 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,800.00 from General Fund Account (410.375) to Bradford Tire Center LLC for tires and mounting.

APPOINT DELEGATE AND ALTERNATE TO THE TAX COLLECTION COMMITTEE (TCC) FOR THE YEAR 2023 AS REQUIRED BY ACT 32 (EARNED INCOME TAX): A/F

By _____

CITY COUNCIL CHAMBERS

No. 37024

Bradford, Pa. December 13, 2022

WHEREAS Act 32§ 505 (b) requires the governing bodies of school districts, townships, boroughs, and cities to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee (TCC) representatives, for the year 2023.

RESOLVED, by the City Council of the City of Bradford that the following individuals are appointed as TCC delegates for the City of Bradford.

Primary Voting Delegate

Karen Hector, City Treasurer

Alternate Voting Delegate

Tim Pecora, Councilman (Accounts & Finance)

BE IT FURTHER RESOLVED, that if the primary voting delegate cannot be present for a TCC meeting, the alternate voting delegate shall be the representative at the TCC meeting.

NOW THEREFORE BE IT FURTHER RESOLVED, these appointments are effective immediately and shall continue until successors are appointed. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ADVERTISE FOR BID FOR ONE (1) 2023 OR LATER REAR LOAD REFUSE PACKER: REFUSE

By _____

CITY COUNCIL CHAMBERS

No. 37025

Bradford, Pa. _____ December 13, 2022 _____

RESOLVED, by the City Council of the City of Bradford that the proper officers authorize to advertise to accept sealed bids for one (1) 2023, or latest model, a Rear Load Refuse Packer in accordance with the city's specifications.

BE IT FURTHER RESOLVED, sealed bids must be submitted to the City Administrators Office by 4:00 p.m., on December 27th, 2022. Sealed bids will be opened at approximately 7:00 p.m. at that date.

ACCEPT QUOTE AND APPROVE PAYMENT TO LEXIPOL: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37026

Bradford, Pa. _____ December 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment of \$1,1852.52 from General Fund Account (410.174) to Lexipol for an online police training program.

RESCIND RESOLUTION NO. 36816 DATED AUGUST 9, 2022: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37027

Bradford, Pa. _____ December 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford that the proper officers of the City of Bradford hereby rescind Resolution No. 36816 dated August 9, 2022, authorizing the filing of a Redevelopment Assistance Capital Program Grant Application to the Pennsylvania Office of the Budget in the amount of \$1,000,000 for Bradford Regional Medical Center.

AUTHORIZE THE FILING OF A REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM GRANT APPLICATION TO THE PENNSYLVANIA OFFICE OF THE BUDGET IN THE AMOUNT OF \$1,071,250 FOR BRADFORD REGIONAL MEDICAL CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37028

Bradford, Pa. _____ December 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the City of Bradford authorizes the filing of a grant application for Redevelopment Assistance Capital Program funds with the Pennsylvania Office of the Budget, Commonwealth of Pennsylvania.

WHEREAS the City of Bradford is working with Bradford Regional Medical Center for a new roof and technological infrastructure upgrades; and,

WHEREAS Bradford Regional Medical Center has agreed to provide the match funding required for the RACP grant; and,

NOW, THEREFORE BE IT RESOLVED that the proper officers of the City of Bradford hereby authorize the submission of a Redevelopment Assistance Capital Program Grant Application in the amount of \$1,071,250 for Bradford Regional Medical Center for a new roof and technological infrastructure upgrades.

BE IT FURTHER RESOLVED, upon an invite from the Office of the Budget to submit a full application for this project, the proper officers of the City of Bradford are hereby authorized to enter into a Sub-Grant Agreement with Bradford Regional Medical Center; to execute all documents necessary for the submission of the grant application; and upon approval; are authorized to execute the grant agreement and all other documents necessary to receive RACP grant funds.

BE IT FURTHER RESOLVED, City Council approved Resolution No. 36816 on August 9, 2022, in the amount of \$1,000,000. That resolution was rescinded on December 13, 2022, as the amount of the grant increased to \$1,071,250.

APPROVE PAYMENT TO ARMOR CONSTRUCTION: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37029

Bradford, Pa. _____ December 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payments to Armor Construction in the amount of \$583.15 from the OECD's Old City Hall Account for sprinkler inspection.

APPROVE PAYMENT TO ALLIED SYSTEMS, INC.: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37030

Bradford, Pa. _____ December 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Allegheny Wood Molding, Inc. in the amount of \$845.50 from the OECD’s Habgood Center Operations Account for an installation of a backflow device and backflow testing and processing per the Bradford Water Authority.

WHEREAS the City of Bradford (OECD) is the owner of the Habgood Complex in which Allegheny Wood Molding resides.

WHEREAS, Allegheny Wood Molding contracted Allied Systems, Inc. for the backflow installation and testing.

THEREFORE, BE IT RESOLVED, that the proper officers hereby approve the reimbursement of \$845.50 to Alleghany Wood Molding.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO APPROVE A TIME EXTENTION FOR THE REIMBURSMENT AGREEMENT R18020009: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37031

Bradford, Pa. _____ December 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford hereby authorize the City of Bradford to execute time Extension for Reimbursement Agreement No. R18020009 to complete the close out of the project records for the Elm Street Bridge Replacement project. This would be extended from December 31, 2022, to February 28, 2023.

APPROVE PAYMENT TO ACE HARDWARE & LUMBER OF BRADFORD: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37032

Bradford, Pa. _____ December 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Ace Hardware & Lumber of Bradford in the amount of \$696.97 from the Rental Properties account for a water heater and supplies.

ACCEPT QUOTE AND APPROVE PAYMENT TO DATA WORKS PLUS: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37033

Bradford, Pa. _____ December 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment of \$41,370.00 from General Fund Account to Data Works Plus for cNET RMS.

APPROVE PAYMENT TO BRADFORD TIRE CENTER LLC: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 37034

Bradford, Pa. _____ December 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$859.60 from General Fund Account (430.250) to Bradford Tire Center LLC for tires and mounting.

AUTHORIZE EXECUTION OF AN AGREEMENT FOR JANITORIAL SERVICES WITH JAMES NEUBERT: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37035

Bradford, Pa. _____ December 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution of an Agreement for Janitorial Services at City Hall and the Police Station with James Neubert for the period of January 1, 2023, through December 31, 2023.