



City of Bradford Council Meeting Agenda



FEBRUARY 28, 2023

7:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: CHRIS LUCCO

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KAREN COSTELLO-PECHT

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director:	CHIP COMILLA
OECD Director:	SHANE OSCHMAN

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES: Approve Feb 14th Minutes
5. DEPARTMENTAL REPORTS: None
6. CORRESPONDENCE:
7. PETITION AND HEAR VISITORS:
8. OLD BUSINESS:
9. NEW BUSINESS:

A. Bill #2 General File 3078.235 “Amend 2023 Wage Ordinance”

B. Bill #3 General File 2999.9 “Amend Compensation of The City Treasurer”

C. Bill #4 General File 2801.36 “Amend Solid Waste Ordinance”

APPROVE SUBDIVISION OF LANDS LOCATED AT 8 WALKER AND 10 WALKER AVENUE OWNED BY JACOB STROUD FOR LOT RECONFIGURATION: DPW

By _____

CITY COUNCIL CHAMBERS

No. 37129

Bradford, Pa. February 28, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby grant approval of the lot reconfigure of lands at 8 and 10 Walker Avenue. Parcels 01-002-107 and 04-002-107.1.

BE IT FURTHER RESOLVED that the properties to be reconfigured is on Tax Parcel number 04-002-107 and 04-002-107.1, the intent is to reconfigure the lot lines of the parcels so each tax parcel has a residential dwelling on it will leave Tax Parcel 04-002-107.1 empty.

NOW THEREFORE BE IT FURTHER RESOLVED that this subdivision has the approval of the McKean County Planning Commission per correspondence dated January 30, 2023 and the City of Bradford Planning Commission who met and approved the plans on February 7th, 2023.

APPROVE SUBDIVISION OF LANDS OWNED BY DAVID AND CHRISTINE TAYLOR FOR TAX PARCEL TO BE CONVEYED: DPW

By _____

CITY COUNCIL CHAMBERS

No. 37130

Bradford, Pa. February 28, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby grant approval of Tax Parcel 03-014-427 owned by David and Christine Taylor.

BE IT FURTHER RESOLVED that the property is on Tax Parcel number 03-014-427 with the intent is to subdivide the lot to a new parcel number.

NOW THEREFORE BE IT FURTHER RESOLVED that this subdivision has the approval of the McKean County Planning Commission per correspondence dated December 16, 2022, and the City of Bradford Planning Commission who met and approved the plans on February 7th, 2023.

APPROVE SUBDIVISION OF LANDS LOCATED ON WEST WASHINGTON STREET AND PEARL STREET, LANDS OWNED BY THE GUIDANCE CENTER AND COUNTRY FAIR /PRIME REALTY II INC.: DPW

By _____

CITY COUNCIL CHAMBERS

No. 37131

Bradford, Pa. February 28, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby grant approval of subdivision of lands owned by The Guidance Center and Country Fair to be conveyed to Prime Realty II, INC.

BE IT FURTHER RESOLVED that the property that is being conveyed on Lot 1 is containing .05 acres to adjoining lot owners, Prime Realty II, Inc. with a business known as County Fair. Side lot addition and Lot Consolidation combining Lot 1 0.05 acres which is part of parcel 03-013-103.1.

NOW THEREFORE BE IT FURTHER RESOLVED that this subdivision has the approval of the McKean County Planning Commission per correspondence dated January 13, 2022, and the City of Bradford Planning Commission who met and approved the plans on February 7th, 2023.

AUTHORIZE A TRANSFER OF MONIES FROM THE AMERICAN RECOVERY PLAN ACT (05) ACCOUNT TO THE GENERAL FUND (01) ACCOUNT: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37132

Bradford, Pa. February 28, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of American Recovery Plan Act (05) Account monies to the General Fund (01) Account in the amount of \$72,886.00 to reimburse the account for the purchase of a 2023 Chevrolet Silverado for OECD.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH HMS TECHNICAL DEVELOPMENT LLC FOR THE RENTAL OF FIRST FLOOR OFFICE SPACE AT OLD CITY HALL: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37133

Bradford, Pa. February 28, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease Agreement with HMS Technical Development LLC at Old City Hall.

EXONERATE THE CITY TREASURER FROM COLLECTING CERTAIN 2023 CITY PROPERTY TAXES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37134

Bradford, Pa. _____ February 28, 2023 _____

RESOLVED, By the City Council of the City of Bradford that pursuant to a written request from the City Treasurer, dated February 21st, 2023, together with attached documentation from the County Assessment Office, the proper officers hereby exonerate the City Treasurer from collecting \$794.69 in 2023 for City Property Taxes for two (2) tax parcels, and one (1) addition in the amount of \$799.32.

APPROVE PAYMENT TO HULL ELECTRIC: DPW

By _____

CITY COUNCIL CHAMBERS

No. 37135

Bradford, Pa. _____ February 28, 2023 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Hull Electric in the amount of \$855.05 from the General (01) Fund account for the freight on light poles.

APPROVE PAYMENTS TO UNIVERSITY OF PITTSBURGH AT BRADFORD: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37136

Bradford, Pa. _____ February 28, 2023 _____

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby approve payment of \$2661.49 from General Fund Account (450.540) to the University of Pittsburgh at Bradford for the 2023 quarter charges for athletic field maintenance.

AUTHORIZE THE FILING OF THE 2023 RAISE GRANT APPLICATION, THROUGH THE U.S. DEPARTMENT OF TRANSPORTATION FOR NATIONAL INFRASTRUCTURE INVESTMENT FUNDS: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 37137

Bradford, Pa. _____ February 28, 2023 _____

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby authorize the filing of the 2023 RAISE Grant Application through the U.S. Department of Transportation, to seek funding for repairs to the failing stone wall and board walk near the Eagles Club (same side), on East Main St.

APPROVE PAYMENT TO DIVAL SAFETY & SUPPLIES: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 37138

Bradford, Pa. _____ February 28, 2023 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment of \$2,042.28 from General (01) Fund Account (411.376) to Dival Safety & Supplies for annual SCBA Maintenance.

APPROVE PAYMENT TO LYNN KOLAJA FIRE EQUIPMENT SALES, INC.: FIRE/AMBULANCE

By _____

CITY COUNCIL CHAMBERS

No. 37139

Bradford, Pa. _____ February 28, 2023 _____

RESOLVED, By the City Council of the City of Bradford the proper officers hereby approve payment to Lynn Kolaja Fire Equipment Sales, Inc. in the amount of \$2,937.79 from the General Fund (01) Account (411.700) for Power Load installation.

ACCEPT QUOTE AND APPROVE PAYMENT TO MARKL SUPPLY COMPANY, INC.: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37140

Bradford, Pa. _____ February 28, 2023 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,490.96 from General Fund Account (01) to Markl Supply Company, Inc. for police equipment.

APPROVE PAYMENT TO KANE LUMBER AND FUEL CO: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37141

Bradford, Pa. _____ February 28, 2023 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Kane Lumber and Fuel Co in the amount of \$876.44 from the Main Street account for the renovations of 30 Boylston Apt. 1.

DESIGNATE OECD STAFF ACCOUNTANT SHARON MOONAN TO SIGN CDBG AND HOME ELECTRONIC INVOICES: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37142

Bradford, Pa. February 28, 2023

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS the PA Department of Economic and Community Development (DCED) are requiring the submittal of CDBG and HOME invoices through electronic invoicing and are requiring grant recipients to designate an employee of the municipality to electronically sign CDBG and HOME invoices; and,

WHEREAS, the Office of Economic and Community Development currently processes invoices and maintains the accounting records for the City of Bradford's CDBG and HOME Programs; and,

NOW, THEREFORE BE IT RESOLVED that the proper officers of the City of Bradford designate Sharon Moonan, OECD Staff Accountant to electronically sign CDBG and HOME invoices in accordance with DCED's grant financial management requirements.

BE IT FURTHER RESOLVED that Mayor Tom Riel and Deputy Mayor Tim Pecora are authorized to sign as the certifying elected officials.

APPROVE PAYMENT TO NORTHWEST: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37143

Bradford, Pa. February 28, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Northwest in the amount of \$790.89 from the Habgood account for truck parts, supplies, and small tools for the Habgood Complex.

APPROVE PAYMENT TO NORTHWEST: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37144

Bradford, Pa. February 28, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Northwest in the amount of \$503.67 from the Main Street account for the renovation of 30 Boylston Apt. 1.

APPROVE PAYMENT TO NORTHWEST: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37145

Bradford, Pa. February 28, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Northwest in the amount of \$2,138.61 from the CMTC account for gas and a new heater for Label.com.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO APPROVE A TIME EXTENTION FOR THE REIMBURSEMENT AGREEMENT R18020009: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37146

Bradford, Pa. February 28, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford hereby authorize the City of Bradford to execute an Extension for Reimbursement Agreement No. R18020009 to complete the close out of the project records for the Elm Street Bridge Replacement project. This would be extended from February 28, 2023, to August 31, 2023.

AUTHORIZE AN AMENDMENT FOR THE CHANGE IN TITLE OF THE BRADFORD CITY CALLAHAN PARK PROJECT BRC-PRD-28-49: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37147

Bradford, Pa. February 28, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford hereby authorize an amendment for the change in title of Bradford City Callahan Park - Phase 3 to Bradford City Callahan Park – Phase 2.

WHEREAS this statement of work is actually Phase 2 of the construction for the Callahan Park site and more accurately reflects the proposed developmental work for this project.

BE IT FURTHER RESOLVED that this will be reflected in the DCNR Portal for project No. BRC-PRD-28-49.

APPROVE PAYMENT OF A FACADE IMPROVEMENT GRANT IN THE AMOUNT OF \$1,750.00 TO DEWBOI PROPERTIES LLC: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37148

Bradford, Pa. February 28, 2023

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, under the Main Street Facade Improvement Program, the City of Bradford has made state funds available for facade improvements to assist with the revitalization of the City's downtown business district; and,

WHEREAS, DewBoi Properties LLC, owner of 20 Main Street, has applied for a Main Street Facade Grant in the amount of \$1,750.00 which represents 50% or less of the total cost (\$3,500.00) for the repointing of brick on the front façade of the building.

NOW, THEREFORE, BE IT RESOLVED, that the proper officers of the City of Bradford hereby approve payment of \$1,750.00 from the OECD's Main Street Facade Improvement grant account to DewBoi Properties LLC.