



City of Bradford Council Meeting Agenda



JANUARY 24, 2023

7:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: CHRIS LUCCO

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KAREN COSTELLO-PECHT

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director	CHIP COMILLA
OECD Director:	SHANE OSCHMAN

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES: Approve January 10th Minutes
5. DEPARTMENTAL REPORTS: None
6. CORRESPONDENCE:
7. PETITION AND HEAR VISITORS:
8. OLD BUSINESS:
9. NEW BUSINESS:
 - A.) **BILL #1 ORDINANCE GENERAL FILE NO. 3231.4 “AMEND ZONING ORDINANCE” (MEMBERSHIP)**

AUTHORIZE THE EXECUTION OF A TAX COLLECTION AGREEMENT BETWEEN THE CITY OF BRADFORD AND THE BRADFORD AREA SCHOOL DISTRICT: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37077

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers do hereby authorize Mayor Tom Riel to execute and City Administrator Chris Lucco to attest the Tax Collection Agreement between the City of Bradford and the Bradford Area School District for the period of January 1, 2023, through December 31, 2023.

APPOINT TRAVIS CRAWFORD AND BRANDON PLOWMAN AS PROPERTY MAINTENANCE OFFICERS: DPMI

By _____

CITY COUNCIL CHAMBERS

No. 37078

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford, the proper officers hereby appoint Travis Crawford and Brandon Plowman as Property Maintenance Officers for the City of Bradford.

EXONERATE THE CITY TREASURER FROM COLLECTING CERTAIN 2023 CITY PROPERTY TAXES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37079

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford that pursuant to a written request from the City Treasurer, dated January 11th, 2023, together with attached documentation from the County Assessment Office, the proper officers hereby exonerate the City Treasurer from collecting \$456.15 in 2023 for City Property Taxes for two (2) tax parcels.

AUTHORIZE THE FILING OF THE 2022 ASSISTANCE TO FIREFIGHTERS GRANT APPLICATION WITH THE U.S. DEPARTMENT OF HOMELAND SECURITY'S FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA): FIRE

By _____

CITY COUNCIL CHAMBERS

No. 37080

Bradford, Pa. _____ January 24, 2023 _____

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) has grant funding available to municipalities to meet the firefighting and emergency response needs of Fire Departments, and

WHEREAS the City of Bradford desires to pursue grant funding opportunities to replace our current vehicle exhaust removal system which is 20 years old and has become a financial burden with frequent maintenance repairs.

NOW THEREFORE BE IT RESOLVED that the original cost of these projects is approximately \$119,500.00 and that there is a 95/5 split with FEMA. FEMA'S 95% cost of the project is \$113,525.00 and the city's 5% cost of project is \$5,975.00.

CERTIFICATE OF APPROPRIATENESS TO THE AREA TRANSPORTATION AUTHORITY, FOR THE PROPERTY LOCATED AT 21 EAST CORYDON ST

By _____

CITY COUNCIL CHAMBERS

No. 37081

Bradford, Pa. _____ January 24, 2023 _____

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the ATA (Area Transportation Authority) & City of Bradford.

BE IT FURTHER RESOLVED ATA (Area Transportation Authority) has been approved to erect a facility 40' x 100' section of parcel directly to the west of 21 East Corydon Street. Proposed use for Transit Center and related bus drive lanes.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review in meeting held on January 16, 2023,

**CERTIFICATE OF APPROPRIATENESS TO THE CITY OF BRADFORD, OWNER OF
11 EAST CORYDON STREET**

By _____

CITY COUNCIL CHAMBERS

No. 37082

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the City of Bradford.

BE IT FURTHER RESOLVED City of Bradford has been approved to demo 11 East Corydon Street for the future site of the ATA (Area Transportation Authority) facility.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review in meeting held on January 16, 2023.

**CERTIFICATE OF APPROPRIATENESS TO THE CITY OF BRADFORD FOR
PROPERTY LOCATED AT 22 CONGRESS STREET**

By _____

CITY COUNCIL CHAMBERS

No. 37083

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the City of Bradford.

BE IT FURTHER RESOLVED City of Bradford has been approved to demo 22 Congress Street for the future site of the ATA (Area Transportation Authority) facility.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review in meeting held on January 16, 2023.

**CERTIFICATE OF APPROPRIATENESS TO THE CITY OF BRADFORD, OWNER OF
20 CONGRESS STREET**

By_____

CITY COUNCIL CHAMBERS

No. 37084

Bradford, Pa. January 24, 2023

RESOLVED, By the proper officers of the City Council, that a Certificate of Appropriateness is hereby issued to the City of Bradford, owner of 20 Congress St.

BE IT FURTHER RESOLVED City of Bradford has been approved to demo 20 Congress Street for the future site of the ATA (Area Transportation Authority) facility.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review in meeting held on January 16, 2023.

**AUTHORIZE A TRANSFER OF CAPITAL RESERVE (18) ACCOUNT MONIES TO
THE GENERAL FUND (01) ACCOUNT: A/F**

By_____

CITY COUNCIL CHAMBERS

No. 37085

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of Capital Reserve (18) Account monies to General Fund (01) Account in the amount of \$499.99 for K-9 supplies.

APPROVE PAYMENT TO BRADFORD TIRE CENTER LLC: REFUSE

By_____

CITY COUNCIL CHAMBERS

No. 37086

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$760.42 from General Fund Account (427.250) to Bradford Tire Center LLC for tires and mounting.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO A LEASE AGREEMENT WITH KELLY DANIELS, DBA MUDDY PAWS AT 62 MAIN STREET: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37087

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that

the proper officers of the City of Bradford are hereby authorized to enter into a one-year lease renewal agreement with Kelly Daniels, d/b/a Muddy Paws for the rental of first floor space at 62 Main Street.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH MARK AND JESSICA HAVERS D/B/A HAVERS HAMMERS WRESTLING CLUB FOR SPACE AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37088

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease agreement with Mark and Jessica Havers d/b/a Havers Hammers Wrestling Club for space in Building "C" at the Robert P. Habgood Jr. Business Development Center.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH COMMUNITY LINKS FOR SPACE AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37089

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease agreement with Community Links at the Robert P. Habgood Jr. Business Development Center.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH ALLEMAN TRANSPORT AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37090

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease agreement with Alleman Transport in Building "F" at the Robert P. Habgood Jr. Business Development Center.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO DONATE \$5,000.00 TO NO FELINE LEFT BEHIND: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37091

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorize a donation to No Feline Left Behind in the amount of \$5,000.00, to assist in the stray and feral feline problems within the city of Bradford.

ACCEPT QUOTE AND APPROVE PAYMENT TO HULL ELECTRIC, INC: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37092

Bradford, Pa. January 24, 2023

RESOLVED by the City Council of the City of Bradford that the proper officers accept quote and approve payment to Hull Electric, Inc., in the amount of \$3,548.42 from the General Fund for the purchase of green light posts and globes and supplies.

REAPPOINT NORM STROTMAN TO THE BRADFORD SANITARY AUTHORITY: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37093

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby appoint Norm Strotman to the Bradford Sanitary Authority for a 5-year term set to expire on 12/31/2027.

**REAPPOINT ROBERT DOUGLAS TO THE BRADFORD CITY WATER AUTHORITY:
A/F**

By _____

CITY COUNCIL CHAMBERS

No. 37094

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby appoint Robert Douglas to the Bradford City Water Authority for a 5-year term set to expire on 12/31/2027.

**AUTHORIZE THE CITY TREASURER TO OPEN AN ACCOUNT WITH THE
PENNSYLVANIA LOCAL GOVERNMENT INVESTMENT TRUST (PLGIT) FOR
CAPITAL RESERVE FUNDS: A/F**

By _____

CITY COUNCIL CHAMBERS

No. 37095

Bradford, Pa. January 24, 2023

RESOLVED, by the City Council of the City of Bradford that the proper officers hereby authorize the City Treasurer to open a Capital Reserve Account.

NOW THEREFORE BE IT FURTHER RESOLVED that this account will be relocated to Pennsylvania Local Government Investment Trust (PLGIT).

**AUTHORIZE THE CITY TREASURER TO OPEN A CERTIFICATE OF DEPOSIT
ACCOUNT AT JUNIATA VALLEY BANK NORTHERN
TIER FOR CAPITAL RESERVE FUNDS: A/F**

By _____

CITY COUNCIL CHAMBERS

No. 37096

Bradford, Pa. January 24, 2023

RESOLVED, by the City Council of the City of Bradford that the proper officers hereby authorize the City Treasurer to open a Certificate of Deposit Account for Capital Reserve Monies at Juniata Valley Bank Northern Tier.

AUTHORIZE THE CITY OF BRADFORD TO SUBMIT A SALT CONTRACT PARTICIPATION AGREEMENT WITH THE DEPARTMENT OF GENERAL SERVICES COSTARS PROGRAM: DPW/LIQUID FUELS

By _____

CITY COUNCIL CHAMBERS

No. 37097

Bradford, Pa. _____ January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the submission of a Participation Agreement with the Department of General Services Costars Program for inclusion in Contract #6810-02, Sodium Chloride (Road Salt) for the August 2023 – July 2024 season.

APPROVE PAYMENT TO EMERLING FORD, INC.: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 37098

Bradford, Pa. _____ January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$760.64 from General Fund Account (430.250) to Emerling Ford, Inc. for repairs to S-2.

APPROVE PAYMENT TO ACE HARDWARE & LUMBER OF BRADFORD: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37099

Bradford, Pa. _____ January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Ace Hardware & Lumber of Bradford in the amount of \$1,173.94 from the Habgood account for small tools, supplies, and a new door for the Habgood complex.

APPROVE PAYMENT TO MINICH ELECTRIC: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37100

Bradford, Pa. _____ January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Minich Electric in the amount of \$5,498.29 from the Main Street Properties account for electrical work in association with apartment #1 at 30 Boylston Street.

APPROVE PURCHASE AND PAYMENT OF A 2023 CHEVROLET SILVERADO: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37101

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that the City of Bradford approves the purchase and payment of \$73,032.00 for the purchase of a 2023 Chevrolet Silverado 2500HD.

FUTHERMORE, the purchase of the 2023 Chevrolet Silverado replaces the truck approved for purchase in 2020 that was never manufactured.

BE IT FURTHER RESOLVED that the funds would come out of the proceeds from the American Rescue Plan Act Funding.

APPROVE PAYMENT TO NORTHWEST: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37102

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Northwest of \$5,380.19 from the Main Street account for the purchase of flooring and building supplies for the renovation of apartment 1 at 30 Boylston St.

APPROVE PAYMENT TO HOCKER RESIDENTIAL EXCAVATION: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37103

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Hocker Residential Excavation in the amount not to exceed \$2,000.00 from the Rental Properties account for excavation and sewer pipe replacement at 20 Howard Street.

APPROVE PAYMENT TO NORTHWEST: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37104

Bradford, Pa. January 24, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Northwest of \$892.28 from the Habgood account for the purchase of truck parts, tools, and supplies.