



City of Bradford

Council Meeting Agenda



January 25, 2022

7:00 P.M.

MAYOR: JAMES MCDONALD

CITY ADMINISTRATOR: CHRIS LUCCO

CITY SOLICITOR: HOLLENBECK & GRAFFIUS, LLP

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
TOM RIEL

DEPARTMENT HEADS:

Public Works & Parks Director:	CHIP COMILLA
Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
OECD Director:	SHANE OSCHMAN

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES:
5. DEPARTMENTAL REPORTS:
6. CORRESPONDENCE:
7. PETITION AND HEAR VISITORS:
8. OLD BUSINESS:
 - A.) **BILL #1 ORDINANCE GENERAL FILE NO. 3078.231 "AMEND ORDINANCE GENERAL FILE NO. 3078 PROVIDING FOR THE SALARIES OF VARIOUS CITY EMPLOYEES"**
9. NEW BUSINESS:

APPROVE PAYMENT OF A FACADE IMPROVEMENT GRANT IN THE AMOUNT OF \$594.56 TO ROB GAULT: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36568

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, under the Main Street Facade Improvement Program, the City of Bradford has made state funds available for facade improvements to assist with the revitalization of the City's downtown business district; and,

WHEREAS, Rob Gault, owner of Brick Oven Pizza, located at 117 Main Street, has applied for a Main Street Facade Grant in the amount of \$594.56 which represents 50% or less of the total cost (\$1,189) for the creation and installation of new signage on the storefront of 117 Main Street.

NOW, THEREFORE, BE IT RESOLVED, that the proper officers of the City of Bradford hereby approve payment of \$594.56 from the OECD's Main Street Facade Improvement grant account to Rob Gault.

APPOINT WILLIAM BLACK TO THE CITY OF BRADFORD ZONING HEARING BOARD: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36569

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby appoint William Black to the City of Bradford Zoning Hearing Board.

NOW, THEREFORE BE IT FURTHER RESOLVED, that this appointment fills the 3-year unexpired term which ends January 2025.

APPROVE PAYMENT TO BRADFORD CITY WATER AUTHORITY: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36570

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$22,313.64 from Capital Reserve (18) Fund Account (489.001) to Bradford City Water Authority.

BE IT FURTHER RESOLVED that these were funds erroneously sent to the City of Bradford from the Department of Justice intended to pay the for FCI McKean utility bills.

EXONERATE THE CITY TREASURER FROM COLLECTING CERTAIN 2021 CITY PER CAPITA TAXES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36571

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford that pursuant to a written request from the City Treasurer, dated January 12, 2022, together with attached documentation from the City Treasurers Office, the proper officers hereby exonerate the City Treasurer from collecting \$3,860.00 in 2021 City Per Capita Taxes.

BE IT FURTHER RESOLVED that \$2,815.00 will be certified to the City Solicitor for collection. After a diligent effort to collect these taxes the balance of \$1,045.00 has been deemed uncollectable by the City Treasurer.

ACCEPT QUOTE AND APPROVE PAYMENT TO ISVUS: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36572

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment of \$638.00 from Capital Reserve (18) Fund Account (410.740) to ISVUS for police equipment.

BE IT FURTHER RESOLVED this purchase will be made using donated funds.

APPROVE PAYMENT TO THE COMMONWEALTH OF PENNSYLVANIA: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36573

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$500.00 from General Fund Account (410.238) to the Commonwealth of Pennsylvania for participation in the 1033 Program for 2022.

APPOINT JORDAN McCALLA AS A FULL-TIME PROBATIONARY POLICE OFFICER: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36574

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby appoint Jordan McCalla as a Full-Time Probationary Police Officer in the City of Bradford Police Department effective January 31, 2022. This full-time position is being filled due to a vacant position and is pending preemployment screenings

BE IT FURTHER RESOLVED that Mr. McCalla has successfully qualified for this position through Civil Service.

DESIGNATE SIGNATORIES FOR ALL CITY OF BRADFORD BANK ACCOUNTS FOR 2022: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36575

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby designate the following individuals as signatories on all City of Bradford bank accounts for 2022:

**Director of Accounts & Finance
Deputy Director of Accounts & Finance**

**Thomas Riel
Valerie Figula**

**City Treasurer
Deputy City Treasurer**

**Karen Hector
Jordan Mongillo**

**City Controller
Deputy City Controller**

**Robert Douglas
Chris Lucco**

AUTHORIZE EXECUTION OF A CONTRACT BETWEEN THE CITY OF BRADFORD AND INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 655: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 36576

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution of a Contract between the City of Bradford and International Association of Firefighters Local 655.

**AUTHORIZE EXECUTION OF AGREEMENT BETWEEN THE CITY OF
BRADFORD AND THE UNIVERSITY OF PITTSBURGH FOR USE OF THE
CALLAHAN PARK ICE RINK: PARKS**

By _____

CITY COUNCIL CHAMBERS

No. 36577

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby authorize the execution of an agreement between the City of Bradford and the University of Pittsburgh for use by the University's Recreational Sports Group- Broom Hockey Team as per Agreement dated January 19, 2022 for 2022 Season.

**APPOINT PATRICK CASKEY AS A FULL-TIME PROBATIONARY POLICE
OFFICER: POLICE**

By _____

CITY COUNCIL CHAMBERS

No. 36578

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby appoint Patrick Caskey as a Full-Time Probationary Police Officer in the City of Bradford Police Department effective January 31, 2022. This full-time position is being filled due to a vacant position and is pending preemployment screenings

BE IT FURTHER RESOLVED that Mr. Caskey has successfully qualified for this position through Civil Service.

APPROVE PAYMENT TO METALICO BRADFORD, INC.: REFUSE

By _____

CITY COUNCIL CHAMBERS

No. 36579

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$575.00 from General Fund Account (427.300) to Metalico Bradford, Inc. for hauling services.

APPROVE PAYMENT TO BRADFORD TIRE CENTER LLC: REFUSE

By _____

CITY COUNCIL CHAMBERS

No. 36580

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$876.00 from General Fund Account (427.250) to Bradford Tire Center LLC for tires and mounting.

AUTHORIZE THE CITY TREASURER TO CLOSE THREE CERTIFICATE OF DEPOSIT ACCOUNTS: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36581

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the City Treasurer to close two certificate of deposit accounts at Northwest Savings Bank and one certificate of deposit account at PNC.

BE IT FURTHER RESOLVED these funds were bestowed to the City of Bradford from the late Harry Lasky in 1999 to be placed in a restricted account where the interest earned on the funds could be used to assist with the purchase of replacement ambulances.

AUTHORIZE THE CITY TREASURER TO OPEN A MUTUAL FUND ACCOUNT WITH MANNING AND NAPIER: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36582

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the City Treasurer to open a Mutual Fund Account with Manning and Napier.

BE IT FURTHER RESOLVED these funds were bestowed to the City of Bradford from the late Harry Lasky in 1999 to be placed in a restricted account where the interest earned on the funds could be used to assist with the purchase of replacement ambulances. These funds will be invested in accordance with Third Class City Code regulations on investments of City Funds.

EXONERATE THE CITY TREASURER FROM COLLECTING CERTAIN 2022 CITY PROPERTY TAXES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36583

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford that pursuant to a written request from the City Treasurer, dated January 18, 2022 together with attached documentation from the County Assessment Office, the proper officers hereby exonerate the City Treasurer from collecting \$1,296.95 in 2022 City Property Taxes for eight (8) Tax Parcels that are being turned over to the tax claim repository.

DESIGNATE OECD STAFF ACCOUNTANT SHARON MOONAN TO SIGN CDBG AND HOME ELECTRONIC INVOICES: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36584

Bradford, Pa. January 25, 2022

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the PA Department of Economic and Community Development (DCED) are requiring the submittal of CDBG and HOME invoices through electronic invoicing and are requiring grant recipients to designate an employee of the municipality to electronically sign CDBG and HOME invoices; and,

WHEREAS, the Office of Economic and Community Development currently processes invoices and maintains the accounting records for the City of Bradford's CDBG and HOME Programs; and,

NOW, THEREFORE BE IT RESOLVED that the proper officers of the City of Bradford designate Sharon Moonan, OECD Staff Accountant to electronically sign CDBG and HOME invoices in accordance with DCED's grant financial management requirements.