



City of Bradford

Council Meeting Agenda



JULY 12, 2022

7:00 P.M.

MAYOR: JAMES MCDONALD

CITY ADMINISTRATOR: CHRIS LUCCO

CITY SOLICITOR: HOLLENBECK & GRAFFIUS, LLP

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
TOM RIEL

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director:	CHIP COMILLA
OECD Director:	SHANE OSCHMAN

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES:
5. DEPARTMENTAL REPORTS:
6. CORRESPONDENCE:
7. PETITION AND HEAR VISITORS:
8. OLD BUSINESS:
9. NEW BUSINESS:

APPROVE PAYMENT TO AXON ENTERPRISE, INC.: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36760

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$7,720.05 from the Capital Reserve Fund (18) Account (410.740) to Axon Enterprise, Inc.

BE IT FURTHER RESOLVED this purchase will be entirely made using donated funds.

APPROVE PAYMENT TO METALICO BRADFORD, INC.: REFUSE

By _____

CITY COUNCIL CHAMBERS

No. 36761

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,150.00 from General Fund Account (427.300) to Metalico Bradford, Inc., for hauling services.

AUTHORIZE EXECUTION OF A RIGHT OF WAY AGREEMENT BETWEEN COLUMBIA GAS OF PENNSYLVANIA, INC., AND THE CITY OF BRADFORD: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36762

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution of a Right of way and Easement Agreement in the vicinity of Mill Street, next to the railroad tracks, Parcel ID 06-013-103, and the City of Bradford.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH IDYLLWILD HOLDINGS, LLC: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36763

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City Council of the City of Bradford are hereby authorized to enter into a Lease agreement with Idyllwild Holdings, LLC for manufacturing space at the Holley Avenue Multi-Tenant Center.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH LABELPACK AUTOMATION, INC. AT THE HABGOOD CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36764

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City Council of the City of Bradford are hereby authorized to enter into a lease agreement with LabelPack Automation, Inc. for space at the Robert P. Habgood Jr. Business Development Center.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE WITH BARRY G. LARSON FOR SPACE AT ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36765

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City Council of the City of Bradford are hereby authorized to enter into a Lease agreement with Barry G. Larson for space at the Robert P. Habgood Jr. Business Development Center.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH NORTHERN TIER COMMUNITY ACTION CORPORATION HEAD START PROGRAM AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36766

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease agreement with Northern Tier Community Action Corporation Head Start Program in Building "J" at the Robert P. Habgood Jr. Business Development Center.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH OFFICE OF HUMAN SERVICES, INC. FOR SPACE AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36767

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease agreement with Office of Human Services, Inc. for office space at the Robert P. Habgood Jr. Business Development Center.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH ANTHONY DUBETSKI, D/B/A 4 D COUNTERTOPS FOR SPACE AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36768

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease agreement with Anthony Dubetski, d/b/a 4 D Countertops in Building "H" at the Robert P. Habgood Jr. Business Development Center.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH THE DICKINSON CENTER, INC. FOR THE RENTAL OF SPACE AT 9 MAIN STREET: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36769

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford are hereby authorized to enter into a 3-year lease agreement with Dickinson Center, Inc. for the rental of first floor space at 9 Main Street.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH ALLEMAN TRANSPORT AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36770

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease agreement with Alleman Transport in Building "F" at the Robert P. Habgood Jr. Business Development Center.

APPROVE PAYMENT TO TEAM MINARD PRODUCTIONS: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 36771

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$2,371.25 from the General Fund Account (411.238) to Team Minard Productions for Fire Department uniform t-shirts.

APPROVE PAYMENT TO BARNHART DAVIS CO.: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 36772

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby approve payment of \$987.95 to Barnhart Davis Co. for vehicle maintenance and repairs.

APPROVE PAYMENT TO ACE HARDWARE & LUMBER OF BRADFORD: PARKS

By _____

CITY COUNCIL CHAMBERS

No. 36773

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Ace Hardware & Lumber of Bradford in the amount of \$668.60 from the General Fund Account (454.250) for Callahan Park repairs.

APPROVE PAYMENT TO EMERGENCY MEDICAL PRODUCTS, INC.: AMBULANCE

By_____

CITY COUNCIL CHAMBERS

No. 36774

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$522.79 from General Fund Account (412.243) to Emergency Medical Products, Inc. for ambulance supplies.

APPROVE PAYMENT TO HULL ELECTRIC INC.: DPW

By_____

CITY COUNCIL CHAMBERS

No. 36775

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$663.73 to Hull Electric Inc. for maintenance items for parks department and maintenance for streetlights to be charged to the following accounts:

454.250 \$ 57.94

442.374 \$595.48

442.251 \$10.31

APPROVE PAYMENT TO M AND B REDI MIX INC.: STREETS

By_____

CITY COUNCIL CHAMBERS

No. 36776

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to M and B Redi Mix in the amount of \$647.27 from the General Fund Account charged to the following accounts:

430.245 \$536.77

454.250 \$ 97.50

442.374 \$ 13.00

AUTHORIZE THE CITY TREASURER TO ISSUE A REFUND OF CERTAIN 2022 CITY REAL ESTATE TAXES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36777

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford that pursuant to a written request from the City Treasurer, dated June 23rd, 2022, together with attached documentation from the County Assessment Office, the proper officers hereby authorize the City Treasurer to issue a refund in the amount of \$1,047.78 from General Fund Account (301.100).

BE IT FURTHER RESOLVED that this refund is due to reassessment of Tax Parcels 04-006-117 and 01-004-207 granted by the McKean County Commissioners on June 23rd, 2022.

PERMISSION TO ADVERTISE THE SALE ONE (1) 1990 FORD ERT POLICE VAN: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36778

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby grant permission to the City of Bradford Police Department to advertise the sale of one (1) 1990 Ford ERT Police van which has been removed from service.

BE IT FURTHER RESOLVED that there will be a minimum bid of \$ 2,000.00 for this equipment and it will be sold on an as is basis and can be viewed at the Police Station at 18 Kennedy Street. The date for bids to be received by TBD.

NOW THEREFORE BE IT FURTHER RESOLVED, equipment must be removed from City property within 10 days of award of bid.

APPROVE PAYMENT TO MOBILCOM: FIRE/AMBULANCE

By _____

CITY COUNCIL CHAMBERS

No. 36779

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$625.00 from General Fund Account (411.375) to Mobilcom for installation of radios in the Ambulance.

AUTHORIZE TRANSFER OF GENERAL FUND (01) MONIES TO CAPITAL RESERVE FUND (18): A/F

By _____

CITY COUNCIL CHAMBERS

No. 36780

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of the following monies:

TRANSFER FROM:	CAPITAL RESERVE FUND	(18)411.740	\$625.00
TRANSFER TO:	GENERAL FUND	(01)411.375	\$625.00

APPOINT SHAWN LABADIE AS A FULL-TIME PROBATIONARY POLICE OFFICER: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36781

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby appoint Shawn Labadie as a Full-Time Probationary Police Officer in the City of Bradford Police Department effective July 8, 2022.

BE IT FURTHER RESOLVED that Mr. Labadie are fully certified by MPOETC now and eligible for duty.

APPOINT TYLER BLAIR AS A FULL-TIME PROBATIONARY POLICE OFFICER: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36782

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby appoint Tyler Blair as a Full-Time Probationary Police Officer in the City of Bradford Police Department effective July 8, 2022.

BE IT FURTHER RESOLVED that Mr. Blair are fully certified by MPOETC and eligible for duty.

APPOINT CEEGAN DANIELSON TO THE CITY OF BRADFORD ZONING HEARING BOARD: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36783

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby appoint Ceegan Danielson to the City of Bradford Zoning Hearing Board.

NOW, THEREFORE BE IT FURTHER RESOLVED, that this appointment fills the 3-year unexpired term which ends January 2023.

APPROVE PAYMENT TO SLUSH PUPPIE TRI-STATE, INC.: PARKS

By _____

CITY COUNCIL CHAMBERS

No. 36784

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,121.60 from General Fund Account (454.229) to Slush Puppie Tri-State, Inc. for parks concessions.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO APPLY FOR THE MCKEAN COUNTY COVID-19 RECOVERY GRANT: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36785

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the filing of a grant application with McKean County Recovery Grant.

BE IT FURTHER RESOLVED the proper officers authorize the filing of a grant application with McKean County in the amount of \$500,000.00 with a local match of ten percent of the grant amount.

NOW THEREFORE BE IT FURTHER RESOLVED, these funds will be used for the sole purpose of demolition of blighted and or unsafe structures.

**APPOINT TRAVIS CRAWFORD, FRED PROPER, RON BINDER TO THE CITY OF
BRADFORD TREE BOARD: A/F**

By _____

CITY COUNCIL CHAMBERS

No. 36786

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby appoint Travis Crawford to a one-year term, Fred Proper to a two-year term and Ron Binder to a three-year term.

BE IT FURTHER RESOLVED, the Tree Board is authorized by City of Bradford, Ordinance 3811.2, amended January 26th, 1999.

APPROVE PAYMENT TO WILLIAM ELKIN FUNERAL HOME: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36787

Bradford, Pa. July 12, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$4,800.00 from General Fund Account (410.174) to William Elkin Funeral Home for Police Officers housing.