



City of Bradford

Council Meeting Agenda



March 8, 2022

7:00 P.M.

MAYOR: JAMES MCDONALD

CITY ADMINISTRATOR: CHRIS LUCCO

CITY SOLICITOR: HOLLENBECK & GRAFFIUS, LLP

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
TOM RIEL

DEPARTMENT HEADS:

Public Works & Parks Director:	CHIP COMILLA
Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
OECD Director:	SHANE OSCHMAN

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES:
5. DEPARTMENTAL REPORTS:
6. CORRESPONDENCE: **Bid Opening for Veterans Square Project**
7. PETITION AND HEAR VISITORS:
8. OLD BUSINESS:
 - A. **BILL #2 ORDINANCE GENERAL FILE NO. 2801.33, "AMEND ORDINANCE GENERAL FILE NO. 2801 OF THE CITY OF BRADFORD, MCKEAN COUNTY, PENNSYLVANIA, PROVIDING FOR SOLID WASTE"**
9. NEW BUSINESS:
 - B. **BILL #3 ORDINANCE GENERAL FILE NO. 3078.232 "AMEND ORDINANCE GENERAL FILE NO. 3078 PROVIDING FOR THE SALARIES OF VARIOUS CITY EMPLOYEES"**

CERTIFICATE OF APPROPRIATENESS TO DAVID GEITNER, REPRESENTING ST. BERNARD PARISH, OF 95 E. CORYDON STREET

By _____

CITY COUNCIL CHAMBERS

No. 36623

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the Building Inspector granting them permission to issue a Building Permit to St. Bernard Parish.

BE IT FURTHER RESOLVED The removal & replacement of (8) eight windows located in the gymnasium area; they will be replaced with thermal pane windows. Remaining opening of the window areas will be insulated and finished inside and out with stucco type finish.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review in meeting held on February 21,2022.

AUTHORIZE AGREEMENT AND APPROVE PAYMENT TO SHALLOW CREEK KENNELS INC., POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36624

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers authorize agreement and payment of \$15,000.00 from Capital Reserve Fund Account (410.740) to Shallow Creek Kennels Inc., for Narcotics Detection/Patrol Police Service dog for the City of Bradford Police Department.

BE IT FURTHER RESOLVED this purchase will be entirely made using donated funds.

APPROVE PAYMENT TO PITTSBURGH PUBLIC SAFETY SUPPLY: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36625

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,425.84 from General Fund Account (410.238) to Pittsburgh Public Safety Supply for uniforms.

APPROVE PAYMENT TO SLUSH PUPPIE TRI-STATE, INC., PARKS

By _____

CITY COUNCIL CHAMBERS

No. 36626

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$568.50 from General Fund Account (454.229) to Slush Puppie Tri-State, Inc. for parks concessions.

**AUTHORIZE QUOTE AND APPROVE PAYMENT TO KING LUMINAIRE:
DPW/ELECTRIC**

By _____

CITY COUNCIL CHAMBERS

No. 36627

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the purchase of two (2) fixtures for the quoted price of \$578.00 each to be paid from General Fund (01) Account (442.374) to King Luminaire for globes.

**APPROVE PAYMENT TO BIG DOG HEAVY DUTY RECOVERY & REPAIR:
REFUSE**

By _____

CITY COUNCIL CHAMBERS

No. 36628

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$5,257.34 from General Fund Account (427.250) to Big Dog Heavy Duty Recovery & Repair H3 garbage truck repair.

**APPROVE PAYMENT TO EMERGENCY MEDICAL PRODUCTS, INC.:
AMBULANCE**

By _____

CITY COUNCIL CHAMBERS

No. 36629

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$976.30 from General Fund Account (412.243) to Emergency Medical Products, Inc. for ambulance supplies.

APPROVE PAYMENT TO GENERAL CODE, LLC: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36630

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$921.19 from General Fund Account (480.300) to General Code, LLC for codification of Supplement No. 58 to the City of Bradford Code Book.

APPROVE PAYMENT TO WITMER PUBLIC SAFETY GROUP, INC.: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36631

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,648.00 from General Fund Account (410.174) to Witmer Public Safety Group, Inc. for police supplies.

APPROVE PAYMENT TO HOFFMAN LANDSCAPE & FENCE: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36632

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$960.00 from General Fund Account (409.313) to Hoffman Landscape & Fence for pruning trees on Main St.

APPROVE PAYMENT TO ALLIED SYSTEMS, INC.: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36633

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Allied Systems, Inc. in the amount of \$582.50 from the OECD's Habgood Center Operations Account for an emergency service call and diagnostic testing of heating unit serving the second floor of the office building of the Habgood Center Business Development Center.

BE IT RESOLVED THAT THE CITY OF BRADFORD OF MCKEAN COUNTY HEREBY REQUEST A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$998,533 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR MAIN STREET STREETScape IMPROVEMENTS – CHAMBERS, CHESTNUT AND E. CORYDON STREETS: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36634

Bradford, Pa. March 8, 2022

BE IT FURTHER RESOLVED that the Applicant does hereby designate James A. McDonald, Mayor as the official to execute all documents and agreements between the City of Bradford and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Chris Lucco, duly qualified City Administrator of the City of Bradford, McKean County, PA, hereby certify that the forgoing is true and correct copy of a Resolution duly adopted by the majority vote of the City Council at the regular meeting held March 8, 2022, and said Resolution has been recorded in the Minutes of the City of Bradford and remains in effect as of this date.

AUTHORIZE THE OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT TO ENTER AN AGREEMENT FOR PRELIMINARY ENGINEERING DESIGN SERVICES WITH THE EADS GROUP FOR PHASE III IMPROVEMENTS TO CALLAHAN PARK: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36635

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford hereby authorize the Office of Economic and Community Development to enter into an agreement for preliminary engineering design services with The EADS Group for Callahan Park Recreation Improvements - Phase III, which will include signage on Poplin Ave., parking lot paving, sidewalk replacement, pavilion replacement and picnic improvements, and bridge replacement at the Poplin Ave parking lot area.

WHEREAS The EADS Group have provided a cost proposal not to exceed \$3,883.00 for the preliminary engineering design of the Callahan Park Recreation Improvements – Phase III.

THEREFORE, BE IT RESOLVED that the proper officers of the City Council of the City of Bradford authorize the Office of Economic and Community Development to enter into an agreement with the EADS Group to provide preliminary engineering design services for the Callahan Park Recreation Improvements – Phase III.

ACCEPT QUOTE AND APPROVE PAYMENT TO MUNICIPAL EMERGENCY SERVICES: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 36636

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment of \$5,869.92 from General (01) Fund Account (411.740) to Municipal Emergency Services for a Seek Reveal FirePRO X Thermal Imaging Camera, Multi-charging station and Carabiners

BE IT FURTHER RESOLVED this quote will be covered from the grant received from PA State Fire Commissioners Fire Company and Emergency Medical Services Grant.

ACCEPT QUOTE AND APPROVE PAYMENT TO DIVAL SAFETY & SUPPLIES: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 36637

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment of \$8,695.35 from General (01) Fund Account (411.740) to Dival Safety & Supplies for V320 Thermal Imager, Batteries and Desk Charger.

BE IT FURTHER RESOLVED this quote will be covered from the grant received from PA State Fire Commissioners Fire Company and Emergency Medical Services Grant.

APPROVE PAYMENT TO BRADFORD TIRE CENTER LLC: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 36638

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$690.00 from General Fund Account (430.250) to Bradford Tire Center LLC for tires and mounting.

APPROVE PAYMENT TO JOHNSONS TIRE SERVICE, INC.: REFUSE

By _____

CITY COUNCIL CHAMBERS

No. 36639

Bradford, Pa. March 8, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$684.83 from General Fund Account (427.250) to Johnsons Tire Service, Inc. for tires and mounting.

AUTHORIZE TRANSFER OF CAPITAL RESERVE FUND (18) MONIES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36640

Bradford, Pa. _____ March 8, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of the following monies from the Hamlin Bank Capital Reserve Fund (18) to the PNC Bank Treasure and Collectors Account:

BE IT FURTHER RESOLVED that this transfer is made to recover funds of a check that was deposited without sufficient funds to cover check.

Transfer from:	Capital Reserve Fund	18.489.001	\$10,000.00
Transfer to:	Treasurer and Collectors Tax Acct.	01.100.101	\$10,000.00