



# City of Bradford Council Meeting Agenda



MAY 23, 2023

7:00 P.M.

**MAYOR:** TOM RIEL

**CITY ADMINISTRATOR:** CHRIS LUCCO

**CITY SOLICITOR:** HOLLENBECK LAW OFFICE

**COUNCIL:** FRED PROPER  
TIM PECORA  
TERRY LOPUS  
KAREN COSTELLO-PECHT

**DEPARTMENT HEADS:**

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director	CHIP COMILLA
OECD Interim Director:	SARA ANDREWS

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES: Approve May 9<sup>th</sup> Minutes
5. DEPARTMENTAL REPORTS:
6. CORRESPONDENCE: Letter from Glenn Newswanger, Reach Out Ministries
7. PETITION AND HEAR VISITORS:
8. OLD BUSINESS:
  - 1) **BILL #8, ORDINANCE GENERAL FILE NO. 2936.5 “Regular meetings of Council”**
9. NEW BUSINESS:
  - 1) **BILL #9, ORDINANCE GENERAL FILE NO. 3231.5 “Amend Zoning Yard Requirements”**

**AUTHORIZE THE MAYOR OF THE CITY OF BRADFORD TO EXECUTE THE SIGNATURE PAGE FOR A GRANT APPLICATION AND THE GRANT AGREEMENT/AMENDMENTS FOR A GREENWAYS, TRAILS, AND RECREATION PROGRAM GRANT FROM THE PA DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR THE CALLAHAN PARK RECREATION IMPROVEMENTS PHASE 2: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37240**

Bradford, Pa. \_\_\_\_\_ May 23, 2023

**RESOLVED**, By the City Council of the City of Bradford,

WHEREAS the City of Bradford desires to undertake the project, “Callahan Park Recreation Improvements Phase 2”; and

WHEREAS the City of Bradford desires to receive from the Department of Community and Economic Development a grant for the purpose of carrying out this project; and,

WHEREAS the application package includes a document entitled “Terms and Conditions of Grant” and,

WHEREAS the City of Bradford understands that the contents of the document entitled “Terms and Conditions of Grant” including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the City of Bradford and the Department if the City of Bradford is awarded a grant; and,

NOW THEREFORE, it is resolved that:

1. The grant application may be electronically signed on behalf of the City of Bradford by “Tom Riel” who, at the time of the signed, has a title of “Mayor”.
2. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above official, will become the City of Bradford’s executed signature page for the Grant Agreement, and the City of Bradford will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official, who, at the time of signing the amendment, has the Title specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this resolution was adopted by the City Council of the City of Bradford on the 23<sup>rd</sup> day of May 2023.

**ACCEPT QUOTE AND AUTHORIZE EXECUTION OF A MAINTENANCE AGREEMENT WITH KARPINSKI'S OFFICE SYSTEMS FOR THE CANON IR1435if+ COPIER: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37241**

Bradford, Pa. May 23, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution of a Maintenance Agreement between Karpinski's Office Systems and the City of Bradford for the Canon IR1435if+ for \$265.00 and a rate of \$0.007 per copy, if exceeding 24,000 copies, to be charged to General Fund (01) Account (403.452).

**APPROVE PAYMENT TO MAZZA MECHANICAL SERVICES: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37242**

Bradford, Pa. May 23, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Mazza Mechanical Services in the amount of \$2,904.00 from the OECD's Old City Hall account for repairs needed on the Lennox rooftop unit at Bradford Old City Hall building.

**CERTIFICATE OF APPROPRIATENESS TACO INC., REPRESENTING TODD HENNARD, OWNER OF 27 MAIN STREET: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37243**

Bradford, Pa. May 23, 2023

**RESOLVED**, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the Building Inspector permitting him to issue a sign permit to Taco Inc., which is owned by Todd Hennard, 27 Main Street, to install new signage.

**BE IT FURTHER RESOLVED** the sign is a Vertical Projecting sign and colors will consist of a white background with "burnt" orange lettering. Wording to appear on the sign will be: "Taco Inc."

**NOW THEREFORE BE IT FURTHER RESOLVED** that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on May 15<sup>th</sup>, 2023.

**AWARD CONTRACT TO CUMMINS CONSTRUCTION FOR THE “SEHMANS”, 11 E. CORYDON ST DEMOLITION BID: DPW**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37244**

Bradford, Pa. \_\_\_\_\_ May 23, 2023

**RESOLVED**, By the City Council of the City of Bradford, that

**WHEREAS** bids for the 11 E. Corydon Street were duly advertised and opened at a public meeting on May 9, 20; and,

**WHEREAS** the following bids were received:

Cummins Construction	\$ 333,000.00
6V Excavation	\$ 345,460.00
McKann Trucking	\$ 435,000.00

**WHEREAS**, after a review of the bids, it was recommended that the contract for the project be awarded to Cummins Construction, who provided the acceptable bid in the amount of \$333,000.00.

NOW, THEREFORE BE IT RESOLVED, that the proper officers of the City of Bradford hereby award the contract for the “Sehman’s” Demolition and are authorized to enter into a contract with Cummins Construction for an amount not to exceed \$333,000.00.

**APPOINT AUSTIN COLEMAN AS A TEMPORARY FIREFIGHTER/EMT:  
FIRE/AMBULANCE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37245**

Bradford, Pa. \_\_\_\_\_ May 23, 2023

**RESOLVED**, By the City Council of the City of Bradford that per recommendation from Fire Chief Eric Taylor, the proper officers hereby authorize the appointment of Austin Coleman as a part-time Firefighter/EMT effective June 1<sup>st</sup>, 2023.

BE IT FURTHER RESOLVED, this appointment is to cover the contractual summertime months, which run from June 1<sup>st</sup> – Sept. 1<sup>st</sup>. At the end of this period FF Colman will return to being a part-time Firefighter/EMT.

**APPOINT MICHA JORDAN AS A TEMPORARY FIREFIGHTER/EMT:  
FIRE/AMBULANCE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37246**

Bradford, Pa. \_\_\_\_\_ May 23, 2023

**RESOLVED**, By the City Council of the City of Bradford that per recommendation from Fire Chief Eric Taylor, the proper officers hereby authorize the appointment of Micah Jordan as a part-time Firefighter/EMT effective June 1<sup>st</sup>, 2023.

BE IT FURTHER RESOLVED, this appointment is to cover the contractual summertime months, which run from June 1<sup>st</sup> – Sept. 1<sup>st</sup>. At the end of this period FF Jordan will return to being a part-time Firefighter/EMT.

**APPOINT DREW SHREVE AS A TEMPORARY FIREFIGHTER/EMT:  
FIRE/AMBULANCE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37247**

Bradford, Pa. \_\_\_\_\_ May 23, 2023

**RESOLVED**, By the City Council of the City of Bradford that per recommendation from Fire Chief Eric Taylor, the proper officers hereby authorize the appointment of Drew Shreve as a part-time Firefighter/EMT effective June 1<sup>st</sup>, 2023.

BE IT FURTHER RESOLVED, this appointment is to cover the contractual summertime months, which run from June 1<sup>st</sup> – Sept. 1<sup>st</sup>. At the end of this period FF Shreve will return to being a part-time Firefighter/EMT.