



# City of Bradford Council Meeting Agenda



MAY 09, 2023

7:00 P.M.

**MAYOR:** TOM RIEL

**CITY ADMINISTRATOR:** CHRIS LUCCO

**CITY SOLICITOR:** HOLLENBECK LAW OFFICE

**COUNCIL:** FRED PROPER  
TIM PECORA  
TERRY LOPUS  
KAREN COSTELLO-PECHT

**DEPARTMENT HEADS:**

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director	CHIP COMILLA
OECD Interim Director:	SARA ANDREWS

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES: Approve April 25<sup>th</sup> Minutes
5. DEPARTMENTAL REPORTS:
6. CORRESPONDENCE:
7. BID OPENINGS:
  - Bid Opening – Demolition-Contract #2023-3 11 E. Corydon St & Congress St Properties.
  - Bid Opening – 2001 Chevrolet Tahoe
  - Bid Opening – Callahan Park Project
8. PETITION AND HEAR VISITORS:
9. OLD BUSINESS:
  - 1) **BILL #7, ORDINANCE GENERAL FILE NO. 3163.1 “AMEND AUTHORITY TO REMOVE AND IMPOUND ILLEGALLY PARKED VEHICLES”**
10. NEW BUSINESS:
  - 1) **BILL #8, ORDINANCE GENERAL FILE NO. 2936.5 “Regular meetings of Council”**

**APPROVE PAYMENT TO BRADFORD TIRE CENTER LLC: POLICE**

By\_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37229**

Bradford, Pa. \_\_\_\_\_ May 9, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,896.15 to Bradford Tire Center LLC for tires and mounting from the following General Fund Accounts:

<b>430.427</b>	<b>\$ 1,672.77</b>
<b>454.250</b>	<b>\$ 223.38</b>

**APPROVE PAYMENT TO M AND B REDI MIX INC.: STREETS**

By\_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37230**

Bradford, Pa. \_\_\_\_\_ May 9, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to M and B Redi Mix in the amount of \$1,409.62 from the General Fund Account charged to the following accounts:

<b>430.245</b>	<b>\$1,086.15</b>
<b>430.250</b>	<b>\$ 323.47</b>

**AUTHORIZE THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BRADFORD POLICE DEPARTMENT AND THE BRADFORD AREA SCHOOL DISTRICT: POLICE**

By\_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37231**

Bradford, Pa. \_\_\_\_\_ May 9, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution of a Memorandum of Understanding between the City of Bradford Police Department and the Bradford Area School District for the provision of Police Services which will maintain the physical security and safety of the Bradford Area School District.

**AUTHORIZE THE FILING OF MCKEAN COUNTY ACT 152 FUNDING: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37232**

Bradford, Pa. \_\_\_\_\_ May 9, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the City of Bradford authorizes the filing of two (2) grant applications for the second round of McKean County Act 152 Demolition Funds grant for blighted properties.

WHEREAS the City of Bradford is desirous of obtaining funding from McKean County in the amount not to exceed \$10,000.00, per grant application, for the demolition of blighted properties; and,

BE IT FURTHER RESOLVED that the City of Bradford will match twenty-five percent (25%) of the total demolition cost.

**AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE THE GRANT CONTRACT FOR THE CITY'S 2022 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37233**

Bradford, Pa. \_\_\_\_\_ May 9, 2023

**RESOLVED**, By the City Council of the City of Bradford, that

WHEREAS the City of Bradford filed an application with the Pennsylvania Department of Community and Economic Development for the City's 2022 Community Development Block Grant (CDBG) Entitlement Program; and,

WHEREAS, on April 24, 2023, the City of Bradford received approval of a \$309,001 CDBG Entitlement Grant from the PA Department of Community and Economic Development.

NOW, THEREFORE BE IT RESOLVED that the proper officers of the City of Bradford are hereby authorized to execute the grant contract and related grant documents for the 2022 Community Development Block Grant Program with the PA Department of Community and Economic Development.

**EXONERATE THE CITY TREASURER FROM COLLECTING CERTAIN 2023 CITY PROPERTY TAXES: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37234**

Bradford, Pa. \_\_\_\_\_ May 9, 2023

**RESOLVED**, By the City Council of the City of Bradford that pursuant to a written requests from the City Treasurer, dated May 5<sup>th</sup>, 2023, together with attached documentation from the County Assessment Office, the

proper officers hereby exonerate the City Treasurer from collecting \$2,572.24, for certain 2023 City property taxes.

**ACCEPT QUOTE AND APPROVE PAYMENT TO CAVALLARO PAINTING: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37235**

Bradford, Pa. \_\_\_\_\_ May 9, 2023

**RESOLVED**, By the City Council of the City of Bradford, the proper officers accept quote and approve payment in the amount of \$600.00 from the General Fund Account (409.373) to Cavallaro Paint & Decorating for painting the First and Second Floor.

**ACCEPT QUOTE AND APPROVE PAYMENT TO H&K EQUIPMENT, INC FOR ONE (1) NEW UNICARRIERS PROPANE POWERED FORKLIFT: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37236**

Bradford, Pa. \_\_\_\_\_ May 9, 2023

**RESOLVED**, By the City Council of the City of Bradford, the proper officers accept quote and approve payment in the amount of \$34,945.00 to H&K Equipment, Inc., for One (1) New Unicarriers Platinum II Model PF50LP Propane Powered Forklifts with solid pneumatic tires and hydraulic side shifter.

BE IT FURTHER RESOLVED, this is a Costars Contract # 008-E22-947/Vendor #40462.

**AMEND MASTER FEE SCHEDULE FOR THE CITY OF BRADFORD: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37237**

Bradford, Pa. \_\_\_\_\_ May 9, 2023

**RESOLVED**, By the City Council of the City of Bradford that the proper officers hereby amend the Master Fee Schedule for the City of Bradford adjusting fees for various services provided by the City of Bradford.

BE IT FURTHER RESOLVED this will add a fee for scheduled rental inspections when the owner or responsible Local Agent fails to appear for scheduled inspections. This fee will be assessed only after the second or subsequent failure to appear.

**APPROVE PAYMENT TO EMERGENCY MEDICAL PRODUCTS, INC.: AMBULANCE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37238**

Bradford, Pa. \_\_\_\_\_ May 9, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,925.85 from the General Fund Account (412.243) to Emergency Medical Products, Inc. for ambulance supplies.

**SET CERTAIN 2023 MEETINGS: DATES & TIMES: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37239**

Bradford, Pa. \_\_\_\_\_ May 9, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby set the 2023 dates and times for certain meetings as follows:

<b>2023 City Council Work sessions:</b>	<b>Every Tuesday, as needed at 5:00 PM</b>
<b>2023 City Council Meetings:</b>	<b>2<sup>nd</sup> &amp; 4<sup>th</sup> Tuesday of each month at 6:00 PM</b>
<b>2023 Board of Health Meetings:</b>	<b>Every Tuesday, as needed at 5:00 PM</b>

**The following meetings will be held on specified dates and times in the Conference Room at Old City Hall, 23 Kennedy Street, Bradford, PA 16701.**