



# City of Bradford

## Council Meeting Agenda



**NOVEMBER 8, 2022**

**7:00 P.M.**

**MAYOR:** JAMES MCDONALD

**CITY ADMINISTRATOR:** CHRIS LUCCO

**CITY SOLICITOR:** HOLLENBECK & GRAFFIUS, LLP

**COUNCIL:** FRED PROPER  
TIM PECORA  
TERRY LOPUS  
TOM RIEL

**DEPARTMENT HEADS:**

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director	CHIP COMILLA
OECD Director:	SHANE OSCHMAN

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES: Approve Oct 25<sup>th</sup> meeting minutes.
5. DEPARTMENTAL REPORTS:
6. CORRESPONDENCE:
7. PETITION AND HEAR VISITORS:
8. OLD BUSINESS:
9. NEW BUSINESS:

**APPROVE PAYMENT TO PETES REPAIR SERVICE: AMB**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36959**

Bradford, Pa. November 8, 2022

**RESOLVED**, By the City Council of the City of Bradford that the proper officers hereby approve payment of \$1,341.45 from General Fund Account (411.375) to Petes Repair Service for repairs to the Ambulance.

**APPROVE PAYMENT TO T V SERVICES FOR 62 SOUTH KENDALL AVE  
DEMOLITION: BOH**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36960**

Bradford, Pa. November 8, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to T V Services in the amount of \$10,954.54 from General Fund (413.300) for the demolition of 62 South Kendall Avenue.

BE IT FURTHER RESOLVED that the cost of demolition will be partially reimbursed by McKean County Act 152 funds.

**APPROVE PAYMENT TO T V SERVICES FOR 115 SOUTH AVENUE DEMOLITION:  
BOH**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36961**

Bradford, Pa. November 8, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to T V Services in the amount of \$ 9,554.54 from General Fund (413.300) for the demolition of 115 South Avenue.

BE IT FURTHER RESOLVED that the cost of demolition will be partially reimbursed by McKean County Act 152 funds.

**AUTHORIZE TRANSFER FROM CAPITAL RESERVE (18) ACCOUNT MONIES TO THE GENERAL FUND (01): A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36962**

Bradford, Pa. November 8, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of Capital Reserve (18) Account monies to General Fund (01) Account in the amount of \$8,067.33.

**AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO SEEK QUOTES FOR REPAIRS AND REMEDIATION TO THE BOLIVAR RUN STREAMBEAD AND REINFORCEMENT OF CONSTITUTION AVENUE: DPW**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36963**

Bradford, Pa. November 8, 2022

**RESOLVED**, The repairs to be made are due to the erosion of the Bolivar Run Streambed and the northside of Constitution Avenue, the head of Spring Street.

BE IT FURTHER RESOLVED, that the City is seeking quotes as opposed to bids as this repair is emergency in nature and requires immediate action so therefore time is of the essence.

**AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH LABELPACK AUTOMATION, INC. AT THE HABGOOD CENTER: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36964**

Bradford, Pa. November 8, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers of the City Council of the City of Bradford are hereby authorized to enter into a lease agreement with LabelPack Automation, Inc. for space at the Robert P. Habgood Jr. Business Development Center.

**APPROVE PAYMENT TO FLEET PRIDE HEAVY DUTY PARTS & SERVICE:  
REFUSE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36865**

Bradford, Pa. September 13, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$750.00 from General Fund Account (427.250) to FleetPride Heavy Duty Parts & Service for repairs to H3.

**AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH JOHN A. KELLEY D/B/A ALLEGHANY WOOD MOLDINGS FOR SPACE AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36966**

Bradford, Pa. November 8, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease agreement with John A. Kelley d/b/a Alleghany Wood Moldings for space in Building "D" and for space in Building "C" at the Robert P. Habgood Jr. Business Development Center.

**APPROVE PAYMENT TO HANNON ENGINEERING, P.C.: DPW**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36967**

Bradford, Pa. November 8, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Hannon Engineering, P.C. for additional Engineering fees related to the Bolivar Run Channel Improvements project including preparation of General Permit 11. Includes PNDI and Wild Trout Stream waiver.

**APPROVE PAYMENT TO WRIGHT MONUMENTAL WORKS, INC: PARKS**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36968**

Bradford, Pa. November 8, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Wright Monumental Works, Inc. in the amount of \$1,696.50 for the granite bench.

**APPROVE PAYMENT TO SANDBURG OIL CO.: STREETS**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36969**

Bradford, Pa. November 8, 2022

**RESOLVED**, By the City Council of the City of Bradford that the proper officers hereby approve payment of \$647.90 from General Fund Account (430.250) to Sandburg Oil Co. for oil and supplies.

**APPOINT TINA MARTIN TO THE BRADFORD CITY WATER AUTHORITY**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36970**

Bradford, Pa. November 8, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby appoint Tina Martin to fill the unexpired term of former Board member, Richard Luther, who passed away on October 20<sup>th</sup>, 2022.

BE IT FURTHER RESOLVED this term will expire on December 31, 2026.

**AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO CHANGE THE NAME OF A PRIVATE ROAD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36971**

Bradford, Pa. November 8, 2022

**RESOLVED**, By the City of Bradford to change the name of a private road currently known as Jackson Avenue Extension to Delaware Avenue Extension.

BE IT FURTHER RESOLVED, that McKean County is implementing the Enhanced 911 Public Safety System which, when completed, will provide for improved emergency response that benefits the health, safety and welfare of all citizens of this municipality. In order to implement this system, it is necessary to develop an addressing system that is comprehensive, expandable and easily understood.

**AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE AN AGREEMENT AND APPROVE PAYMENT TO COMDOC PREMIER SOLUTIONS: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36972**

Bradford, Pa. November 8, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute an agreement and approve payment to Comdoc Premier Solutions for digitizing and storage of records.

BE IT FURTHER RESOLVED that 90% of this fee will be refunded by Phase II of STMP.

**AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE CHANGE ORDER TO CUMMINS CONSTRUCTION CO. FOR THE VETERAN'S SQUARE PROJECT: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36973**

Bradford, Pa. November 8, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment and execute Change Order for the Veteran's Square Improvement Project in the amount of \$19,635.00 from the 2019 and 2020 CDBG Grant for stone faced liner panels and to address unexpected work regarding the former gazebo base.

**APPROVE PAYMENT TO HENNARD CONSTRUCTION: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36974**

Bradford, Pa. November 8, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payments to Hennard Construction in the amount of \$900.00 from the OECD's Old City Hall Account for roof repairs.

**APPROVE PAYMENT TO HENNARD CONSTRUCTION: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36975**

Bradford, Pa. November 8, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payments to Hennard Construction in the amount of \$2150.00 from the OECD's Holley Account for Allegheny Store Fixtures roof repair.

**ACCEPT QUOTE FROM TRI STAR MOTORS FOR THE PURCHASE AND  
UPFITTING FOR A 2023 4WD FORD F-550: DPW/LIQUID FUELS**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36976**

Bradford, Pa. \_\_\_\_\_ November 8, 2022 \_\_\_\_\_

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby accept the quote from Tri Star Motors for one 2023 4WD Ford F-550 in the amount of \$98,254.76 that includes the upfitting of a Stainless-Steel truck bed.

BE IT FURTHER RESOLVED that this will be paid from the Liquid Fuels Fund (35) Account (430.740).

NOW THEREFORE BE IT FURTHER RESOLVED that this purchase is through COSTARS #25-006.