



# City of Bradford

## Council Meeting Agenda



**OCTOBER 11, 2022**

**7:00 P.M.**

**MAYOR:** JAMES MCDONALD

**CITY ADMINISTRATOR:** CHRIS LUCCO

**CITY SOLICITOR:** HOLLENBECK & GRAFFIUS, LLP

**COUNCIL:** FRED PROPER  
TIM PECORA  
TERRY LOPUS  
TOM RIEL

**DEPARTMENT HEADS:**

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director	CHIP COMILLA
OECD Director:	SHANE OSCHMAN

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES:
5. DEPARTMENTAL REPORTS:
6. CORRESPONDENCE:
7. PETITION AND HEAR VISITORS:
8. OLD BUSINESS:
9. NEW BUSINESS:

**AUTHORIZE TRANSFER FROM CAPITAL RESERVE (18) MONIES TO THE  
GENERAL FUND (01) ACCOUNT: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36904**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of Capital Reserve (18) Account (410.740) monies to General Fund (01) Account in the amount of \$461.64.

**APPROVE PAYMENT TO METALICO BRADFORD, INC.: REFUSE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36905**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,725.00 from General Fund Account (427.300) to Metalico Bradford, Inc., for hauling services.

**APPROVE PAYMENT TO API: REFUSE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36906**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$539.80 from General Fund Account (427.250) to API for bedliner in R-4 Recycling truck.

**APPROVE PAYMENT TO UNIVERSITY OF PITTSBURGH AT BRADFORD: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36907**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford that the proper officers hereby approve payment of \$2,489.70 from General Fund Account (450.540) to the University of Pittsburgh at Bradford for the 2022 4<sup>th</sup> quarter charges for athletic field maintenance.

**APPROVE PAYMENT TO DAX TECH ENTERPRISES: POLICE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36908**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford that the proper officers hereby approve payment of \$6,287.10 from General Fund Account (410.238) to DAX Tech Enterprises for outdoor cameras and 10-Yr licensing.

**ACCEPT PROPOSAL AND AUTHORIZE EXECUTION OF THE RENEWAL OF A SERVICE AGREEMENT WITH TRANE U.S. INC. FOR A PREVENTATIVE MAINTENANCE SERVICE PROGRAM FOR CALLAHAN ICE RINK: PARKS**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36909**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford that the proper officers hereby authorize the execution of Proposal #3090509 with Trane U.S. Inc. for comprehensive annual inspection services which include start-up/checkout procedure and mid-season running inspection for the Callahan Ice Rink.

BE IT FURTHER RESOLVED that the term of these services shall begin October 1, 2022, through September 30, 2023, at a cost of \$1,967.00 which will be charged to General Fund Account (454.250).

**ALLOCATE STATE AID TO PENSION TRUST FUNDS: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36910**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby authorize the Certifying Officer of Director of Accounts & Finance, Councilman Tom Riel to deposit with Northwest Savings Bank, trustees for the City of Bradford's Pension Funds, \$106,319.31 which was received on September 28, 2022.

BE IT FURTHER RESOLVED that the following allocations of the funds have been calculated by determining the needs of each plan.

<b>POLICE PENSION FUND</b>	<b>\$40,906.43</b>
<b>NON-UNIFORMED PENSION FUND</b>	<b>\$65,412.88</b>

**PERMISSION TO CONDUCT PROMOTIONAL TESTING FOR THE CITY OF BRADFORD: POLICE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36911**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that pursuant to a request from Police Chief Mike Ward and authorization from the City of Bradford Civil Service Commission, the proper officers hereby grant permission to conduct promotional testing in the City of Bradford Police Department.

**APPROVE PAYMENT TO RINK SYSTEMS INC.: PARKS**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36912**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$2,025.97 from General Fund Account (454.250) to Rink Systems LLC. for ice rink paint and supplies.

**APPROVE PAYMENT TO HUNTER TRUCK SALES & SERVICE, INC.: REFUSE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36913**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$635.77 from General Fund Account (427.250) to Hunter Truck Sales & Service, Inc. for repairs to equipment.

**APPROVE PAYMENT TO ACE HARDWARE & LUMBER OF BRADFORD: PARKS**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36914**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Ace Hardware & Lumber of Bradford in the amount of \$924.45 from the General Fund Account (454.250) for Callahan Park repairs.

**AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH MATTHEW FRANK TAYLOR AT 9 MAIN STREET APT #3 IN BRADFORD PA: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36915**

Bradford, Pa. \_\_\_\_\_ October 11, 2022 \_\_\_\_\_

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease agreement with Matthew Frank Taylor at 9 Main Street, Apt. #3 in Bradford, Pa.

**ACCEPT QUOTE APPROVE PURCHASE OF A 2019 CHEVROLET SILVERADO FROM PAUL BROWN CHEVROLET: DPW**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36916**

Bradford, Pa. \_\_\_\_\_ October 11, 2022 \_\_\_\_\_

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby accept the quote from Paul Brown Chevrolet in the amount, not to exceed \$37,500.00 from the \_\_\_\_\_ Fund for a 2019 Chevrolet Silverado.

**AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH BONGIOVANNI SLEZAK, LLC FOR THE RENTAL OF SUITE 202 AT OLD CITY HALL: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36917**

Bradford, Pa. \_\_\_\_\_ October 11, 2022 \_\_\_\_\_

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers of the City Council of the City of Bradford are hereby authorized to enter into a five-year lease agreement with Bongiovanni Slezak, LLC, for the rental of suite 202 at Old City Hall.

**EXONERATE THE CITY TREASURER FROM COLLECTING CERTAIN 2022 CITY PROPERTY TAXES: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36918**

Bradford, Pa. \_\_\_\_\_ October 11, 2022 \_\_\_\_\_

**RESOLVED**, By the City Council of the City of Bradford that pursuant to a written request from the City Treasurer, dated October 7, 2022, together with attached documentation from the County Assessment Office, the proper officers hereby exonerate the City Treasurer from collecting \$1,910.89 in 2022 City Property Taxes for two (2) Tax Parcels.

**APPROVE THE RELEASE OF COLLATERAL FOR THE HLH ASSET MANAGEMENT LTD LOAN**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36919**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve the release of collateral for the HLH Asset Management LTD loan.

WHEREAS HLH Asset Management LTD entered into contract for a loan from the OECD's Revolving Loan account on March 28, 2017.

WHEREAS the loan has remained current through December 31, 2022.

WHEREAS collateral is requested for release to assist with the sale of 6 Saint James Place.

**AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A REVOLVING LOAN FUND AGREEMENT IN THE AMOUNT OF \$75,000 TO THE DOWNTOWN BRADFORD REVITALIZATION CORPORATION: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36920**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that

WHEREAS, The Downtown Bradford Revitalization Corporation, has completed a Revolving Loan fund application to complete improvements to 99-101 Congress Street and

WHEREAS, The Downtown Bradford Revitalization Corporation, has satisfactorily met the requirements of the City's Revolving loan fund program.

NOW, THEREFORE, BE IT RESOLVED that the proper officers of the City of Bradford are authorized to enter into a loan agreement with The Downtown Bradford Revitalization Corporation in the amount of \$75,000 at an interest rate of 3% for a period of fifteen years.

**APPROVE PAYMENT TO BLAIR TECHNOLOGY SOLUTIONS LLC FROM OLD CITY HALL ACCOUNT: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36921**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$2475.77 from the OECD's Old City Hall Account to Blair Technology solutions LLC for technology wiring in suite 202 in the Old City Hall building. Whereas \$1237.88 will be paid by the tenant.

**APPROVE PAYMENT TO SAFETECH FIRE PROTECTION, INC.: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36922**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Safetech Fire Protection, Inc. in the amount of \$712.88 from the OECD’s Habgood Center for replacing and servicing fire extinguishers at the Habgood Business Development Center.

**APPROVE PAYMENT TO NORTHWEST: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36923**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Northwest of \$500.00 from the Economic Development Fund OECD account for the payment of BRMC RACP application fee.

**APPROVE PAYMENT TO JOHNSONS TIRE SERVICE, INC.: FIRE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36924**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$3,772.28 Johnsons Tire Service, Inc. from General Fund (01) Account (411.375) for rear and steer tires on Squad One.

**AUTHORIZE THE FILING FOR THE 2022-2023 STATE FIRE COMMISSIONER FIRE COMPANY AND EMERGENCY MEDICAL SERVICE GRANT: FIRE/ AMBULANCE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36925**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby authorize the filing of the 2022-2023 grant application with the Office of the Pennsylvania Fire Commissioner.

**BE IT FURTHER RESOLVED** that state fire commissioner fire company and emergency medical service grant would be up to \$15,000.00 for the fire company and up to \$10,000.00 for the volunteer ambulance company.

**APPROVE PAYMENT TO JOHNSONS TIRE SERVICE, INC.: REFUSE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36926**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$675.95 Johnsons Tire Service, Inc. from the General Fund (01) Account (427.250) for tires.

**APPROVE PAYMENT TO THIRTEEN FIFTY APPAREL: POLICE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36927**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,231.00 from the General Fund (01) Account (410.238) to Thirteen Fifty Apparel for police uniforms.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADFORD, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCKGRANT (CDBG) PROGRAM, AS AUTHORIZED UNDER THE HOUSING AND COMMUNITY DEVELOPMENT ACT (42USC 5301 AND 24 CFR PART 570), AND FURTHER CERTIFYING COMPLIANCE WITH THE REQUIREMENTS OF SAID PROGRAM: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 36928**

Bradford, Pa. October 11, 2022

**RESOLVED**, By the City Council of the City of Bradford, that

**WHEREAS** it is necessary and in the public interest that the City of Bradford, Pennsylvania, receive funds from the Commonwealth through the department of Community and Economic Development in accordance with the Community Development Block Grant Program; and,

**WHEREAS**, the City of Bradford has the legal authority and responsibility under Act 179 to apply for Community Development Block Grant funds; and

**WHEREAS**, the City of Bradford has undertaken a considerable citizen participation process including written invitations to municipalities, informational meetings, hearings, and legal notices all of which culminated in the prioritization of projects and development of a Community Development Plan; and



WHEREAS the City of Bradford is familiar with the requirements of the program as provided for in the Housing and Community Development Act (HCDA) and the Community Development Block Grant regulations; and

WHEREAS the City of Bradford wishes to apply for said funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bradford that it's Office of Economic and Community Development is authorized to have prepared the necessary forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED, if CDBG funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, the City of Bradford agrees to repay the proportion deemed ineligible from non-federal sources.

BE IT FURTHER RESOLVED that the Community Development Plan was developed in coordination with low and moderate individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

BE IT FURTHER RESOLVED that the Mayor of the City of Bradford is empowered to place his/her signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of the City of Bradford.