



City of Bradford Council Meeting Agenda



SEPTEMBER 13, 2022

7:00 P.M.

MAYOR: JAMES MCDONALD

CITY ADMINISTRATOR: CHRIS LUCCO

CITY SOLICITOR: HOLLENBECK & GRAFFIUS, LLP

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
TOM RIEL

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director	CHIP COMILLA
OECD Director:	SHANE OSCHMAN

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES: Approve minutes from Aug 23rd Mtg.
5. DEPARTMENTAL REPORTS:
6. CORRESPONDENCE:
7. PETITION AND HEAR VISITORS:
8. OLD BUSINESS:
9. NEW BUSINESS:

APPROVE PAYMENT TO BRADFORD TIRE CENTER LLC: REFUSE

By _____

CITY COUNCIL CHAMBERS

No. 36850

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$885.00 from General Fund Account (427.250) to Bradford Tire Center LLC for tires and mounting.

APPROVE PAYMENT TO GENERAL CODE, LLC: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36851

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$583.94 from General Fund Account (480.300) to General Code, LLC for codification of Supplement No. 57 to the City of Bradford Code Book.

APPROVE QUARTERLY 2022 ALLOCATIONS TO BRADFORD AREA PUBLIC LIBRARY: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36852

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby approve payment of \$18,750.00 from General Fund Account (480.456) for remaining quarters of the 2022 appropriations for the support of the Bradford Area Public Library.

APPROVE PAYMENT AIR CLEANING SYSTEMS, INC.: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 36853

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$791.05 paid from General Fund (411.375).

AUTHORIZE TRANSFER OF MONIES FROM THE GENERAL OBLIGATION CHECKING ACCOUNT TO THE GENERAL FUND: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36854

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the following monies from the General Obligation Checking Account to General Fund Account.

TRANSFER FROM:	FUND (16)	ACCOUNT (399.000)	\$54.37
TRANSFER TO:	FUND (01)	ACCOUNT (380.000)	\$54.37

BE IT FURTHER RESOLVED that the proper officers authorize the closure of the General Obligation Checking Account.

APPROVE PAYMENT TO METALICO BRADFORD, INC.: REFUSE

By _____

CITY COUNCIL CHAMBERS

No. 36855

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$575.00 from General Fund Account (427.300) to Metalico Bradford, Inc., for hauling services.

APPROVE PAYMENT TO PITTSBURGH PUBLIC SAFETY SUPPLY: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36856

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$4,244.39 from General Fund Account (410.238) to Pittsburgh Public Safety Supply for uniforms.

EXONERATE THE CITY TREASURER FROM COLLECTING CERTAIN 2022 CITY PROPERTY TAXES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36857

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford that pursuant to a written request from the City Treasurer, dated August 29, 2022, together with attached documentation from the County Assessment Office, the proper officers hereby exonerate the City Treasurer from collecting \$4,878.36 in 2022 City Property Taxes for twenty-three (23) Tax Parcels.

AUTHORIZE THE NAMING OF NEWLY CONSTRUCTED ELM STREET BRIDGE THAT CROSSES THE EAST BRANCH TUNUNGWANT CREEK TO THE JAMES KEITH OXLEY MEMORIAL BRIDGE: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 36858

Bradford, Pa. September 13, 2022

WHEREAS James Keith Oxley was born on April 3rd, 1946, to Keith and Mary Oxley; and,

WHEREAS James Keith Oxley was a 1985 graduate of Bradford Area High School, lettering in both football and basketball; and,

WHEREAS James Keith Oxley enlisted in the United States Navy in 1966 to become a Navy Hospitalman; and,

WHEREAS James Keith Oxley began his deployment in Vietnam on July 15, 1967, attached to the 3rd Marine Division, 2nd Battalion, 9th Marines, F Company; and,

WHEREAS, On November 30th, 1967, James Keith Oxley, at the age of 21, along with sixteen Marines he served beside sacrificed their lives for their country in the battle of Quang Tri Province; and,

WHEREAS James Keith Oxley has been memorialized on the Vietnam Memorial in Veterans Square as well as the Vietnam Memorial Wall in Washington, DC; and,

WHEREAS James Keith Oxley was the recipient of the Purple Heart, Combat Action Ribbon, National Defense Service Medal, Navy Presidential Unit Citation, Vietnam Gallantry Cross, Navy Good Conduct Medal, and the Navy Expeditionary Medal; and,

BE IT RESOLVED that the City of Bradford City Council supports the request to memorialize the newly constructed Elm Street bridge in the Name of James Keith Oxley, US Navy Hospitalman.

APPROVE PAYMENT TO NEW ENTERPRISE STONE & LIME CO., INC.: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 36859

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$3,157.30 from General Fund Account (430.245) to New Enterprise Stone & Lime Co., Inc. for hot patch.

APPROVE PAYMENT TO SEALMASTER HILLSVILLE: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 36860

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,788.00 from General Fund Account (430.245) to SealMaster Hillsville for street paint.

ACCEPT QUOTE AND APPROVE PAYMENT TO WITMER PUBLIC SAFETY GROUP, INC.: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 36861

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment of \$513.00 to Witmer Public Safety Group, Inc. for fire nozzles to be charged to the following accounts:

01.411.740	\$424.52
01.411.238	\$88.48

BE IT FURTHER RESOLVED, this purchase will be 92% reimbursed through the PA Office of the State Fire Commissioners Fire Company and Emergency Medical Services Grant Program.

ACCEPT QUOTE AND APPROVE PAYMENT TO ISVUS: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36862

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment of \$1,140.00 from Capital Reserve (18) Fund Account (410.740) to ISVUS for police equipment.

BE IT FURTHER RESOLVED this purchase will be made using donated funds.

APPROVE PAYMENT TO KIBBLE'S: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36863

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payments of \$507.00 from the OECD Habgood Account for the installation of gutters and downspouts at 21 Russell Boulevard.

**APPROVE PAYMENT TO FLEET PRIDE HEAVY DUTY PARTS & SERVICE:
REFUSE**

By _____

CITY COUNCIL CHAMBERS

No. 36864

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$16,502.01 from General Fund Account (427.250) to FleetPride Heavy Duty Parts & Service for repairs to H2 garbage truck.

APPROVE PAYMENT TO LUV TOYOTA.: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36865

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,190.00 to Luv Toyota from the OECD's Chestnut Street MTC Account for repair work on the OECD's 2008 GMC maintenance truck. This work could not be completed without taking the automobile to the dealership.

**AUTHORIZE THE EXECUTION OF PURCHASE AGREEMENTS WITH THE FRIENDSHIP TABLE FOR THE PURCHASE OF TWO (2) PARCELS LOCATED WITHIN THE AREA OF THE FUTURE ATA MULTI-MODAL CENTER PROJECT:
A/F**

By _____

CITY COUNCIL CHAMBERS

No. 36866

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers to authorize the execution of a purchase agreement with the Friendship Table for the purchase of two (2) parcels within the site of the future ATA Multi-Modal Center Project.

BE IT FURTHER RESOLVED the funding for this property acquisition will be completely paid for with Grant funds.

APPROVE PAYMENT TO DIGITAL ASSURANCE CERTIFICATION, LLC: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36867

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,500.00 from General Fund Account (404.317) to Digital Assurance Certification, LLC for support for bond servicing and SEC requirements.

APPROVE PAYMENT TO 6V SALES & SERVICE LLC: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 36868

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$578.00 from General Fund Account (430.250) to 6V Sales & Service LLC for tires and mounting on the S-10 truck.

APPROVE PAYMENT TO KEESEE SERVICES: AMBULANCE

By _____

CITY COUNCIL CHAMBERS

No. 36869

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,069.00 from General Fund Account (412.251) to Keesee Services for repairs to MA-1B.

APPROVE PAYMENT TO KOS, INC.: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36870

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$550.00 to KOS, Inc. from the OECD's Revolving Account for shipping costs to return Xerox C8035 Copier to leasing company.

APPROVE PAYMENT OF A FACADE IMPROVEMENT GRANT IN THE AMOUNT OF \$5,000 TO TODD HENNARD: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36871

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, under the Main Street Facade Improvement Program, the City of Bradford has made state funds available for facade improvements to assist with the revitalization of the City's downtown business district; and,

WHEREAS, Todd Hennard, owner Slice of the 80's, located at 19 Congress Street, has applied for a Main Street Facade Grant in the amount of \$5,000.00 which represents 50% or less of the total cost (\$12,674.44) for new window signage, replacement of the door, replacement of the skirting under the windows, the cleaning & repointing of brick and painting above the door.

NOW, THEREFORE, BE IT RESOLVED, that the proper officers of the City of Bradford hereby approve payment of \$5,000 from the OECD's Main Street Facade Improvement grant account to Todd Hennard.

APPROVE PAYMENT OF A FACADE IMPROVEMENT GRANT IN THE AMOUNT OF \$5,000 TO TODD HENNARD: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36872

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, under the Main Street Facade Improvement Program, the City of Bradford has made state funds available for facade improvements to assist with the revitalization of the City's downtown business district; and,

WHEREAS, Todd Hennard, owner of Escape the 80's: Arcade Games & Escape Room, located at 17 Congress Street, has applied for a Main Street Facade Grant in the amount of \$5,000.00 which represents 50% or less of the total cost (\$10,205.20) for new signage and lighting on the building, a new door, the cleaning and repointing of the brick, replacement of skirting under windows and new windows on the second floor

NOW, THEREFORE, BE IT RESOLVED, that the proper officers of the City of Bradford hereby approve payment of \$5,000 from the OECD's Main Street Facade Improvement grant account to Todd Hennard.

APPROVE PAYMENT OF A FACADE IMPROVEMENT GRANT IN THE AMOUNT OF \$5,000 TO TODD HENNARD: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36873

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, under the Main Street Facade Improvement Program, the City of Bradford has made state funds available for facade improvements to assist with the revitalization of the City's downtown business district; and,

WHEREAS, Todd Hennard, owner Rookies Bar & Grill, located at 211 Main Street, has applied for a Main Street Facade Grant in the amount of \$5,000.00 which represents 50% or less of the total cost (\$12,674.44) for new windows, repointing of the brick, painting the building, new signage, and addition of lighting.

NOW, THEREFORE, BE IT RESOLVED, that the proper officers of the City of Bradford hereby approve payment of \$5,000 from the OECD's Main Street Facade Improvement grant account to Todd Hennard.

AUTHORIZATION FOR SPECIAL EVENTS WAIVER FOR KAREN COSTELLO-PECHT, COMMITTEE CHAIR: PUMPKIN FEST

By _____

CITY COUNCIL CHAMBERS

No. 36874

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve the request from Pumpkin Fest Committee Chair, Karen Costello-Pecht, for a waiver of Ordinance #3014, allowing for consumption of alcoholic beverages on these portions of public land where the event will be conducted and between the hours of Noon and 5:00 pm, and

BE IT FURTHER RESOLVED that this waiver is granted for Pumpkin Fest to be held on Chambers Street on September 24, 2022, with the following conditions:

1. Beverages served for consumption are limited to beer and/or malt beverages.
2. All alcoholic beverages consumed upon public lands must be in plastic containers.
3. No glasses, glass bottles or cans shall be permitted outside of licensed establishments.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE ENTERPRISE ZONE LOAN AGREEMENT WITH KELLY DANIELS D/B/A MUDDY PAWS IN THE AMOUNT OF \$42,500: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36875

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS Kelly Daniels has completed an Enterprise Zone Loan application in the amount of \$42,500 to assist with the purchase and improvements of 24 North Kendall Street; and

WHEREAS, said application has satisfactorily met the requirements of the City's Enterprise Zone Loan Program.

NOW, THEREFORE, BE IT RESOLVED that the proper officers of the City of Bradford are authorized to enter into a loan agreement with Kelly Daniels D/B/A Muddy Paws in the amount of \$42,500 for a term not to exceed 10 years at an interest rate of 3%.

APPROVE ADDITIONAL GRANT PAYMENT OF \$23,750.00 TO DOLLY GOBIN FOR ADDITIONAL REHABILITATION WORK AT 168 CONGRESS STREET: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36876

Bradford, Pa. September 13, 2022

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, on June 23, 2022, the City Council of the City of Bradford approved payment of a Hardship Grant for Dolly Gobin in the amount of \$105,800.00 from the City's 2020 CDBG for the Rehabilitation of 168 Congress Street.

WHEREAS the City's Housing Rehabilitation Director concurs with the scope of work and cost and recommends that this additional work be approved via Change Order No. 1 to the rehabilitation contract.

NOW, THEREFORE BE IT RESOLVED that the proper officers hereby approve an additional grant payment from the City's 2020 CDBG in the amount of \$23,750.00 to Dolly Gobin for additional rehabilitation/corrective work at 168 Congress Street.

BE IT FURTHER RESOLVED that said grant funds will be disbursed to Dolly Gobin and Hennard Construction upon completion of work and approval of the OECD housing rehabilitation staff.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO REMOVE THE UNUSED BUDGET LINE ITEMS AND FUNDS: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36877

Bradford, Pa. September 13, 2022

RESOLVED, the above list of Accounts and Funds have not been utilized for more than three years, and will unlikely be used in the future, should be eradicated from the chart of accounts.

BE IT FURTHER RESOLVED, this is in accordance with standard accounting principles and a recommendation from the Auditors.

Funds and Accounts to Eliminate

General Fund (01)	01-436-163	01-471-600	16-411-000
Accounts:	01-436-174	01-471-700	16-411-741
Legal	01-436-180	01-471-800	16-412-000
01-404-156	01-436-210	01-472-000	16-412-741
01-404-157	01-436-215	01-472-110	16-430-000
01-404-158	01-436-231	01-472-120	16-430-451
01-404-159	01-436-245	01-472-200	16-454-000
01-404-161	01-436-250	01-472-210	16-454-600
01-404-163	01-436-251	01-472-220	16-471-000
	01-436-313	01-472-400	16-471-110
Zoning	01-436-316	01-472-600	16-472-000
01-414-161	01-436-342	01-472-700	16-472-110
01-414-200	01-436-384		16-475-000
01-414-316	01-436-486	<u>Parking Fund (09)</u>	16-475-100
	01-436-701	<u>Accounts</u>	16-475-100
Stormwater		09-471-000	
01-436-000	Debt	09-471-100	<u>ARD Fund (36)</u>
01-436-114	01-471-000	09-472-000	Eliminate All
01-436-120	01-471-100	09-472-100	
01-436-130	01-471-110		<u>Stormwater</u>
01-436-156	01-471-120	<u>GOB 2012 (16)</u>	<u>Management (40)</u>
01-436-157	01-471-200	16-408-000	Eliminate All
01-436-158	01-471-210	16-408-660	
01-436-159	01-471-220	16-409-000	
01-436-161	01-471-400	16-409-600	

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE ENTERPRISE ZONE LOAN AGREEMENT WITH ALLEN BLACK AND LAUREN MELKA IN THE AMOUNT OF \$75,000: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36878

Bradford, Pa. _____ September 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS Allen Black and Lauren Melka have completed an Enterprise Zone Loan application in the amount of \$75,000 to assist with the improvements of 560 Chestnut Street: and

WHEREAS, said application has satisfactorily met the requirements of the City's Enterprise Zone Loan Program.

NOW, THEREFORE, BE IT RESOLVED that the proper officers of the City of Bradford are authorized to enter into a loan agreement with Allen Black and Lauren Melka in the amount of \$75,000 for a term not to exceed 15 years at an interest rate of 3%.

APPROVE PAYMENT TO COUSINS DESIGNS: RECYCLING

By _____

CITY COUNCIL CHAMBERS

No. 36879

Bradford, Pa. _____ September 13, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$530.00 from Recycling Fund Account (426.374) to Cousins Designs for recycling sign at Recycling Center.