



City of Bradford

Council Meeting Agenda



SEPTEMBER 27, 2022

7:00 P.M.

MAYOR: JAMES MCDONALD

CITY ADMINISTRATOR: CHRIS LUCCO

CITY SOLICITOR: HOLLENBECK & GRAFFIUS, LLP

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
TOM RIEL

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director:	CHIP COMILLA
OECD Director:	SHANE OSCHMAN

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES:
5. DEPARTMENTAL REPORTS:
6. CORRESPONDENCE:
7. PETITION AND HEAR VISITORS:
8. OLD BUSINESS:
9. NEW BUSINESS:

AUTHORIZE TRANSFER FROM GENERAL FUND (01) MONIES TO THE AMERICAN RECOVERY PLAN ACT ACCOUNT (05): A/F

By _____

CITY COUNCIL CHAMBERS

No. 36880

Bradford, Pa. _____ September 27, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of General Fund (01) Account (410.702) monies to American Recovery Plan Act (05) Account (492.101) in the amount of \$431,025.61.

APPROVE PAYMENT TO COUSINS DESIGNS: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36881

Bradford, Pa. _____ September 27, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$640.00 from General Fund Account (410.238) to Cousins Designs lettering on the Ford Explorer K-9 unit.

BE IT FURTHER RESOLVED this purchase will be entirely made using donated funds.

APPROVE PAYMENT TO UPCYCLE: RECYCLING

By _____

CITY COUNCIL CHAMBERS

No. 36882

Bradford, Pa. _____ September 27, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$3,560.00 from Recycling Account (04) Fund (426.374) to Upcycle for IT Equipment removal.

RESCIND RESOLUTION NO. 36702 DATED MAY 10TH, 2022: DPW

By _____

CITY COUNCIL CHAMBERS

No. 36883

Bradford, Pa. _____ September 27, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford hereby rescind Resolution No. 36702 dated May 10th, 2022, authorizing the sub-division and consolidation of lands owned by Chestnut Street Station, Inc. located on Elm Street.

APPROVE EXCHANGE AND CONSOLIDATION OF PROPERTY LOCATED ON ELM STREET OWNED BY CHESTNUT STREET STATION, INC TO MARTHA AND GUY COLELLA: DPW

By _____

CITY COUNCIL CHAMBERS

No. 36884

Bradford, Pa. September 27, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby grant approval of the sub-division and consolidation of lands owned by Chestnut Street Station, Inc. located on Elm Street.

BE IT FURTHER RESOLVED that the property to be conveyed is situated on Tax Parcel number 02-019-423 and conveyed to the Colellas. Then, the Colellas wish to convey all their Tax Parcel No. 02-019-422, which fronts on Elm Street, to Chestnut Street Station.

NOW THEREFORE BE IT FURTHER RESOLVED that this subdivision has the approval of the McKean County Planning Commission per correspondence dated April 4, 2022, and the City of Bradford Planning Commission who met and approved the plans on May 2nd, 2022.

ACCEPT KIRKE WISE'S BID FOR THE 1990 FORD E.R.T. POLICE VAN: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36885

Bradford, Pa. September 27, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept the bid of \$2,150.00 for the used, as-is 1990 Ford ERT Police Van. This was the only bid received for the Police Vehicle.

AUTHORIZE THE EXECUTION OF SALES AGREEMENT FOR THE PURCHASE OF 22 CONGRESS STREET LOCATED WITHIN THE AREA OF THE FUTURE ATA MULTI-MODAL CENTER PROJECT: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36886

Bradford, Pa. September 27, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers to authorize the execution of a sales agreement for the purchase of 22 Congress Street within the site of the future ATA Multi-Modal Center Project.

BE IT FURTHER RESOLVED the funding for this property acquisition will be completely paid for with Grant funds.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH MICROTECH KNIVES, INC. FOR SPACE AT THE BRADFORD AREA MULTI-TENANT CENTER ON CHESTNUT STREET EXTENSION: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36887

Bradford, Pa. _____ September 27, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City Council of the City of Bradford are hereby authorized to enter into a lease agreement with Microtech Knives, Inc. for space at the Bradford Area Multi-Tenant Center on Chestnut Street Extension.

APPROVE PAYMENT TO TELEFLEX: AMBULANCE

CITY COUNCIL CHAMBERS

No. 36888

Bradford, Pa. _____ September 27, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$562.50 from General Fund Account (412.251) to Teleflex for ambulance supplies.

APPROVE PAYMENT TO BRADFORD TIRE CENTER LLC: POLICE

CITY COUNCIL CHAMBERS

No. 36889

Bradford, Pa. _____ September 27, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,733.32 from General Fund Account (410.375) to Bradford Tire Center LLC for tires and mounting.

APPROVE PAYMENT TO HENNARD CONSTRUCTION: DPW

By: _____

CITY COUNCIL CHAMBERS

No. 36890

Bradford, Pa. _____ September 27, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$2,000.00 from General Fund Account (430.720) to Hennard Construction for emergency roof repairs on the Public Works roof.

**AUTHORIZE THE CLOSEOUT OF NORTHWEST BANK ACCOUNT NAMED
STORMWATER FUND (40) ACCOUNT: A/F**

By _____

CITY COUNCIL CHAMBERS

No. 36891

Bradford, Pa. September 27, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve the closing of the Northwest Checking Account named Stormwater Fund (40) Account.

**AUTHORIZE THE CITY TREASURER TO OPEN A CANINE CHECKING ACCOUNT
AT HAMLIN BANK: A/F**

By _____

CITY COUNCIL CHAMBERS

No. 36892

Bradford, Pa. September 27, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby give permission to the City Treasurer permission to open a Canine Checking Account at Hamlin Bank and Trust.

**AUTHORIZE TRANSFER OF MONIES FROM NORTHWEST BANK ACCOUNT
NAMED STORMWATER FUND AND TRANSFER BALANCE OF FUNDS TO
GENERAL FUND (01) ACCOUNT: A/F**

By _____

CITY COUNCIL CHAMBERS

No. 36893

Bradford, Pa. September 27, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the following monies from the Stormwater Fund (40) Account to General Fund (01) Account.

TRANSFER FROM:	FUND (40)	ACCOUNT (100.000)	\$0.29
TRANSFER TO:	FUND (01)	ACCOUNT (100.000)	\$0.29

APPROVE PAYMENT TO MCKEAN COUNTY DISTRICT ATTORNEY: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 36894

Bradford, Pa. September 27, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,259.25 from General Fund Account (410.706) to McKean County District Attorney for transport.

**ACCEPT QUOTE AND APPROVE PAYMENT TO STRYKER MEDICAL:
AMBULANCE**

By _____

CITY COUNCIL CHAMBERS

No. 36895

Bradford, Pa. _____ September 27, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment of \$93,586.70 from General Fund (01) Fund Account to Stryker Medical for equipment and maintenance from the following accounts:

(411.740)	\$77,142.85
(411.700)	\$ 2,276.05 + S/H
(412.310)	\$14,167.80 (\$4722.60 per/yr. for 3yr inspection and maintenance

BE IT FURTHER RESOLVED, funds for these purchases are being made entirely from the **Assistance to Firefighters Grant** and purchase will not be made until 2023.

**ACCEPT QUOTE AND APPROVE PAYMENT TO STRYKER MEDICAL:
AMBULANCE**

By _____

CITY COUNCIL CHAMBERS

No. 36896

Bradford, Pa. _____ September 27, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment of \$20,800.80 from General Fund (01) Fund Account (412.310) \$6,933.60 to Stryker Medical for preventative maintenance of 15 Lifepak Cardiac Monitors, starting in 2023, 2024 and 2025.

**ACCEPT QUOTE FROM 6-V EXCAVATION TO DEMOLISH 57 SCHOOL STREET:
OECD**

By _____

CITY COUNCIL CHAMBERS

No. 36897

Bradford, Pa. _____ September 27, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford's Board of Health has determined 57 School Street to be beyond economical repair and ordered it to be demolished: and,

WHEREAS the OECD solicited quotations from qualified contractors to demolish and clear the structure and transport the construction debris to the McKean County Landfill.

WHEREAS the lowest of the three quotations received was from 6-V Excavation at a cost of \$7,690.00, for the demolition work.

THEREFORE, BE IT RESOLVED that the proper officers of the City of Bradford hereby accept the quote from 6-V Excavation in the amount of \$7,690.00 and authorizes the OECD to proceed with the demolition of 57 School Street.

BE IT FURTHER RESOLVED that the cost of demolition is paid through the City's 2021 CDBG Program.

**ACCEPT QUOTE FROM 6-V EXCAVATION TO DEMOLISH 50 HIGH STREET:
OECD**

By _____

CITY COUNCIL CHAMBERS

No. 36898

Bradford, Pa. _____ September 27, 2022

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford's Board of Health has determined 50 High Street to be beyond economical repair and ordered it to be demolished: and,

WHEREAS the OECD solicited quotations from qualified contractors to demolish and clear the structure and transport the construction debris to the McKean County Landfill.

WHEREAS the lowest of the three quotations received was from 6-V Excavation at a cost of \$13,150.00, for the demolition work.

THEREFORE, BE IT RESOLVED that the proper officers of the City of Bradford hereby accept the quote from 6-V Excavation in the amount of \$13,150.00 and authorizes the OECD to proceed with the demolition of 50 High Street.

BE IT FURTHER RESOLVED that the cost of demolition is paid through the City's 2021 CDBG Program.

**ACCEPT QUOTE FROM 6-V EXCAVATION TO DEMOLISH 10 WILLIAMS STREET:
OECD**

By _____

CITY COUNCIL CHAMBERS

No. 36899

Bradford, Pa. _____ September 27, 2022

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford's Board of Health has determined 10 Williams Street to be beyond economical repair and ordered it to be demolished; and,

WHEREAS the OECD solicited quotations from qualified contractors to demolish and clear the structure and transport the construction debris to the McKean County Landfill.

WHEREAS the lowest of the three quotations received was from 6-V Excavation at a cost of \$10,375.00, for the demolition work.

THEREFORE, BE IT RESOLVED that the proper officers of the City of Bradford hereby accept the quote from 6-V Excavation in the amount of \$10,375.00 and authorizes the OECD to proceed with the demolition of 10 Williams Street.

BE IT FURTHER RESOLVED that the cost of demolition is paid through the City's 2021 CDBG Program.

AUTHORIZED EXECUTION OF AGREEMENT WITH COHEN LAW GROUP FOR SPECIAL LEGAL SERVICES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 36900

Bradford, Pa. September 27, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution an agreement with Cohen Law Group. Their services are for the negotiation for the Cable Franchise Agreement between the City of Bradford and Breezeline (formerly Atlantic Broadband)

BE IT FURTHER RESOLVED the current agreement expires on December 31,2022.

AUTHORIZE EXECUTION OF ALS-BLS JOINT PREHOSPITAL SERVICES AGREEMENT WITH TLC EMS: AMBULANCE

By _____

CITY COUNCIL CHAMBERS

No. 36901

Bradford, Pa. September 27, 2022

RESOLVED, By the City Council of the City of Bradford that the proper officers are hereby authorize execution of ALS-BLS Service Agreement between the City of Bradford and TLC EMS.

WHEREAS that on occasion, the parties acting in concert jointly provide pre-hospital emergency medical services (EMS) to patients, with ALS providing paramedic services when necessary and BLS providing basic life support care and patient transportation.

THEREFORE NOW this Agreement made this 11th day of July 2022 by and between the City of Bradford and TLC EMS.

APPROVE SUBDIVISION OF PROPERTY LOCATED KNOWN AS LIMESTONE STREET AT EAST MAIN STREET OWNED BY MATHEW KENGERSKY TO FUTURES REHABILITATION CENTER, INC.: DPW

By _____

CITY COUNCIL CHAMBERS

No. 36902

Bradford, Pa. September 27, 2022

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby grant approval of the proposed portion of Limestone Street will be subdivided owned by Matthew Kengersky to Futures Rehabilitation Center, Inc. This will allow Futures to gain access from East main Street to their already owned property.

BE IT FURTHER RESOLVED that the property to be conveyed is situated on Tax Parcel number 06-708-306 and conveyed to the Futures Rehabilitation Center, Inc. After the portion of Limestone Street is acquired by Futures there will be one deed description to include all lands into one lot.

NOW THEREFORE BE IT FURTHER RESOLVED that this subdivision has the approval of the McKean County Planning Commission per correspondence dated September 8, 2022, and the City of Bradford Planning Commission who held a Special Meeting and approved the plans on September 20, 2022.

ADOPT FAIR HOUSING POLICY IN ACCORDANCE WITH TITLE VIII OF THE CIVIL RIGHTS ACT OF 1968, THE PENNSYLVANIA HUMAN RELATIONS ACT AND OTHER APPLICABLE FAIR HOUSING LAWS: OECD

By _____

CITY COUNCIL CHAMBERS

No. 36903

Bradford, Pa. _____ September 27, 2022 _____

RESOLVED, By the City Council of the City of Bradford, that

LET IT BE KNOWN TO ALL PERSONS of the City of Bradford that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status (families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act) and the Pennsylvania Human Relations Act adds the additional protected classes of age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. It is the policy of the City of Bradford to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness, or physical handicap of the user or because the user is a handler or trainer of support or guide animals. Additionally, it is illegal to retaliate against a person who has filed a fair housing complaint or assisted in a fair housing investigation. Therefore, the City of Bradford does hereby pass the following resolution.

BE IT RESOLVED, that within available resources the City of Bradford will assist all persons who feel they have been discriminated against because of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals to seek equity under federal and state laws by filing a complaint with the local Fair Housing Officer, Pennsylvania Human Relations Commission and the U.S. Department of Housing and Urban Development, whichever is chosen by the person filing the complaint.

BE IT FURTHER RESOLVED that the City of Bradford shall make publicly known this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Act, the Pennsylvania Human Relations Act, and any local laws or ordinances.

FURTHER ACTION will at a minimum include, but not to be limited to:

- (1) Publicizing the name and contact information of the local Fair Housing Officer, which will include the process to file a complaint if a person feels they have been discriminated against in housing in any manner and other applicable fair housing information through local media and community contracts; and
- (2) Conduct at least one fair housing activity annually to better inform the public of their rights under the Fair Housing Law and Pennsylvania Human Relations Act: and
- (3) Use the fair housing logo on all materials dealing with housing programs such as but not limited to:
 - a. Public advertisements for vacancy or discussing the program
 - b. Applications for assistance
 - c. Contracts
 - d. Municipal letters dealing with the federal programs

No. 36903 Cont.

If you are a person with a disability or have Limited English Proficiency and require reasonable accommodation or document translation, please contact the business offices of the City of Bradford Office of Economic and Community Development, 20 Russell Boulevard, Bradford, PA, (814) 368-7170, 1-800-654-5964, soschman@bradfordpa.org and bradfordpa.org.