



CITY OF BRADFORD - CIVIL SERVICE COMMISSION

Review the forms and information (also listed on www.Bradfordpa.com, Police Employment website):

- 1.) Civil service application for Employment
 - 2.) Minimum Qualification list
 - 3.) Civil Service Commission Rules and Regulations for Police (and Firefighters)
- Currently we are considering applications for an eligibility list for:

Police officer

1. **APPLICATION MUST BE SUBMITTED WITH THE FOLLOWING:**

- a) **Three (3) letters of recommendation** (*preferably, from employers, teachers, co-workers etc.*)
- b) List three (3) additional references on the application include current address and phone number.
- c) Payment for **\$25.00** application fee.
- d) A copy of the following items:
 - A.) **Birth Certificate**
 - B.) **High School Diploma**
 - C.) **Valid Driver's License**
 - D.) **Current Photo**
 - E.) **DD214** (*if you served in the military*)

Mail or submit the application packet and required documents to: **Human Resources Department, City Hall, 24 Kennedy Street, Bradford, PA 16701** by 4:30 P.M. on Monday, July 31st, 2023

Directions to City Hall at 24 Kennedy Street, Bradford, PA 16701:

Traveling North on Route 219

Take Elm Street Exit Turn Left
Turn Right on Davis Street
Turn Left on Main Street
Turn Right on to Kennedy Street

Traveling South on Route 219

Take Foreman Street Exit Turn Right
Turn Left on Davis Street
Turn Right on Main Street
Turn Right on to Kennedy Street

2. **MEDICAL REQUIREMENTS**

Every applicant **selected for appointment** to any position in the Police Department shall submit to a physical examination and drug screening at the expense of the City and shall meet the minimum medical requirements established by the Civil Service Commission. A copy of the medical requirements and a Personal Injury Waiver shall be provided to each **selected applicant**.

3. **RULES AND REGULATIONS**

A copy of the "Rules and Regulations of the Civil Service Commission" which provides you with the procedures involved in the application, testing and selection of applicants, together with other information which will be helpful to you.

The application will be reviewed you will be notified if additional information is needed.

If you have any questions, please feel free to contact the Human Resources Department at (814)584-3365.