



City of Bradford Council Meeting Agenda



JULY 11, 2023

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: CHRIS LUCCO

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KAREN COSTELLO-PECHT

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director	CHIP COMILLA
OECD Interim Director:	SARA ANDREWS

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. MINUTES: Approve June 27th Minutes

5. DEPARTMENTAL REPORTS:

- Mayor Riel – Police/OECD
- Councilor Pecht-Parks
- Councilor Lopus-DPW/Refuse
- Councilor Pecora-DPMI
- Councilor Proper-Fire/Ambulance

6. CORRESPONDENCE:

7. PETITION AND HEAR VISITORS:

8. OLD BUSINESS:

- 1) **Bill #10 Ordinance 2947.53-Amend Traffic Regulations-Stop Intersections**

9. NEW BUSINESS:

APPROVE PAYMENT TO E & M ENGINEERS & SURVEYORS: OECD

By_____

CITY COUNCIL CHAMBERS

No. 37291

Bradford, Pa. July 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$2,040.00 from the OECD's Community Development Account to E & M Engineers and Surveyors, PC for the preparation of a cost estimate for Callahan Park Phase 2 Recreation Improvements.

**ACCEPT QUOTE AND APPROVE PAYMENT TO SUBURBAN FENCE AND DECKS:
A/F**

By_____

CITY COUNCIL CHAMBERS

No. 37292

Bradford, Pa. July 11, 2023

RESOLVED, By the City Council of the City of Bradford that the proper officers accept quote and approve payment to Suburban Fence and Decks in the amount of \$4,650.00 from the General Fund Account (409.373) for fencing along the back parking lot at City Hall.

BE IT FURTHER RESOLVED, a portion of this cost will be reimbursed by the Bradford Water and Sanitary Authorities.

**AUTHORIZE AND EXECUTE AN AGREEMENT BETWEEN CITY OF BRADFORD
AND THE DEPARTMENT OF TRANSPORTATION FOR A TRAFFIC SIGNAL
MAINTENANCE AGREEMENT AND AUTHORIZING THE CITY ADMINISTRATOR,
CHRIS LUCCO AS A SIGNATORY TO THE AGEEMENT: A/F**

By_____

CITY COUNCIL CHAMBERS

No. 37293

Bradford, Pa. July 11, 2023

RESOLVED, By the City Council of the City of Bradford that the proper officers authorize and execute an agreement between the City of Bradford and the Department of Transportation for a Traffic Signal Maintenance Agreement and authorizing the City Administrator, Chris Lucco as a signatory to the agreement.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH ANTHONY DUBETSKI, D/B/A 4 D COUNTERTOPS FOR SPACE AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37294

Bradford, Pa. July 11, 2023

RESOLVED, By the City Council of the City of Bradford, that

the proper officers are hereby authorized to execute a Lease agreement with Anthony Dubetski, d/b/a 4 D Countertops in Building "H" at the Robert P. Habgood Jr. Business Development Center.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE WITH THE OFFICE OF HUMAN SERVICES FOR SPACE AT ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37295

Bradford, Pa. July 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City Council of the City of Bradford are hereby authorized to enter into a Lease agreement with the Office of Human Services for space at the Robert P. Habgood Jr. Business Development Center.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH IDYLLWILD HOLDINGS, LLC: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37296

Bradford, Pa. July 11, 2023

RESOLVED, By the City Council of the City of Bradford, that

The proper officers of the City Council of the City of Bradford are hereby authorized to enter into a Lease agreement with Idyllwild Holdings, LLC for manufacturing space at the Holley Avenue Multi-Tenant Center.

APPOINT HOBIE MILLIRON AS A FULL-TIME PROBATIONARY POLICE OFFICER: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37297

Bradford, Pa. _____ July 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby appoint Hobie Milliron as a Full-Time Probationary Police Officer in the City of Bradford Police Department effective June 30, 2023.

BE IT FURTHER RESOLVED that Mr. Milliron is fully certified by MPOETC now and eligible for duty.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ADVERTISE FOR BID A PAVING PROJECT FOR THE ROBERT P. HABGOOD JR. BUSINESS DISTRICT: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37298

Bradford, Pa. _____ July 11, 2023

RESOLVED, By the City Council of the City of Bradford, authorized the proper officers to advertise for bid a paving project for the Robert P. Habgood Jr. Business District.

APPROVE PAYMENT TO MERCYHURST UNIVERSITY: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37299

Bradford, Pa. _____ July 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$8,000.00 from General Fund Account (410.174) to Mercyhurst University for tuition and uniforms.

AUTHORIZE THE MAYOR OF THE CITY OF BRADFORD TO EXECUTE THE SIGNATURE PAGE FOR A \$250,000 GRANT APPLICATION AND THE GRANT AGREEMENT/AMENDMENTS FOR A GREENWAYS, TRAILS, AND RECREATION PROGRAM GRANT FROM THE PA DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR THE CALLAHAN PARK RECREATION IMPROVEMENTS PHASE 2: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37300

Bradford, Pa. _____ July 11, 2023

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS the City of Bradford desires to undertake the project, “Callahan Park Recreation Improvements Phase 2”; and

WHEREAS the City of Bradford desires to receive from the Department of Community and Economic Development a grant of \$250,000 for the purpose of carrying out this project; and,

WHEREAS the application package includes a document entitled “Terms and Conditions of Grant” and,

WHEREAS the City of Bradford understands that the contents of the document entitled “Terms and Conditions of Grant” including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the City of Bradford and the Department if the City of Bradford is awarded a grant; and,

NOW THEREFORE, it is resolved that:

1. The grant application may be electronically signed on behalf of the City of Bradford by “Tom Riel” who, at the time of the signed, has a title of “Mayor”.
2. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above official, will become the City of Bradford’s executed signature page for the Grant Agreement, and the City of Bradford will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official, who, at the time of signing the amendment, has the Title specified in paragraph 1 and the grantee will be bound by the amendment.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE WITH BARRY G. LARSON FOR SPACE AT ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37301

Bradford, Pa. _____ July 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City Council of the City of Bradford are hereby authorized to enter into a Lease agreement with Barry G. Larson for space at the Robert P. Habgood Jr. Business Development Center.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ADVERTISE FOR BID FOR ONE (1) 2017 OR NEWER FORD F550 TRUCK WITH PLOW AND SPREADER PACKAGE WITH ALUMINUM BED: DPW

By _____

CITY COUNCIL CHAMBERS

No. 37302

Bradford, Pa. _____ July 11, 2023

RESOLVED, by the City Council of the City of Bradford that the proper officers authorize to advertise to accept sealed bids for one (1) 2017 or newer Ford F550 Truck with Plow/Spreader with aluminum bed and in accordance with the city's specifications.

BE IT FURTHER RESOLVED, the bids must be submitted by 4 PM in the City Administrators office and bid opening will be at 6:00 PM at the July 25th Council meeting.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO REQUEST FUNDS FROM THE MCKEAN COUNTY AMERICAN RECOVERY MUNICIPAL ALLOCATION PROGRAM FOR DEMOLITION FOR A BLIGHTED PROPERTY.

By _____

CITY COUNCIL CHAMBERS

No. 37303

Bradford, Pa. _____ July 11, 2023

RESOLVED, by the City Council of the City of Bradford that the proper officers authorize request funds from the McKean County American Recovery Municipal Allocation Program for demolition of a blighted property.

BE IT FURTHER RESOLVED the amount of funds is in the amount of \$12,259.95 for the demolition and restoration of the property located at 38 Jefferson Street.

ACCEPT QUOTE AND APPROVE PAYMENT TO ESI EQUIPMENT INC.: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 37304

Bradford, Pa. _____ July 11, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment of \$1,470.00 from General Fund Account (411.316) to ESI Equipment Inc. for the yearly service to the Holmatro Rescue Tools.

**AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE
A SYSTEM USER AGREEMENT WITH MCKEAN COUNTY 911 CENTER: FIRE**

By _____

CITY COUNCIL CHAMBERS

No. 37305

Bradford, Pa. _____ July 11, 2023 _____

RESOLVED, By the City Council of the City of Bradford, the proper officers hereby authorize to execute a system user agreement with McKean County 911 Center. This agreement is to allow for the City of Bradford Police and Fire Departments access to new radio equipment to enhance radio coverage through upgrades done at the 911 Center.

BE IT FURTHER RESOLVED, there is no cost to the City of Bradford for this upgrade as it was paid in its entirety by the County of McKean.