



City of Bradford Council Meeting Agenda



AUGUST 22, 2023

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: CHRIS LUCCO

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KAREN COSTELLO-PECHT

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director	CHIP COMILLA
OECD Interim Director:	SARA ANDREWS

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES: Approve August 8th Minutes
5. DEPARTMENTAL REPORTS:
6. CORRESPONDENCE:
7. PETITION AND HEAR VISITORS:
8. OLD BUSINESS:
 - 1) **Bill #11 Ordinance 2947.69-Amend Traffic Regulations-Alternate Parking-"Vista Circle"**
9. NEW BUSINESS:

AUTHORIZE A TRANSFER OF AMERICAN RECOVERY PLAN ACT MONIES TO THE GENERAL FUND ACCOUNT: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37327

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of American Recovery Plan Act monies in the amount of \$122,421.00 to the General Fund Account.

ACCEPT QUOTE AND APPROVE PAYMENT TO MICALE FABRICATORS, INC.: DPW

By _____

CITY COUNCIL CHAMBERS

No. 37328

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford, the proper officers hereby accept a quote and approve payment to Micale Fabricators, Inc. in the amount of \$10,250.00 from the General Fund (430.311) for Davis Street bridge repairs.

EXONERATE THE CITY TREASURER FROM COLLECTING CERTAIN 2023 CITY PROPERTY TAXES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37329

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford that pursuant to a written request from the City Treasurer, dated August 14, 2023, together with attached documentation from the County Assessment Office, the proper officers hereby exonerate the City Treasurer from collecting \$505.57 in 2023 City Property Taxes for Tax Parcels #01-003-806 and 02-010-202.

PERMISSION TO ADVERTISE FOR THE SALE OF ONE (1) 2003 CHEVROLET ONE TON: DPW

By _____

CITY COUNCIL CHAMBERS

No. 37330

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford, that pursuant to a written request from DPW Director, Chip Comilla dated August 8, 2023, the proper officers hereby grant permission to advertise for sale one (1) 2003 Chevrolet One Ton Truck (VIN# 1GBJK34033E107602) that has been removed from service.

BE IT FURTHER RESOLVED that City Council has determined the value of this item to be less than \$1,000.00, and has established a minimum bid of \$500.00 for said vehicle, and

BE IT FURTHER RESOLVED The proposed vehicle is being sold as is, it can be seen at 112 Holley Avenue. Thereafter this vehicle shall be sold for the best bid obtained or disposed of as junk, and

BE IT FURTHER RESOLVED that the above-mentioned vehicles shall be removed from the DPW Inventory List as well as the City of Bradford's Insurance Policy.

**PERMISSION TO ADVERTISE FOR THE SALE OF ONE (1) 1999 INTERNATIONAL:
REFUSE/RECYCLING**

By _____

CITY COUNCIL CHAMBERS

No. 37331

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford, that pursuant to a written request from DPW Director, Chip Comilla dated August 8, 2023, the proper officers hereby grant permission to advertise for sale one (1) 1999 International (VIN# 1HTSLAALXYH208983) that has been removed from service.

BE IT FURTHER RESOLVED that City Council has determined the value of this item to be less than \$1,000.00, and has established a minimum bid of \$500.00 for said vehicle, and

BE IT FURTHER RESOLVED The proposed vehicle is being sold as is, it can be seen at 112 Holley Avenue. Thereafter this vehicle shall be sold for the best bid obtained or disposed of as junk, and

BE IT FURTHER RESOLVED that the above-mentioned vehicles shall be removed from the DPW Inventory List as well as the City of Bradford's Insurance Policy.

APPROVE PAYMENT TO MODERN MATERIEL: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37332

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford, the proper officers approve payment to Modern Materiel for police equipment.

BE IT FURTHER RESOLVED this amount will be reimbursed from the Police Officers.

APPROVE PAYMENT TO A & H EQUIPMENT COMPANY: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 37333

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$4,053.98 plus freight from the General Fund Account (430.251) to A & H Equipment Company for street sweeper parts.

AUTHORIZATION FOR SPECIAL EVENTS WAIVER FOR WAIVER YMCA CORPORATE CHALLENGE: PARKS

By _____

CITY COUNCIL CHAMBERS

No. 37334

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve the request from Emily Rhoades, Executive Director, for a waiver of Ordinance #3014, allowing for consumption of alcoholic beverages on these portions of public land where the event will be conducted and during the hours of 5:30 pm and 8:30 pm, and

BE IT FURTHER RESOLVED this waiver is granted to the YMCA for their Corporate Challenge which will be located at the parking lot at Callahan Park on September 21st, 2023, from 5:30 PM to 8:30 PM, with the following conditions:

1. Beverages served for consumption are limited to beer and/or malt beverages.
2. All alcoholic beverages consumed on public lands must be in plastic containers.
3. No glasses, glass bottles, or cans shall be permitted outside of licensed establishments.

APPROVE PAYMENT TO HULL ELECTRIC INC.: FIRE/AMB

By _____

CITY COUNCIL CHAMBERS

No. 37335

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,177.52 to Hull Electric Inc. for maintenance items for the Fire department and the ambulance for supplies to be charged to the following accounts:

413.200 \$ 28.27

411.740 \$ 1,116.68

411.200 \$ 32.57

APPROVE PAYMENT TO TWIN TIERS GOLF ASSOCIATION: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37336

Bradford, Pa. August 22, 2023

RESOLVED, by the City Council of the City of Bradford, that the proper officers hereby approve payment to Twin Tiers Disc Golf Association in the amount of \$1,265.00 from the Trails & Recreation Fund for tee signage on the disc golf course at Callahan Park.

AUTHORIZE THE FILING OF A HOME PROGRAM GRANT APPLICATION WITH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR OWNER-OCCUPIED HOUSING REHABILITATION IN THE CITY OF BRADFORD: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37337

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford, that

the City of Bradford authorizes the filing of an application for HOME Program funds with the Department of Community and Economic Development (DCED), Commonwealth of Pennsylvania.

WHEREAS the City of Bradford is desirous of obtaining funds from DCED for affordable housing activities fundable under Title II of the National Affordable Housing Act of 1990 (42 U.S.C. 12701 et seq) and the implementing regulations at 24 C.F.R. Part 92.

NOW THEREFORE, BE IT RESOLVED, that a housing need exists that has been identified in the local or state consolidated Plan and proposed housing activity addresses this need.

BE IT FURTHER RESOLVED that the City of Bradford has conducted the required citizen participation process.

BE IT FURTHER RESOLVED that the City of Bradford will assure the provision of the other necessary funds to make the activity feasible.

BE IT FURTHER RESOLVED that the City of Bradford will reimburse the Commonwealth for any expenditures found by the DCED to be ineligible.

BE IT FURTHER RESOLVED that the appropriate officer of the City of Bradford is directed to execute a certificate attesting to the adoption of this Resolution and to furnish a copy of the Resolution to the Department.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE CHANGE ORDER NO. 2 WITH BOB CUMMINS CONSTRUCTION CO. FOR THE CALLAHAN PARK RECREATION IMPROVEMENTS PROJECT-PHASE 1: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37338

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, on June 13, 2023, the City of Bradford awarded a contract to Bob Cummins Construction Co. in the amount of \$855,189.00 for the Callahan Park Recreation Improvements Project-Phase 1; and,

WHEREAS, on August 8, 2023, the City of Bradford approved Change Order No.1, which increases the contract amount to \$866,240.50; and,

WHEREAS, the City of Bradford requested additional work to complete the sidewalk installation on the Bon Air side of the park, new columns with a park sign at the Bon Air entrance, and additional fencing required to move the fence closer to the sidewalk area for the cost of \$46,463.00 along with the cost to remove the sidewalk vault near the pool and form new sidewalk/vault top in the amount of \$2,200.00; and,

WHEREAS the additional work will cost \$48,663.00 and will increase the contract under Change Order No. 2 from \$866,240.50 to \$914,903.50.

NOW, THEREFORE BE IT RESOLVED, that the proper officers of the City of Bradford are hereby authorized to execute Change Order No. 2 for the Callahan Park Recreation Improvements Project-Phase 1.

BE IT FURTHER RESOLVED that the additional cost will be paid with CDBG, DCNR, and other funding available for project costs.

AUTHORIZE THE PROPER OFFICERS AT THE CITY OF BRADFORD TO EXECUTE AN AGREEMENT WITH BREEZELINE FOR INTERNET SERVICES: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37339

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford are hereby authorized to enter into a lease agreement with Breezeline to provide highspeed internet service for the Robert P. Habgood building.

DESIGNATION OF THE CITY OF BRADFORD HEALTH DEPARTMENT TO INVESTIGATE AND DETERMINE PUBLIC NUISANCE EXISTENCE: BOH

By _____

CITY COUNCIL CHAMBERS

No. 37340

Bradford, Pa. August 22, 2023

RESOLVED: The Health Department of its designee shall be responsible for the investigation, determination, and abatement procedures of any real or potential public nuisance, including summary abatement with authorization of the Mayor or his designee.

BE IT FURTHER RESOLVED, this is in accordance with the Pennsylvania Third Class City Code, Title 11 of the Pennsylvania Consolidated Statutes enacted by Act 67 of 2015.

ADOPT THE CITY OF BRADFORD HEALTH DEPARTMENT CRITERIA FOR DETERMINING A PUBLIC NUISANCE AND SUMMARY ABATEMENT: BOH

By _____

CITY COUNCIL CHAMBERS

No. 37341

Bradford, Pa. August 22, 2023

RESOLVED: Any Conduct or property, or the condition or use of property, defined or declared to be a public nuisance under any provision of this part or other law.

1. Conduct or property, or the condition or use of property, if the department determines that it endangers the health or safety of, or causes hurt, harm, inconvenience, discomfort, damage, or injury to, a person or property in the city by reason of the conduct or property or the condition or use of the property, being any of the following:
 - (i) A menace, threat, or hazard to the general health and safety of the community.
 - (ii) A fire hazard.
 - (iii) A building or structure that is unsafe for occupancy or use.
 - (iv) Property that is so inadequately or insufficiently maintained that it diminishes or depreciates the enjoyment and use of other property in its immediate vicinity to the extent that it is harmful to the community in which the property is situated.
2. Unauthorized accumulations of garbage and rubbish and the unauthorized storage of abandoned or junked automobiles or other vehicles on private or public property, and the carrying on of any offensive manufacture or business.

CERTIFICATE OF APPROPRIATENESS TO STANLEY E. PECORA, JR. OWNER OF 71 MAIN STREET: DPW

By _____

CITY COUNCIL CHAMBERS

No. 37342

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to Stan E. Pecora, Jr.

BE IT FURTHER RESOLVED Stan E. Pecora, Jr. has been approved to install stainless steel that will be applied to the bottom 8-15" of stone in front to prevent further deterioration at 71 Main Street. The character & appearance of the building will not be affected.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review in a meeting held on August 21, 2023.

CERTIFICATE OF APPROPRIATENESS TO STATE FARM INSURANCE, DEVON KLOSS OWNER OF 53 MAIN STREET: DPW

By _____

CITY COUNCIL CHAMBERS

No. 37343

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to State Farm Insurance ~ Owner Devon Kloss 53 Main Street

BE IT FURTHER RESOLVED Sign installation will be 96" W x 13.84" wording to be State Farm Insurance. Cut from 1/2" expanded PVC, sign color paint Red ~ Sherwin Williams SW 6869, hard enamel coated. Stud mounted to building face with 1/2 spacers.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on August 21, 2023.

CERTIFICATE OF APPROPRIATENESS TO FIRST FREE METHODIST CHURCH, PASTOR JIM LENAWEY OF 18 BOYLSTON STREET: DPW

By _____

CITY COUNCIL CHAMBERS

No. 37344

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to First Free Methodist Church / Pastor Jim Lenaway.

BE IT FURTHER RESOLVED First Free Methodist Church. has been approved to install a new metal roof on the church.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review in a meeting held on August 21, 2023.

CERTIFICATE OF APPROPRIATENESS TO YELLOW DOG REAL ESTATE ~ OWNERS TIM & KRISTEN ASINGER OF 4-6 BOYLSTON STREET: DPW

CITY COUNCIL CHAMBERS

No. 37345

Bradford, Pa. August 22, 2023

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to Yellow Dog Real Estate ~ Owners Tim & Kristen Asinger of 4-6 Boylston Street.

BE IT FURTHER RESOLVED Yellow Dog Real Estate has been approved to Update the Entrance door to a Historic wood door including the historic mail slot. The door will be painted HC155 Newburyport blue, this color is listed as Historic. The light fixture over the 1st-floor entry door will be replaced with a Gardena gooseneck farmhouse light. Exterior black/interior white. The letters currently on the brick “Colors Galore & More” will be removed and the brick surface will be cleaned and restored to its natural look.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review in a meeting held on August 21, 2023.