



# City of Bradford Council Meeting Agenda



SEPTEMBER 26, 2023

6:00 P.M.

**MAYOR:** TOM RIEL

**CITY ADMINISTRATOR:** CHRIS LUCCO

**CITY SOLICITOR:** HOLLENBECK LAW OFFICE

**COUNCIL:** FRED PROPER  
TIM PECORA  
TERRY LOPUS  
KAREN COSTELLO-PECHT

**DEPARTMENT HEADS:**

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director:	CHIP COMILLA
OECD Interim Director:	SARA ANDREWS

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES: Approve September 12<sup>th</sup> Minutes
5. DEPARTMENTAL REPORTS:
6. CORRESPONDENCE:
7. PETITION AND HEAR VISITORS: Rebecca Feightner-Bradford Area Public Library  
Pastor Gary Smith-Faith Baptist Church-Bradford PA
8. OLD BUSINESS:
  - 1) **Ordinance 3127.12 –“Amending Ambulance Service Rates”**
9. NEW BUSINESS:
  - 1) **Ordinance 3291-Enacting “Summary Nuisance Abatement Procedure to Finally Determine Statement of Costs”**
  - 2) **Ordinance 3265.25-“Amend Ordinance to Restate Pension Plan”**

**APPROVE PAYMENT TO NORTHWEST: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37368**

Bradford, Pa. September 26, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Northwest in the amount of \$1,617.51 from the Rental Properties account for the purchase of two refrigerators and one dehumidifier.

**APPROVE 2023 ANNUAL ALLOCATION TO THE MCKEAN COUNTY SPCA: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37369**

Bradford, Pa. September 26, 2023

**RESOLVED**, By the City Council of the City of Bradford that the proper officers hereby approve payment of \$4,800.00 from General Fund Account (481.500) for the 2023 annual allocation towards the operation of the McKean County SPCA.

**ACCEPT QUOTE AND APPROVE PAYMENT TO SHEMBEDA FLOOR COVERING, INC: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37370**

Bradford, Pa. September 26, 2023

**RESOLVED**, By the City Council of the City of Bradford that the proper officers hereby accept a quote and approve payment of \$1,679.00 from the General Fund Account (409.373) to Shembeda Floor Covering, Inc. for the removal and installation of new carpet in the City Administrator's office.

BE IT FURTHER RESOLVED, four quotes were obtained, and this is the lowest quote. This purchase will be reimbursed from ARPA funds.

**AUTHORIZE THE CITY TREASURER TO ISSUE A REFUND OF CERTAIN 2023 CITY REAL ESTATE TAXES: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37371**

Bradford, Pa. September 26, 2023

**RESOLVED**, By the City Council of the City of Bradford that pursuant to a written request from the City Treasurer, dated September 19, 2023, together with attached documentation from the County Assessment Office, the proper officers hereby authorize the City Treasurer to issue a refund in the amount of \$101.45 from General Fund Account (301.100).

BE IT FURTHER RESOLVED that this refund is due to the reassessment of Tax Parcel 06-026-256.02 granted by the McKean County Assessor on September 14, 2023.

**ACCEPT QUOTE AND APPROVE PAYMENT TO MUNICIPAL EMERGENCY SERVICES: FIRE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37372**

Bradford, Pa. September 26, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby accept a quote and approve payment of \$3,736.28 from General (01) Fund Account (411.238) to Municipal Emergency Services for 2023 contractual clothing.

**APPROVE PAYMENT TO BOB CUMMINS CONSTRUCTION: STREETS**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37373**

Bradford, Pa. September 26, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment in the amount of \$10,000.00 from the General Fund Account (430.245) to Bob Cummins Construction for curb replacement on Davis Street.

**BE IT FURTHER RESOLVED**, due to the height of the street and curb, the City agreed to pay for curbing to allow for repair for the sidewalk and wall at 10 Davis Street.

**APPROVE PAYMENT TO THERMO KING FOR A 24' VAN BODY: RECYCLING**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37374**

Bradford, Pa. September 26, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$29,034.00 from Capital Reserve (18) Account (489.001) to Thermo King for the installation of a 24' Van Body on a 2022 Ford Medium Truck Chassis, (Resolution No. 36331) which was purchased through Spitzer Ford DuBois (formerly Murray's Ford of Dubois).

**BE IT FURTHER RESOLVED**, this purchase is through the Dept. of Environmental Protection 902 Recycling Grant, which provides grant funds on a reimbursement basis. Capital Reserve (18) account (489.001 will get reimbursed when funding is received.

**APPROVE PAYMENT OF A FACADE IMPROVEMENT GRANT IN THE AMOUNT OF \$5,000 TO TODD HENNARD: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37375**

Bradford, Pa. September 26, 2023

**RESOLVED**, By the City Council of the City of Bradford, that

WHEREAS, under the Main Street Facade Improvement Program, the City of Bradford has made state funds available for facade improvements to assist with the revitalization of the City's downtown business district; and,

WHEREAS, Todd Hennard, owner of 45 Main Street, has applied for a Main Street Facade Grant in the amount of \$5,000.00 which represents 50% or less of the total cost (\$10,500.00) to replace existing windows.

NOW, THEREFORE, BE IT RESOLVED, that the proper officers of the City of Bradford hereby approve payment of \$5,000.00 from the OECD's Main Street Facade Improvement grant account to Todd Hennard.

**AUTHORIZE THE PROPER OFFICERS TO ADVERTISE FOR BID, FOR THE PURCHASE OF ONE (1) 2024 OR LATEST MODEL REAR LOADING REFUSE PACKER: REFUSE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37376**

Bradford, Pa. September 26, 2023

**RESOLVED**, By Council of the City of Bradford the proper officers authorize to advertise for bid for one (1) Latest Model Rear Loading Refuse Packer, minimum 31 yards on/off Highway Use-Straight Truck.

WHEREAS the City will receive bids for the purchase of a Rear Loading Refuse Collection Truck Body by 4:00 p.m., Tuesday, November 28, 2023, at the Office of the City Administrator, City Hall, 24 Kennedy Street, Bradford, PA 16701. Sealed bids will be opened and read at the City Council's regular meeting at 6:00 pm on November 28th, 2023.