



City of Bradford Council Meeting Agenda



NOVEMBER 14, 2023

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: CHRIS LUCCO

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KAREN COSTELLO-PECHT

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director	CHIP COMILLA
OECD Interim Director:	SARA ANDREWS

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES: Approve October 24th and November 6th Minutes
5. DEPARTMENTAL REPORTS:
6. CORRESPONDENCE:
7. PROCLAMATION: Zonta-Nov 25th – Dec 10th, 2023-“16 Days of Activism”
8. PETITION AND HEAR VISITORS:
9. OLD BUSINESS:
 - A. **General File 3078.236 “Amend Wage Ordinance”**
10. NEW BUSINESS:

GRANT “FREE PARKING” DURING CHRISTMAS HOLIDAY SEASON: A/F

By_____

CITY COUNCIL CHAMBERS

No. 37407

Bradford, Pa. _____ November 14, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby grant “FREE PARKING” in the business districts for the Christmas Holiday Season from Friday, November 24, 2023, through Sunday, December 31, 2023.

BE IT FURTHER RESOLVED that “FREE PARKING” is granted to shoppers in the business districts; therefore, all merchants and their employees are asked to refrain from parking in the spaces that are to be utilized for shoppers.

AUTHORIZE THE CITY TREASURER TO ISSUE A REFUND OF CERTAIN 2023 CITY REAL ESTATE TAXES: A/F

By_____

CITY COUNCIL CHAMBERS

No. 37408

Bradford, Pa. _____ November 14, 2023

RESOLVED, By the City Council of the City of Bradford that pursuant to a written request from the City Treasurer, dated November 8, 2023, together with attached documentation from the County Assessment Office, the proper officers hereby authorize the City Treasurer to issue a refund in the amount of \$1,197.51 from General Fund Account (301.100).

BE IT FURTHER RESOLVED that this refund is due to the reassessment of Tax Parcel 06-006-415 granted by the McKean County Assessor on September 18, 2023.

APPROVE PAYMENT TO ACE HARDWARE & LUMBER: OECD

By_____

CITY COUNCIL CHAMBERS

No. 37409

Bradford, Pa. _____ November 14, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Ace Hardware and Lumber in the amount of \$1,470.29 from the Holley Avenue account for new doors at Allegheny Store Fixtures.

APPROVE PAYMENT TO ACE HARDWARE & LUMBER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37410

Bradford, Pa. November 14, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Ace Hardware and Lumber in the amount of \$1,202.16 from the Rental Properties account for renovations to 10 State Street.

AUTHORIZE THE SUBMITTAL OF A STATEWIDE LOCAL SHARE ASSESSMENT GRANT IN THE AMOUNT OF \$880,000 TO THE COMMONWEALTH FINANCING AUTHORITY FOR STREETScape IMPROVEMENTS ON CHAMBERS STREET, CHESTNUT STREET AND EAST CORYDON STREET IN THE CITY’S DOWNTOWN HISTORIC DISTRICT: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37411

Bradford, Pa. November 14, 2023

Be it **RESOLVED**, that the City of Bradford of McKean County hereby request a Statewide Local Share Assessment Grant of \$880,000 from the Commonwealth Financing Authority to be used for Historic District Streetscape Improvements on Chambers Street, Chestnut and East Corydon Street.

Be it **FURTHER RESOLVED**, that the Applicant does hereby designate Tom Riel, Mayor as the official to execute all documents and agreements between the City of Bradford and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Christopher Lucco, duly qualified City Administrator of the City of Bradford, McKean County, PA, hereby certify that the forgoing is true and correct copy of a Resolution duly adopted by the majority vote of the City Council at the regular meeting held November 14, 2023 and said Resolution has been recorded in the Minutes of the City of Bradford and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the City of Bradford, this 14th day of November 2023.

City of Bradford
Name of Applicant

McKean
County

AUTHORIZE RENEWAL OF AN AGREEMENT WITH AMTRUST NORTH AMERICA PROVIDING FOR WORKER'S COMPENSATION INSURANCE: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37412

Bradford, Pa. _____ November 14, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers authorize the renewal of an agreement with AmTrust North America providing for Worker's Compensation Insurance for the City of Bradford employees.

APPROVE PHARE GRANT IN THE AMOUNT OF \$10,700.00 TO ROBIN PALMER FOR EMERGENCY HOME REPAIRS AT 346 EAST MAIN STREET: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37413

Bradford, Pa. _____ November 14, 2023

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford has made emergency home repair grant funds available to City residents through the PHARE Program; and,

WHEREAS, the OECD solicits quotations from qualified contractors on behalf of the homeowner and recommends that the work be performed by the contractor providing the lowest acceptable quote for the work; and,

WHEREAS, the OECD recommends that PHARE funding in the amount of \$10,700.00 in the form of an emergency repair grant be provided to Robin Palmer for the replacement of a steam boiler at 346 East Main Street; and,

WHEREAS, Robin Palmer will enter into a contract with BTU Supply in the amount of \$10,700.00 for the emergency home repair work.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Bradford hereby authorizes the proper officers of the City of Bradford to enter into a PHARE Emergency HOME Repair Grant Agreement with Robin Palmer and further authorizes the OECD to make payments not to exceed \$10,700.00 to the homeowner and BTU Supply upon the inspection and approval of the completed work by OECD staff.

APPROVE PHARE GRANT IN THE AMOUNT OF \$5,340.00 TO SUSANNE GAZE FOR EMERGENCY HOME REPAIRS AT 101 CATALPA STREET: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37414

Bradford, Pa. _____ November 14, 2023

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford has made emergency home repair grant funds available to City residents through the PHARE Program; and,

WHEREAS, the OECD solicits quotations from qualified contractors on behalf of the homeowner and recommends that the work be performed by the contractor providing the lowest acceptable quote for the work; and,

WHEREAS, the OECD recommends that PHARE funding in the amount of \$5,340.00 in the form of an emergency repair grant be provided to Susanne Gaze for the replacement of two floor furnaces at 101 Catalpa Street; and,

WHEREAS, Susanne Gaze will enter into a contract with Hennard Construction in the amount of \$5,340.00 for the emergency home repair work.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Bradford hereby authorizes the proper officers of the City of Bradford to enter into a PHARE Emergency HOME Repair Grant Agreement with Susanne Gaze and further authorizes the OECD to make payments not to exceed \$5,340.00 to the homeowner and Hennard Construction upon the inspection and approval of the completed work by OECD staff.

AUTHORIZE THE PROPER OFFICERS TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF BRADFORD AND HIGHMARK BLUE CROSS-BLUE SHIELD TO PROVIDE HEALTH INSURANCE TO THE CITY OF BRADFORD FOR THE 2024 FISCAL YEAR: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37415

Bradford, Pa. _____ November 14, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution to enter into an agreement with Highmark Blue Cross-Blue Shield to provide the City of Bradford's employee health insurance for the 2024 fiscal year.

APPROVE PHARE GRANT IN THE AMOUNT OF \$16,500.00 TO GENEVIEVE EKAS FOR EMERGENCY HOME REPAIRS AT 321 JACKSON AVENUE: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37416

Bradford, Pa. _____ November 14, 2023

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford has made emergency home repair grant funds available to City residents through the PHARE Program; and,

WHEREAS, the OECD solicits quotations from qualified contractors on behalf of the homeowner and recommends that the work be performed by the contractor providing the lowest acceptable quote for the work; and,

WHEREAS, the OECD recommends that PHARE funding in the amount of \$16,500.00 in the form of an emergency repair grant be provided to Genevieve Ekas for the replacement of exterior stairs, decks and railing structures at 321 Jackson Avenue; and,

WHEREAS, Genevieve Ekas will enter into a contract with Hennard Construction in the amount of \$16,500.00 for the emergency home repair work.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Bradford hereby authorizes the proper officers of the City of Bradford to enter into a PHARE Emergency HOME Repair Grant Agreement with Genevieve Ekas and further authorizes the OECD to make payments not to exceed \$16,500.00 to the homeowner and Hennard Construction upon the inspection and approval of the completed work by OECD staff.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH THE AREA TRANSPORTATION AUTHORITY OF NORTH CENTRAL PA (ATA): A/F

By _____

CITY COUNCIL CHAMBERS

No. 37417

Bradford, Pa. _____ November 14, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution of a lease agreement with the Area Transportation Authority of North Central PA (ATA) to be utilized for the ATA transit facility.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH JOHN A. KELLEY D/B/A ALLEGHANY WOOD MOLDINGS FOR SPACE AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37418

Bradford, Pa. November 14, 2023

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease agreement with John A. Kelley d/b/a Alleghany Wood Moldings for space in Building "D" and for space in Building "C" at the Robert P. Habgood Jr. Business Development Center.