



# City of Bradford Council Meeting Agenda



NOVEMBER 28, 2023

6:00 P.M.

**MAYOR:** TOM RIEL

**CITY ADMINISTRATOR:** CHRIS LUCCO

**CITY SOLICITOR:** HOLLENBECK LAW OFFICE

**COUNCIL:** FRED PROPER  
TIM PECORA  
TERRY LOPUS  
KAREN COSTELLO-PECHT

**DEPARTMENT HEADS:**

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director:	CHIP COMILLA
OECD Interim Director:	SARA ANDREWS

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES: Approve November 14<sup>th</sup> Minutes
5. DEPARTMENTAL REPORTS:
6. CORRESPONDENCE:
7. PETITION AND HEAR VISITORS:
8. OLD BUSINESS:
9. NEW BUSINESS:
  - A. BID OPENING: Refuse one (1) 2023 or newest Model Rear Loading Refuse Packer
  - B. BILL #16, ORDINANCE GENERAL FILE NO. 3078.237  
"2024 WAGE ORDINANCE"**
  - C. BILL #17, ORDINANCE GENERAL FILE NO. 3292  
"2024 BUDGET ORDINANCE"**
  - D. BILL #18, ORDINANCE GENERAL FILE NO. 3293  
"2024 MILLAGE ORDINANCE"**

**APPROVE PAYMENT TO UPCYCLE: RECYCLING**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37419**

Bradford, Pa. November 28, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$2,480.00 from Recycling Account (04) Fund (426.374) to Upcycle for IT Equipment removal.

**CERTIFICATE OF APPROPRIATENESS TO BRIGHT ALTERNATIVES AT 3 MECHANIC STREET: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37420**

Bradford, Pa. November 28, 2023

**RESOLVED**, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the Building Inspector permitting him to issue a sign permit to Bright Alternatives.

BE IT FURTHER RESOLVED Bright Alternative will be adding a sign to the front of the building that will read Educate. Equip. Empower. The word Educate will be in Red, the word Equip will be in Blue, the word Empower will be in Orange. Installed on a backer board and mounted to the cement wall the sign will be fiberglass mess color White. Also installing four No Parking signs on side of the building for Bright Alternative Clients that will read “ Bright Alternatives The center for New Hope PARKING ONLY All others to be towed at Owners Expense. The background will be white and Bright Alternative wording will be as follows Bright is orange, the word Alternatives is red, the word The Center for New Hope is blue, the Sun symbol is yellow and the butterfly symbol is blue. No Parking will be in Red, all others towed at owners’ expense in Blue. The signs will be bolted to brick with stainless steel hardware.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on November 20th, 2023.

**AUTHORIZE A TRANSFER OF AMERICAN RECOVERY PLAN ACT MONIES TO THE GENERAL FUND ACCOUNT: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37421**

Bradford, Pa. November 28, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of American Recovery Plan Act monies in the amount of \$60,250.50 to the General Fund Account.

**CERTIFICATE OF APPROPRIATENESS TO NICK AND MARTY CUMMINS FOR LIZZIE JANE & CO., MORE THAN A STORE, LOCATED AT 24 MAIN STREET: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37422**

Bradford, Pa. \_\_\_\_\_ November 28, 2023

**RESOLVED**, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the Building Inspector permitting him to issue a sign permit to Lizzie Jane & Co., More than a Store.

**BE IT FURTHER RESOLVED** Lizzie Jane & Co., More than a Store, located at 24 Main Street will be installing a sign on the front of the building that reads: Lizzie Jane Co More than a Store. The sign is a black background with white lettering, the size, and design are the same as the previous sign just different words.

**NOW THEREFORE BE IT FURTHER RESOLVED** that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on November 20th, 2023.

**APPROVE PAYMENT TO MINICH ELECTRIC: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37423**

Bradford, Pa. \_\_\_\_\_ November 28, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Minich Electric in the amount of \$1,076.00 from the Holley Avenue MTC account to replace two fuse panels at Allegheny Store Fixtures building at 57 Holley Avenue.

**APPROVE PAYMENT TO NORTHWEST: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37424**

Bradford, Pa. \_\_\_\_\_ November 28, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Northwest in the amount of \$2,292.58 from the Rental Properties account for renovations at 10 State Street.

**APPROVE AN EXTENSION OF TIME FOR THE COMPLETION OF THE CALLAHAN PARK RECREATION IMPROVEMENTS PROJECT-PHASE I THROUGH CHANGE ORDER NO. 4: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37425**

Bradford, Pa. November 28, 2023

**RESOLVED**, By the City Council of the City of Bradford, that

WHEREAS, on June 13, 2023, the City of Bradford awarded a contract to Bob Cummins Construction Co. for the Callahan Park Recreation Improvements Project-Phase I; and,

WHEREAS the original completion date for the construction of the improvements is November 24, 2023; and,

WHEREAS, due to the additional improvement work requested by the City and delays with the paving of the basketball courts and tennis courts, a portion of the construction work cannot be completed until the spring of 2024; and,

WHEREAS a recommendation has been made by the project engineer and OECD staff to extend the completion date to May 31, 2024, through Change Order No. 4.

NOW, THEREFORE BE IT RESOLVED, that the proper officers of the City of Bradford hereby approve Change Order No. 4, which permits the recommended extension of time to complete the Callahan Park Recreation Improvements Project Phase 1 from November 24, 2023, to May 31, 2024.

**APPROVE PAYMENT OF A FACADE IMPROVEMENT GRANT IN THE AMOUNT OF \$5,000 TO BRIGHT ALTERNATIVES: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37426**

Bradford, Pa. November 28, 2023

**RESOLVED**, By the City Council of the City of Bradford, that

WHEREAS, under the Main Street Facade Improvement Program, the City of Bradford has made state funds available for facade improvements to assist with the revitalization of the City's downtown business district; and,

WHEREAS, Bright Alternatives, owner of 3 Mechanic Street, has applied for a Main Street Facade Grant in the amount of \$5,000.00 which represents 50% or less of the total cost (\$16,448.00) to replace existing window, doors and signage.

NOW, THEREFORE, BE IT RESOLVED, that the proper officers of the City of Bradford hereby approve payment of \$5,000.00 from the OECD's Main Street Facade Improvement grant account to Bright Alternatives.

**AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE AN ENTERPRISE ZONE LOAN AGREEMENT WITH TWIN TIER RENTALS COMPANY, LLC IN THE AMOUNT OF \$45,000: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37427**

Bradford, Pa. \_\_\_\_\_ November 28, 2023

**RESOLVED**, By the City Council of the City of Bradford, that

WHEREAS, Twin Tier Rentals Company, LLC has completed an Enterprise Zone Loan application in the amount of \$45,000 to acquire all assets, liabilities, and business operations of Twin Tier Rentals, LLC; and

WHEREAS, said application has satisfactorily met the requirements of the City's Enterprise Zone Loan Program.

NOW, THEREFORE, BE IT RESOLVED that the proper officers of the City of Bradford are authorized to enter into a loan agreement with Twin Tier Rentals Company, LLC in the amount of \$45,000 for a term not to exceed 6.5 years at an interest rate of 3%.

**AUTHORIZE THE EXECUTION OF A SALES AGREEMENT TO PURCHASE PROPERTY BETWEEN THE CITY OF BRADFORD AND THE UNIVERSITY OF PITTSBURGH FOR PARCELS 01-003-117 AND 01-003-118: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37428**

Bradford, Pa. \_\_\_\_\_ November 28, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers authorize and execute a sales agreement between the City of Bradford and the University of Pittsburgh for the purchase of Parcel ID 01-003-117 and 01-003-118.

BE IT FURTHER RESOLVED, this is in preparation for construction of the new ATA Multimodal Transit Facility.

**AUTHORIZE THE EXECUTION OF A PARKING AGREEMENT WITH THE CITY OF BRADFORD, UNIVERSITY OF PITTSBURGH AND THE AREA TRANSPORTATION AUTHORITY: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37429**

Bradford, Pa. \_\_\_\_\_ November 28, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers authorize and execute a parking agreement with the City of Bradford, University of Pittsburgh, and the Area Transportation Authority.

BE IT FURTHER RESOLVED, this is in preparation for construction of the new ATA Multimodal Transit Facility.

**AUTHORIZE THE EXECUTION OF A SALES AGREEMENT BETWEEN THE CITY OF BRADFORD AND DEWBOI PROPERTY, LLC FOR THE PURCHASE OF 374 SQUARE FEET OF 01-003-117 AND 01-003-118: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37430**

Bradford, Pa. \_\_\_\_\_ November 28, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers authorize and execute a sales agreement between the City of Bradford and Dewboi Property, LLC for the purchase of 374 square feet of Parcel's 01-003-117 and 01-003-118.

BE IT FURTHER RESOLVED, this is in preparation for construction of the new ATA Multimodal Transit Facility.

**AUTHORIZE THE EXECUTION OF A LOAN AGREEMENT TO JUNIATA VALLEY BANK FOR THE PURCHASE OF A 2023 FORD POLICE VEHICLE: POLICE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37431**

Bradford, Pa. \_\_\_\_\_ November 28, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution of a loan agreement in the amount of \$59,085.00 to Juniata Valley Bank for the purchase of a 2023 Ford Police vehicle which will be purchased from Loral Ford and the upfitting from Team Force Inc.