



# City of Bradford Council Meeting Agenda



DECEMBER 12, 2023

6:00 P.M.

**MAYOR:** TOM RIEL

**CITY ADMINISTRATOR:** CHRIS LUCCO

**CITY SOLICITOR:** HOLLENBECK LAW OFFICE

**COUNCIL:** FRED PROPER  
TIM PECORA  
TERRY LOPUS  
KAREN COSTELLO-PECHT

**DEPARTMENT HEADS:**

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director	CHIP COMILLA
OECD Interim Director:	SARA ANDREWS

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. MINUTES: Approve November 28<sup>th</sup> Minutes

5. DEPARTMENTAL REPORTS: For the month of November 2023

- Mayor Riel – Police/OECD
- Councilor Pecht-Parks
- Councilor Lopus-DPW/Refuse
- Councilor Pecora-DPMI
- Councilor Proper-Fire/Ambulance

6. CORRESPONDENCE:

7. PETITION AND HEAR VISITORS:

8. OLD BUSINESS:

A. **BILL #16, ORDINANCE GENERAL FILE NO. 3078.237-“2024 WAGE ORDINANCE”**

B. **BILL #17, ORDINANCE GENERAL FILE NO. 3292-“2024 BUDGET ORDINANCE”**

C. **BILL #18, ORDINANCE GENERAL FILE NO. 3293-“2024 MILLAGE ORDINANCE”**

9. NEW BUSINESS:

**RESCIND RESOLUTION NO. 37430 DATED NOVEMBER 28<sup>TH</sup>, 2022: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37432**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers of the City of Bradford hereby rescind Resolution No. 37430 authorizing a sales agreement between the City of Bradford and Dewboi Property.

**AUTHORIZE THE EXECUTION OF A SALES AGREEMENT BETWEEN THE CITY OF BRADFORD AND DEWBOI PROPERTY, LLC FOR THE PURCHASE OF 374 SQUARE FEET OF 01-003-006: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37433**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers authorize and execute a sales agreement between the City of Bradford and Dewboi Property, LLC for the purchase of 374 square feet of Parcel's 01-003-006.

**BE IT FURTHER RESOLVED**, this is in preparation for construction of the new ATA Multimodal Transit Facility.

**APPOINT ERIC TAYLOR AS INTERIM CITY ADMINISTRATOR: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37434**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers appoint Eric Taylor as Interim City Administrator.

**APPOINT EVAN SCHMIDT AS A CADET HIRE TO ATTEND THE MERCYHURST UNIVERSITY POLICE ACADEMY: POLICE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37435**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers appoint Evan Schmidt as a Cadet hire to attend Mercyhurst University Police Academy.

**RESOLUTION OF THE CITY OF BRADFORD AUTHORIZING EXECUTION OF A CABLE FRANCHISE AGREEMENT BETWEEN THE CITY AND COGECO US (PENN) LLC, D/B/A BREEZELINE (FORMERLY KNOWN AS ATLANTIC BROADBAND)**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

No. 37436

Bradford, Pa. December 12, 2023

**WHEREAS**, pursuant to Title VI of the Telecommunications Act of 1934, as amended, the regulations of the Federal Communications Commission (hereinafter referred to as the “FCC”) and Pennsylvania law, the City is authorized to grant and renew franchises to construct, operate and maintain a Cable System utilizing Public Rights-of-Way and properties within the City’s jurisdiction; and

**WHEREAS** Breezeline currently holds a cable franchise from the City by virtue of a cable franchise agreement originally granting a cable franchise to Atlantic Broadband (Penn) LLC; and

**WHEREAS**, Breezeline has requested that the City renew Breezeline’s franchise to maintain, construct, operate, and maintain its Cable System over, under, and along the aforesaid Public Rights-of-Way for use by the City’s residents; and

**WHEREAS** the aforesaid Public Rights-of-Way used by Breezeline are public properties acquired and maintained by the City on behalf of the citizens of the City, and the right to use said Public Rights-of-Way is a valuable property right; and

**WHEREAS**, the City desires to protect and manage the aforesaid rights-of-way, establish standards of Subscriber service, maintain a technologically advanced Cable System, receive Franchise Fees for Breezeline’s use of the City’s rights-of-ways as provided by federal law, obtain the use of an educational and governmental channel, establish certain reporting requirements, obtain certain complimentary services, provide legal protections for the City, and meet the current and future cable-related needs of its residents; and

**WHEREAS**, the City has determined that Breezeline has the technical ability, financial condition, and character to operate and maintain a Cable System, and its plans for operating such System are adequate and feasible; and

**WHEREAS**, the City has determined that this Agreement (see Exhibit A hereto) and the process for consideration of this Agreement complies with all applicable federal, state and local laws and regulations; and

**WHEREAS**, the City has determined that the public interest would be served by renewing Breezeline’s non-exclusive franchise according to the terms and conditions contained herein;

**NOW THEREFORE, BE IT RESOLVED** that the City Council does hereby approve the cable franchise agreement negotiated with Breezeline, including all the terms and conditions contained therein, and does hereby authorize the execution of such agreement.

**ACCEPT QUOTE AND APPROVE PAYMENT TO VERSALIFT EAST FOR ONE (1)  
2023 DODGE PROMASTER 3500 VAN WITH A BUCKET LIFT: DPW**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37437**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers accept a quote and approve payment in the amount of \$123,166.00 not to exceed for One (1) Versalift East for a 2023 Dodge Promaster 3500 Van with Telescopic Aerial Work Platform.

BE IT FURTHER RESOLVED Versalift East is a Costars vendor.

**AUTHORIZE AND EXECUTE LOAN DOCUMENTS WITH JUNIATA VALLEY BANK  
FOR ONE 2023 DODGE PROMASTER 3500 VAN WITH BUCKET LIST: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37438**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers authorize and execute loan documents with Juniata Valley Bank in the amount of \$123,166.00 not to exceed this amount for One (1) 2023 Dodge Promaster 3500 Van with Telescopic Aerial Work Platform.

BE IT FURTHER RESOLVED, loan payments will be paid from the General Fund (01) Acct.

**AUTHORIZE EXECUTION OF THREE-YEAR CONTRACT BETWEEN THE CITY OF  
BRADFORD AND WILLIAM HANLEY SR. LODGE NO. 67 FRATERNAL ORDER OF  
POLICE: POLICE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37439**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford that the proper officers are hereby authorized to execute a three-year contract between the City of Bradford and the Fraternal Order of Police, William Hanley Sr. Lodge 67 for a period January 1, 2024 - December 31, 2026.

**APPROVE PAYMENT TO SLUSH PUPPIE TRI-STATE, INC.: PARKS**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37440**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,342.00 from General Fund Account (454.229) to Slush Puppie Tri-State, Inc. for parks concessions.

**APPROVE PAYMENT TO I.D. BOOTH, INC.: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37441**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to I.D. Booth, Inc. in the amount of \$2,045.37 from the OECD's Rental Properties Account for one Peerless Boiler for 10 State Street.

**ACCEPT QUOTE AND APPROVE PAYMENT TO MATRIX IMAGING SOLUTIONS, INC. FOR THE 2024 REFUSE COUPONS: REFUSE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37442**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of not to exceed \$6,000 to Matrix Imaging Solutions, Inc. for the printing and mailing of the 2024 Refuse coupons to be charged to the following accounts:

**AWARD BID AND APPROVE PAYMENT TO M & K TRUCK CENTER FOR ONE (1) 2025 MACK TERRAPRO 84R AND LEACH 32 YARD PACKER: DPW/REFUSE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37443**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford the proper officers hereby accept the bid for one (1) 2025 Mack Terrapro 84R and 32 Yard Leach Packer to M & K Truck Centers. The total amount of the truck and packer is \$314,293.00, with our trade-in value of \$8,000.00 comes to a total of \$306,293.00 paid from the General Fund (01) Account.

BE IT FURTHER RESOLVED that this is through Co-Starts Contract #025-E22-434 and is the lowest of three bids received.

**AWARD TAX ANTICIPATION NOTE TO JUNIATA VALLEY BANK: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37444**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford the proper officers hereby award the 2024 Tax Anticipation note to Juniata Valley Bank for 2024 Tax Anticipation Note.

BE IT FURTHER RESOLVED, Juniata Valley Bank was the lowest quote received.

**AWARD THE 2024 TAX ANTICIPATION NOTE TO NORTHWEST SAVINGS BANK:  
A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37445**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford the proper officers hereby award the 2024 Tax Anticipation note to Northwest Savings Bank for 2024 Tax Anticipation Note.

BE IT FURTHER RESOLVED, Northwest Savings Bank was the lowest quote received.

**AWARD THE 2024 TAX ANTICIPATION NOTE TO PNC BANK: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37446**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford the proper officers hereby award the 2024 Tax Anticipation note to PNC Bank for 2024 Tax Anticipation Note.

BE IT FURTHER RESOLVED, PNC Bank was the lowest quote received.

**A RESOLUTION CLOSING OUT COMMUNITY CONSERVATION PARTNERSHIPS  
GRANT PROJECT BRC-TAG-26-209: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37447**

Bradford, Pa. \_\_\_\_\_ December 12, 2023

**WHEREAS**, the City of Bradford has prepared a Feasibility Study for the Callahan Park Barcroft Swimming Pool Facility; and,

**WHEREAS** the purpose of the plan is to identify existing conditions and needs of the pool and bathhouse facility; determine design and renovation options; identify strategies to increase efficiencies and revenues and increase program services for the community; and,

**WHEREAS** the Feasibility Study was financed in part by a Community Conservation Partnership Program grant under the administration of the Pennsylvania Department of Conservation and Natural Resources, Bureau of Recreation and Conservation, under contract number BRC-TAG-26-209.

**NOW, BE IT RESOLVED**, by the City Council of the City of Bradford that:

- a. The project was completed in accordance with the DCNR Grant Agreement.
- b. All project expenditures have been made in accordance with the DCNR Grant Agreement.
- c. The Feasibility Study and related materials are acceptable to the City of Bradford.

**APPROVE REVERSE SUBDIVISION OF LANDS OWNED BY THE UNIVERSITY OF  
PITTSBURGH OF THE COMMONWEALTH SYSTEM OF HIGHER EDUCATION, THE  
FRIENDSHIP TABLE, AND THE CITY OF BRADFORD TO BE CONVEYED TO THE  
CITY OF BRADFORD FOR THE ATA MULTIMODAL: DPW**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37448**

Bradford, Pa. \_\_\_\_\_ December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby grant preliminary and final approval of the subdivision of lands owned by The University of Pittsburgh of the Commonwealth System of Higher Education, The Friendship Table, and the City of Bradford for the new ATA Multimodal Facility.

WHEREAS the property to be conveyed is situated on Tax Parcel numbers 01-003-106, 01-003-115, 01-003-117, 01-003-118, 01-003-119, 01-003-202, 01-003-203, 01-003-204 and to be reverse subdivided 0.659 Acres (Lot 1).

NOW THEREFORE BE IT RESOLVED that this Reverse Subdivision has the approval of the City of Bradford Planning Commission who met and approved the plans on August 1<sup>st</sup>, 2023, contingent on approval from the McKean County Planning Commission.

BE IT FURTHER RESOLVED, this is being reintroduced, 90 day has expired.

**RESCIND RESOLUTION NO. 37008 DATED DECEMBER 13, 2022, TO MOTOROLA:  
POLICE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37449**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby rescind Resolution No. 37008 dated December 13, 2022, to authorizing to accept a quote and approve payment to Motorola for new Police radios and subscriptions.

**ACCEPT QUOTE AND APPROVE PAYMENT TO MOTOROLA SOLUTIONS: POLICE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37450**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby accept a quote and approve payment not to exceed \$8,072.64 from the General Fund Account (410.705) to Motorola Solutions for new Police radios and subscription.

**AUTHORIZE EXECUTION OF AN ADDENDUM TO THE CONTRACT BETWEEN  
THE CITY OF BRADFORD AND INTERNATIONAL ASSOCIATION OF  
FIREFIGHTERS LOCAL 655 COLLECTIVE BARGAINING AGREEMENT: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37451**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution of a Contract Addendum between the City of Bradford and the International Association of Firefighters Local 655.

**ACCEPT QUOTE AND AUTHORIZE PAYMENT TO LEXIPOL FOR LOCAL GOVERNMENT AND  
POLICE POLICY MANUAL IMPLEMENTATION AND TRAINING: POLICE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37452**

Bradford, Pa. December 12, 2023

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby accept a quote and approve payment to Lexipol for Local Government and Police Policy manual implementation and training in the amount of \$54,725.58.

**BE IT FURTHER RESOLVED** this amount will be paid by STMP funds. This is for a review, analysis, and implementation of new policy manuals for all City Employees and the Police Department. It also includes a multiyear training subscription, and multi-year subscription.