



# City of Bradford

## Council Meeting Agenda



OCTOBER 22, 2024

6:00 P.M.

**MAYOR:** TOM RIEL

**CITY ADMINISTRATOR:** ERIC TAYLOR

**CITY SOLICITOR:** HOLLENBECK LAW OFFICE

**COUNCIL:** FRED PROPER  
TIM PECORA  
TERRY LOPUS  
KRIS GOLL

**DEPARTMENT HEADS:**

Police Chief:	MIKE WARD
Fire Chief:	BRETT BUTLER
Parks Director:	PAT GOFF
Public Works	PAT SHANNON
OECD Interim Director:	SARA ANDREWS
OECD Deputy Director:	KAREN PECHT

1. **CALL TO ORDER:**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **MINUTES:** Approve minutes from October 8<sup>th</sup> meeting

5. **DEPARTMENTAL REPORTS:**

6. **CORRESPONDENCE:**

7. **PETITION AND HEAR VISITORS:**

8. **OLD BUSINESS:**

A. Ordinance 3078.241 – Amend Wage Ordinance-Parks Dept-Ice Rink Guard

9. **NEW BUSINESS:**

**RESCIND RESOLUTION 37757 DATED OCTOBER 8<sup>TH</sup>, 2024 TO AUTHORIZING A CONTRACT RENEWAL BETWEEN VBA AND THE CITY OF BRADFORD: A/F**

By\_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37758**

Bradford, Pa. October 22, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby rescind resolution 37757 dated October 8<sup>th</sup>, 2024, for the contract renewal with VBA and the City of Bradford.

BE IT FURTHER RESOLVED the contract time frame has changed,

**AUTHORIZE EXECUTION AND ACCEPT QUOTE OF A CONTRACT RENEWAL BETWEEN VISION BENEFITS OF AMERICA AND THE CITY OF BRADFORD FOR MANAGED VISION CARE: A/F**

By\_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37759**

Bradford, Pa. October 22, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution of a contract renewal between Vision Benefits of America and the City of Bradford for managed vision care benefits for January 1, 2025, through December 31, 2026.

BE IT FURTHER RESOLVED there is no price increase for 2025-2026.

**AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH JOHN A. KELLEY D/B/A ALLEGHANY WOOD MOLDINGS FOR SPACE AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD**

By\_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37760**

Bradford, Pa. October 22, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease Agreement with John A. Kelley d/b/a Alleghany Wood Moldings, for space in Building “D” and for space in Building “C” at the Robert P. Habgood Jr. Business Development Center.

**ACCEPT QUOTE AND APPROVE PAYMENT TO DAX TECH ENTERPRISES: PARKS**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37761**

Bradford, Pa. October 22, 2024

**RESOLVED**, By the City Council of the City of Bradford that the proper officers hereby approve payment of \$4,864.94 from General Fund Account (454.250) to DAX Tech Enterprises for outdoor cameras and 10-Yr licensing for Callahan Park.

BE IT FURTHER RESOLVED, a portion of this purchase was paid with donations.

**APPROVE PAYMENT TO NORTHWEST: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37762**

Bradford, Pa. October 22, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Northwest in the amount of \$3,277.50 from the Trail and Recreation account for purchase of a new bronze plaque sign for Callahan Park to replace the sign erected to recognize all contributors for the 2023-24 recreation improvement project.

BE IT FURTHER RESOLVED that the need to replace the sign is due to an error in the name of the Department of Conservation and Natural Resources (DCNR) that was missed by both the City and DCNR. DCNR has agreed to reimburse the City of Bradford for 50% of the cost of the new sign.

**APPROVE PAYMENT TO HENNARD CONSTRUCTION: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37763**

Bradford, Pa. October 22, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payments to Hennard Construction in the amount of \$3,450.00 from the OECD's Holley Ave MTC Account for the replacement of a portion of the rear roof on the facility.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADFORD,  
COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE SUBMISSION OF AN  
APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND  
ECONOMIC DEVELOPMENT FOR FUNDING THROUGH THE COMMUNITY  
DEVELOPMENT BLOCKGRANT (CDBG) PROGRAM, AS AUTHORIZED UNDER  
THE HOUSING AND COMMUNITY DEVELOPMENT ACT [42 USC 5301 AND 24 CFR  
PART 570], AND FURTHER CERTIFYING COMPLIANCE WITH THE  
REQUIREMENTS OF SAID PROGRAM: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37764**

Bradford, Pa. October 22, 2024

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, it is necessary and in the public interest that the City of Bradford, Pennsylvania, receive funds from the Commonwealth through the department of Community and Economic Development in accordance with the Community Development Block Grant Program; and,

WHEREAS, the City of Bradford has the legal authority and responsibility under Act 179 to apply for Community Development Block Grant funds; and

WHEREAS, THE City of Bradford has undertaken a considerable citizen participation process including written invitations to municipalities, informational meetings, hearings and legal notices all of which culminated in the prioritization of projects and development of a Community Development Plan; and

WHEREAS, the City of Bradford is familiar with the requirements of the program as provided for in the Housing and Community Development Act (HCDA) and the Community Development Block Grant regulations; and

WHEREAS, the City of Bradford wishes to apply for said funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bradford that it's Office of Economic and Community Development is authorized to prepare the necessary forms and documents to apply to the Department of Community and Economic Development for Community Development Block Grant funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED, if CDBG funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, the City of Bradford agrees to repay the proportion deemed ineligible from non-federal sources.

BE IT FURTHER RESOLVED that the Community Development Plan was developed in coordination with low and moderate individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

**No. 37764 Cont.**

BE IT FURTHER RESOLVED that the Mayor of the City of Bradford is empowered to place his/her signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of the City of Bradford.

**APPOINT JOHN CARL TO THE CIVIL SERVICE BOARD: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37765**

Bradford, Pa. October 22, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby appoint John Carl to the Civil Service Board to replace a vacant seat left by the resignation of Kristofer Goll. The 4-year term is to expire on December 31, 2027.

**ACCEPT QUOTE AND APPROVE PAYMENT FROM MAZZA MECHANICAL SERVICES FOR HVAC REPAIRS IN OLD CITY HALL: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37766**

Bradford, Pa. October 22, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept a quote in the amount of \$1,962.00 to replace the ignition control board the third floor HVAC unit to Old City Hall with payment to be made for the repairs from the Old City Hall account.

**APPROVE PAYMENT TO NORTHWEST: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37767**

Bradford, Pa. October 22, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Northwest in the amount of \$1,347.51 from the Habgood account for supplies and small tools for the Habgood Complex.

**AUTHORIZE THE OECD TO ENGAGE DEBBIE WALTER TO PROVIDE ADMINISTRATIVE SUPPORT AS A CONSULTANT: OECD**

**CITY COUNCIL CHAMBERS**

**No. 37768**

Bradford, Pa. October 22, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers of the City of Bradford hereby authorize the Office of Economic and Community Development to engage the services of Debbie Walter to provide administrative support to the Office of Economic and Community Development on a contract basis.

BE IT FURTHER RESOLVED that payment for the administrative services OECD will be from grant and operational resources.