



City of Bradford Council Meeting Agenda



OCTOBER 8, 2024

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KRIS GOLL

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	BRETT BUTLER
Parks Director:	PAT GOFF
Public Works	PAT SHANNON
OECD Interim Director:	SARA ANDREWS
OECD Deputy Director:	KAREN PECHT

1. **CALL TO ORDER:**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **MINUTES:** Approve minutes from September 24th meeting

5. **DEPARTMENTAL REPORTS:** For the month of 2024

- Mayor Riel – Police/OECD
- Councilor Goll-Parks/DPMI
- Councilor Lopus-DPW/Refuse
- Councilor Pecora-Accounts and Finance
- Councilor Proper-Fire/Ambulance

6. **CORRESPONDENCE:**

7. **PETITION AND HEAR VISITORS:**

8. **OLD BUSINESS:**

9. **NEW BUSINESS:**

A. Ordinance 3078.241 – Amend Wage Ordinance-Parks Dept-Ice Rink Guard

APPROVE PAYMENT TO BRADFORD TIRE CENTER LLC: REFUSE

By_____

CITY COUNCIL CHAMBERS

No. 37745

Bradford, Pa. October 8, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers now approve payment of \$2,871.06 to Bradford Tire Center LLC for repairs to the DPPI Jeep from the General Fund Account (419.231).

APPROVE PAYMENT TO CDF DISTRIBUTORS: PARKS

By_____

CITY COUNCIL CHAMBERS

No. 37746

Bradford, Pa. October 8, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers now approve payment of \$2,628.50 to CDF Distributors from the General Fund Account (454.250) for new doors at the pool house, they were vandalized.

BE IT FURTHER RESOLVED, this purchase was paid for by insurance from the person responsible.

PERMISSION TO DONATE OLD FIRE GEAR TO FIRE DEPARTMENTS AFFECTED BY HURRICANE HELENE: FIRE

By_____

CITY COUNCIL CHAMBERS

No. 37747

Bradford, Pa. October 8, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby grant permission to donate old fire gear to fire departments affected by Hurricane Helene.

BE IT FURTHER RESOLVED the fire gear will be used until they can replace their gear that was destroyed in the hurricane. We will be donating approximately 20 sets of turn-out gear.

AUTHORIZE THE FILING FOR THE 2024 STATE FIRE COMMISSIONER FIRE COMPANY AND EMERGENCY MEDICAL SERVICE GRANT: FIRE/ AMBULANCE

By_____

CITY COUNCIL CHAMBERS

No. 37748

Bradford, Pa. October 8, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the filing of the 2024 grant application with the Office of the Pennsylvania Fire Commissioner.

BE IT FURTHER RESOLVED that the state fire commissioner fire company and emergency medical service grant would be up to \$20,000.00 for the fire company and up to \$15,000.00 for the Emergency Medical Service portion.

APPROVE PAYMENT TO PAUL CANNON & SONS CONTRACTING, LLC: FIRE

By_____

CITY COUNCIL CHAMBERS

No. 37749

Bradford, Pa. October 8, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment in the amount of \$3,721.50 from the General Fund Account (409.373) to Paul Cannon & Sons Contracting, LLC., for repairs to the East Bradford Fire Station.

ACCEPT QUOTE FROM RICKY STILES FOR CLEANING AND SEAL PAINTING OF THE EXTERIOR OF THE QUONSET HUT ALUMINUM INDUSTRIAL BUILDING (BLDG A) AT THE HABGOOD BUSINESS DEVELOPMENT CENTER: OECD

By_____

CITY COUNCIL CHAMBERS

No. 37750

Bradford, Pa. October 8, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept a quote from Ricky Stiles in the amount of \$6,800.00 for the cleaning and seal painting of the Quonset hut aluminum industrial building at the Habgood Business Development Center with payment to be made from the Habgood Center operations account.

APPROVE PAYMENT TO CHARLIE'S CYCLE SALES & SERVICE: OECD

By_____

CITY COUNCIL CHAMBERS

No. 37751

Bradford, Pa. October 8, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Charlie's Cycle Sales & Service in the amount of \$6,099.15 from the Chestnut Street MTC for the purchase of a 2008 Polaris Ranger utility vehicle with snowplow attachments.

BE IT FUTURE RESOLVED that the utility vehicle will be used for watering hanging baskets/planters in the downtown business district and for snow removal on sidewalks and small parking areas.

ADOPT FAIR HOUSING POLICY IN ACCORDANCE WITH TITLE VIII OF THE CIVIL RIGHTS ACT OF 1968, THE PENNSYLVANIA HUMAN RELATIONS ACT AND OTHER APPLICABLE FAIR HOUSING LAWS: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37752

Bradford, Pa. _____ October 8, 2024 _____

RESOLVED, By the City Council of the City of Bradford, that **LET IT BE KNOWN TO ALL PERSONS** of the City of Bradford that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status (families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act) and the Pennsylvania Human Relations Act adds the additional protected classes of age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. It is the policy of the City of Bradford to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. Additionally, it is illegal to retaliate against a person who has filed a fair housing complaint or assisted in a fair housing investigation. Therefore, the City of Bradford does hereby pass the following resolution.

BE IT RESOLVED, that within available resources the City of Bradford will assist all persons who feel they have been discriminated against because of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals to seek equity under federal and state laws by filing a complaint with the local Fair Housing Officer, Pennsylvania Human Relations Commission and the U.S. Department of Housing and Urban Development, whichever is chosen by the person filing the complaint.

BE IT FURTHER RESOLVED that the City of Bradford shall make publicly known this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Act, the Pennsylvania Human Relations Act, and any local laws or ordinances.

FURTHER ACTION will at a minimum include, but not to be limited to:

- (1) Publicizing the name and contact information of the local Fair Housing Officer, which will include the process to file a complaint if a person feels they have been discriminated against in housing in any manner and other applicable fair housing information through local media and community contracts; and
- (2) Conduct at least one fair housing activity annually to better inform the public of their rights under the Fair Housing Law and Pennsylvania Human Relations Act; and
- (3) Use the fair housing logo on all materials dealing with housing programs such as but not limited to:
 - a. Public advertisements for vacancy or discussing the program
 - b. Applications for assistance
 - c. Contracts
 - d. Municipal letters dealing with the federal programs

If you are a person with a disability or have Limited English Proficiency and require reasonable accommodation or document translation, please contact the business offices of the City of Bradford Office of Economic and Community Development, 20 Russell Boulevard, Bradford, PA, (814) 368-7170, 1-800-654-5964, elucco@bradfordpa.org and bradfordpa.org.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH DR. JOSHUA HALBAUER FOR THE RENTAL OF SUITE 102-A AT OLD CITY HALL: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37753

Bradford, Pa. October 8, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford are hereby authorized to enter into a lease agreement with Dr. Joshua Halbauer for the rental of Suite 102-A at Old City Hall.

APPROVE PAYMENT TO SL WELDING & FABRICATIONS: REFUSE

By _____

CITY COUNCIL CHAMBERS

No. 37754

Bradford, Pa. October 8, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers approve payment in the amount of \$2,490.00 from the General Fund Account (427.250) to SL Welding & Fabrications for extensive repairs to the rear compactor plate on H-2 Packer.

SET "TRICK OR TREAT" TIME AND DATE IN THE CITY OF BRADFORD

By _____

CITY COUNCIL CHAMBERS

No. 37755

Bradford, Pa. October 8, 2024

RESOLVED, by the City Council of the City of Bradford that the proper officers hereby designate Thursday, October 31, 2024, between the hours of 6:00 P.M. – 7:30 P.M. as "Trick or Treat" night in the City of Bradford.

ALLOCATE STATE AID TO PENSION TRUST FUNDS: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37756

Bradford, Pa. October 8, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the Certifying Officer of Director of Accounts & Finance, Councilman Tim Pecora to deposit with Northwest Savings Bank, trustees for the City of Bradford's Pension Funds, \$258,261.90 which will transferred on October 21st, 2024.

BE IT FURTHER RESOLVED that the following allocations of the funds have been calculated by determining the needs of each plan.

POLICE PENSION FUND	\$103,441.72
FIRE PENSION FUND	\$117,103.00
NON-UNIFORMED PENSION FUND	\$ 37,717.18

AUTHORIZE EXECUTION AND ACCEPT QUOTE OF A CONTRACT RENEWAL BETWEEN VISION BENEFITS OF AMERICA AND THE CITY OF BRADFORD FOR MANAGED VISION CARE: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37755

Bradford, Pa. October 8, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution of a contract renewal between Vision Benefits of America and the City of Bradford for managed vision care benefits for period December 1, 2025, through December 31, 2026.

BE IT FURTHER RESOLVED there is no price increase for 2025-2026.