



City of Bradford Council Meeting Agenda



NOVEMBER 12, 2024

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KRIS GOLL

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	BRETT BUTLER
Parks Director:	PAT GOFF
Public Works	PAT SHANNON
OECD Interim Director:	SARA ANDREWS
OECD Deputy Director:	KAREN PECHT

1. **CALL TO ORDER:**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **MINUTES:** Approve minutes from November 12th meeting

5. **DEPARTMENTAL REPORTS:**

6. **CORRESPONDENCE:**

7. **PETITION AND HEAR VISITORS:**

8. **OLD BUSINESS:**

A. Ordinance No. 3268.2 – Amend Property Maintenance-Board of Appeals

9. **NEW BUSINESS:**

B. BILL #15 2025 Budget Ordinance 3298

C. BILL #16 2025 Millage Ordinance 3299

D. BILL #17 2025 Wage Ordinance

AUTHORIZE THE PROPER OFFICERS TO A RENEWAL AGREEMENT BETWEEN THE CITY OF BRADFORD AND HIGHMARK BLUE CROSS-BLUE SHIELD TO PROVIDE HEALTH INSURANCE TO THE CITY OF BRADFORD FOR THE 2025 FISCAL YEAR: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37786

Bradford, Pa. _____ November 26, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution to renew an agreement with Highmark Blue Cross-Blue Shield to provide the City of Bradford’s employee health insurance at a 16% increase, for the 2025 fiscal year.

GRANT “FREE PARKING” DURING CHRISTMAS HOLIDAY SEASON: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37787

Bradford, Pa. _____ November 26, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby grant “FREE PARKING” in the business districts for the Christmas Holiday Season from Friday, November 29, 2024, through Tuesday, December 31, 2024.

BE IT FURTHER RESOLVED that “FREE PARKING” is granted to shoppers in the business districts; therefore, all merchants and their employees are asked to refrain from parking in the spaces that are to be utilized for shoppers.

CERTIFICATE OF APPROPRIATENESS TO THE BRADFORD LANDMARK SOCIETY AT 45 E. CORYDON STREET: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37788

Bradford, Pa. _____ November 26, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the Building Inspector permitting him to issue a sign permit to The Bradford Landmark Society.

BE IT FURTHER RESOLVED THE BRADFORD LANDMARK SOCIETY, located at 45 East Corydon Street will be installing a sign on front of the building that reads:

First line Bradford Landmark Society (arched)

Second line “ Herbig Bakery”

Third line Oldest Building in the Historic

Fourth line District

Fifth line c. 1874

All letters will be black, the outside trim will be in green and the overall size 48 x 68.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on November 18th, 2024.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE CERTIFIED LOCAL GOVERNMENT MASTER AGREEMENT BETWEEN THE CITY OF BRADFORD AND THE PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION FOR THE PURPOSE OF ADMINISTERING FEDERAL FUNDS FOR HISTORIC PRESERVATION PROJECTS: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37789

Bradford, Pa. _____ November 26, 2024 _____

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS the Pennsylvania Historical and Museum Commission (hereinafter referred to as “Commission”) administers federal grants to support the identification, evaluation, and preservation of historic resources within the Commonwealth of Pennsylvania; and

WHEREAS, the Commission and the City of Bradford, desire to enter into a Certified Local Government Master Agreement (hereinafter “Agreement”) to enable the City to participate in the Certified Local Government Grant Program and apply for grant funding to support approved historic preservation projects; and

WHEREAS the Agreement outlines the roles and responsibilities of both the City of Bradford and the Commission, including provisions for project application, financial accountability, record retention, and compliance with federal and state guidelines for grant administration, specifically the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. § 200 et seq.; and

WHEREAS, the term of the Agreement will commence on January 1, 2025, or the date of the last required signature, whichever is later, and will terminate on December 31, 2029, unless terminated earlier as permitted under the terms of the Agreement;

NOW, THEREFORE, it is resolved that:

The City Council hereby approves the Certified Local Government Master Agreement with the Pennsylvania Historical and Museum Commission, authorizing the City of Bradford to apply for Program funds in accordance with the terms of the Agreement.

The City Council authorizes the Mayor, or other designated official, to execute the Agreement and any related documentation necessary to implement this resolution on behalf of the City of Bradford.

The City Council commits to compliance with all applicable federal and state requirements for grant administration, financial reporting, and auditing, as specified in the Agreement and in individual Funding Releases issued by the Commission.

The City Council directs that all records related to the Agreement be retained and made accessible for audit purposes, in accordance with the record-keeping requirements outlined in the Agreement.

AUTHORIZE TRANSFER FROM AMERICAN RECOVERY PLAN ACT ACCOUNT (05) FUND MONIES TO THE CAPITAL RESERVE (18) ACCOUNT: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37790

Bradford, Pa. November 26, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of Capital Reserve (18) Account monies to General Fund (01) Account in the amount of \$30,490.31 for the purchase of a new Police Station on W. Washington Street.

AUTHORIZE THE SUBMITTAL OF A STATEWIDE LOCAL SHARE ASSESSMENT GRANT IN THE AMOUNT OF \$1,000,000 TO THE COMMONWEALTH FINANCING AUTHORITY FOR NEW FIRE STATION: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 37791

Bradford, Pa. November 26, 2024

Be it **RESOLVED**, that the City of Bradford of McKean County hereby request a Statewide Local Share Assessment Grant of \$1,000,000.00 from the Commonwealth Financing Authority to be used for construction and engineering for a new fire station for the City of Bradford Fire Department,

Be it **FURTHER RESOLVED**, that the Applicant does hereby designate Tom Riel, Mayor as the official to execute all documents and agreements between the City of Bradford and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Eric Taylor, duly qualified City Administrator of the City of Bradford, McKean County, PA, hereby certify that the forgoing is true and correct copy of a Resolution duly adopted by the majority vote of the City Council at the regular meeting held November 26, 2024 and said Resolution has been recorded in the Minutes of the City of Bradford and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the City of Bradford, this 26th day of November 2024.

City of Bradford
Name of Applicant

McKean
County

AUTHORIZE THE PROPER OFFICERS TO ENTER A ONE-TIME ANALYSIS AGREEMENT WITH VERIFY SERVICES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37792

Bradford, Pa. November 26, 2024 2

RESOLVED, By the City Council of the City of Bradford, that the proper officers enter a one-time analysis agreement with verify services.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO DISPOSE OF OLD PLYMOVENT SYSTEM PARTS: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 37793

Bradford, Pa. November 26, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford dispose of and recycle the old Plymovent system. The new system that was funded by FEMA AFG Grant has been installed. The old system is obsolete and cannot be reused.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO A LEASE AGREEMENT WITH TARA MUNCH d/b/a ALLEGHENY FIBER ARTS AT 62 MAIN STREET: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37794

Bradford, Pa. November 26, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford are hereby authorized to enter into a one-year lease agreement with Tara Munch d/b/a Allegheny Fiber Arts for the rental of first-floor space (Suite C) at 62 Main Street.

AWARD DEMOLITION BID AND APPROVE PAYMENT FOR THE EMERGENCY DEMOLITION OF 159 EAST MAIN STREET TO 6V EXCAVATION: HEALTH

By _____

CITY COUNCIL CHAMBERS

No. 37795

Bradford, Pa. November 26, 2024

RESOLVED, By the City Council of the City of Bradford, the proper award bid to 6V Excavation for the emergency demolition of 159 East Main Street in the amount of \$7,372.00, from the General Fund Account.

BE IT FURTHER RESOLVED, this demolition will be reimbursed by the DBRC.

AUTHORIZE EXECUTION OF AGREEMENT WITH OMNIS TECHNOLOGIES FOR MANAGED IT SERVICES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37796

Bradford, Pa. November 26, 2024

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby authorize execution of an Agreement for managed IT Services between the City of Bradford and Omnis Technologies.