



City of Bradford Council Meeting Agenda



FEBRUARY 27, 2024

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KAREN COSTELLO-PECHT

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	ERIC TAYLOR
Public Works & Parks Director	CHIP COMILLA
OECD Interim Director:	SARA ANDREWS

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. MINUTES:

5. DEPARTMENTAL REPORTS:

6. CORRESPONDENCE:

7. PETITION AND HEAR VISITORS:

8. OLD BUSINESS:

A. BILL #2, ORDINANCE GENERAL FILE NO. 2954 "Amend Excavation and Openings"

9. NEW BUSINESS:

APPROVE PAYMENTS TO THE UNIVERSITY OF PITTSBURGH AT BRADFORD: A/F

By_____

CITY COUNCIL CHAMBERS

No. 37522

Bradford, Pa. _____ February 27, 2024

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby approve four quarterly payments of \$2,757.30 from General Fund Account (450.540) to the University of Pittsburgh at Bradford for the for athletic field maintenance.

APPROVE PAYMENT TO NMS LABS: POLICE

By_____

CITY COUNCIL CHAMBERS

No. 37523

Bradford, Pa. _____ February 27, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,053.00 from the General Fund Account (410.700) to NMS Labs for testing.

APPROVE PAYMENT TO UNITED DIAGNOSTIC SERVICES LLC.: FIRE

By_____

CITY COUNCIL CHAMBERS

No. 37524

Bradford, Pa. _____ February 27, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment in the amount of \$6,825.00 from the General Fund Account (411.450) to United Diagnostic Services, LLC for Medical screening. This is a contractual fee.

APPROVE PAYMENT TO BRADFORD PUBLISHING: A/F

By_____

CITY COUNCIL CHAMBERS

No. 37525

Bradford, Pa. _____ February 27, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment in the amount of \$1,116.82 from the General Fund Account (405.341) to Bradford Publishing to advertise an Ordinance 3294 and 3295 legal ad.

AUTHORIZE A TRANSFER OF MONIES FROM THE CAPITAL RESERVE ACCOUNT TO THE GENERAL FUND ACCOUNT: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37526

Bradford, Pa. February 27, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of monies from the Capital Reserve Account to the General Fund Account (410.706) in the amount of \$11,601.54 for Verkada 10-year license.

APPROVE PAYMENT TO BARRETTS AUTO BODY INC.: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37527

Bradford, Pa. February 27, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment in the amount of \$1,454.50 from the General Fund Account (410.375) to Barretts Auto Body Inc. for repairs made to the Police vehicle.

CERTIFICATE OF APPROPRIATENESS TO VERIZON, OWNER 30 EAST CORYDON STREET: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37528

Bradford, Pa. February 27, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the Building Inspector permitting him to issue a permit to Verizon.

BE IT FURTHER RESOLVED VERIZON located at 30 East Corydon Street will be installing two antennas on the west side, back corner of the building. On the first floor remove one window and replace it with a louver.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on February 19, 2024.

CERTIFICATE OF APPROPRIATENESS TO JACOB MCMURTRIE, OWNER OF 9 MECHANIC STREET: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37529

Bradford, Pa. February 27, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the Building Inspector permitting him to issue a permit to Jacob McMurtrie.

BE IT FURTHER RESOLVED VERIZON located at 9 Mechanic Street to convert the dentist's office to a laundromat. Adding an extension to the rear of the building with a roof and walls. Pour a concrete pad where the previous courtyard was located. Replacing the front door with the same style currently is 32" will be a 36" door. The front Window will be replaced with the same style and size. The exterior color of the side wall will be contingent on preapproval from HARB before installation.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on February 19, 2024.

ACCEPT QUOTE AND APPROVE PAYMENT TO 6V EXCAVATION, LLC TO DEMOLISH 274 CONGRESS STREET: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37530

Bradford, Pa. February 27, 2024

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford's Board of Health has determined 274 Congress Street to be beyond economical repair and ordered it to be demolished; and,

WHEREAS the OECD solicited quotations from qualified contractors to demolish and clear the structure and transport the construction debris to the McKean County Landfill.

WHEREAS the lowest of the five quotations received was from 6V Excavation, LLC at a cost of \$10,645.00, for the demolition work.

THEREFORE, BE IT RESOLVED that the proper officers of the City of Bradford hereby accept the quote from 6V Excavation, LLC in the amount of \$10,645.00 and authorizes the OECD to proceed with the demolition of 274 Congress Street.

BE IT FURTHER RESOLVED that the cost of demolition will be paid through the City's 2022 CDBG Program.

APPROVE PHARE GRANT TO CINDY O’NEIL FOR EMERGENCY HOME REPAIRS AT 229 BARBOUR STREET: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37531

Bradford, Pa. _____ February 27, 2024

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford has made emergency home repair grant funds available to City residents through the PHARE Program; and,

WHEREAS the OECD solicits quotations from qualified contractors on behalf of the homeowner and recommends that the work be performed by the contractor providing the lowest acceptable quote for the work; and,

WHEREAS the OECD recommends that PHARE funding in the amount of \$39,500.00 in the form of an emergency repair grant be provided to Cindy O’Neil for home repairs at 229 Barbour Street and,

WHEREAS Cindy O’Neil will enter into a contract with Hennard Construction in the amount of \$39,500.00 for the emergency home repair work.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Bradford hereby authorizes the proper officers of the City of Bradford to enter into a PHARE Emergency HOME Repair Grant Agreement with Cindy O’Neil and further authorizes the OECD to make payments not to exceed \$39,500.00 to the homeowner and Hennard Construction upon the inspection and approval of the completed work by OECD staff.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LICENSE AGREEMENT FOR THE DEMOLITION OF A JOINTLY OWNED GARAGE AT 274 CONGRESS STREET: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37532

Bradford, Pa. _____ February 27, 2024

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City’s Board of Health has determined that the residential property and garage at 274 Congress Street are beyond economic repair; and,

WHEREAS the garage located on the premises is jointly owned by Roxanne Miller who resides at 268 Congress Street; and,

WHEREAS, Roxanne Miller has agreed to the demolition of the garage; and,.

WHEREAS, to facilitate the demolition of the garage, the City Solicitor has prepared a License Agreement for Roxanne Miller and the City to sign.

NOW, THEREFORE BE IT RESOLVED that the proper officers of the City of Bradford are authorized to execute the License Agreement for the demolition of the garage at 274 Congress Street.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE AN ENTERPRISE ZONE LOAN AGREEMENT WITH PIPE EYE SEWER SERVICES, INC.: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37533 Bradford, Pa. February 27, 2024

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, Pipe Eye Sewer Services, Inc. has completed an Enterprise Zone Loan application in the amount of \$100,000 to assist with financing of new equipment; and

WHEREAS the said application has satisfactorily met the requirements of the City's Enterprise Zone Loan Program.

NOW, THEREFORE, BE IT RESOLVED that the proper officers of the City of Bradford are authorized to enter into a loan agreement with Pipe Eye Sewer Services, Inc. in the amount of \$100,000 for a term not to exceed 7 years at an interest rate of 3%.

REAPPOINT THOMAS ARROWSMITH TO BRADFORD CITY WATER AUTHORITY: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37534 Bradford, Pa. February 27, 2024

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby appoint Thomas Arrowsmith to the Bradford City Water Authority for a 5-year term set to expire on 12/31/2028.

ACCEPT THE RESIGNATION OF KAREN COSTELLO-PECHT AS CITY COUNCIL MEMBER: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37535 Bradford, Pa. February 27, 2024

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby accept Karen Costello-Pecht's resignation as City Council member for the City of Bradford effective immediately.