



City of Bradford Council Meeting Agenda



MARCH 26, 2024

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
VACANT

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	
Public Works & Parks Director	CHIP COMILLA
OECD Interim Director:	SARA ANDREWS

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES: Approve Minutes from Mar 13th.
5. DEPARTMENTAL REPORTS: None
6. CORRESPONDENCE:
7. PETITION AND HEAR VISITORS:
8. OLD BUSINESS:
 - A. BILL #5, ORDINANCE NO. 3078.239 "2024 Wage Ordinance"-OECD
 - B. BILL #6, ORDINANCE NO. 3165.26 "Restate Pension-Fire"
9. NEW BUSINESS:

APPOINT KRISTOPHER GOLL TO BRADFORD CITY COUNCIL: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37552

Bradford, Pa. March 26, 2024

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby appoint Kristopher Goll to fill a vacancy left by the resignation of Karen Costello-Pecht. He will oversee the Parks Department.

BE IT FURTHER RESOLVED, this appointment fills an unexpired term.

APPROVE PAYMENT TO FIRE AND RESCUE PRODUCTS: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 37553

Bradford, Pa. March 26, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers approve payment of \$1,252.42 from the General Fund Account (411.375) to Fire and Rescue Products for repairs to Unit E-1.

CERTIFICATE OF APPROPRIATENESS TO KRISTINA LUZZI OF SMALL TOWN GIRL BOUTIQUE LLC REPRESENTING MICHELLE SIMMONS, OWNER OF 121 MAIN STREET: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37554

Bradford, Pa. March 26, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the Building Inspector granting him permission to issue a sign permit to Kristina Luzzi of Small Town Girl Boutique LLC, representing Michelle Simmons, owner of 121 Main Street.

BE IT FURTHER RESOLVED Small Town Girl Boutique LLC., located at 121 Main Street installed a store front sign over lay on previous sign. Lettering is in white with a black background. Size 4' height by 14' length.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on March 18, 2024.

CERTIFICATE OF APPROPRIATENESS TO AHMAD AL-HODAIS FOR ROYAL VAPE, REPRESENTING TODD HENNARD OWNER OF 57 MAIN ST: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37555

Bradford, Pa. March 26, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the Building Inspector granting him permission to issue a sign permit to Ahmad Al-Hodais for Royal Vape representing Todd Owner, owner of 57 Main Street.

BE IT FURTHER RESOLVED, Royal Vape, located on 57 Main Street will be installing two signs: One sign will be over the front entrance and one sign will be on the side of the building.

The front sign will be 10' x 42" wrapped in vinyl with black background with the words "Royal Vape" in white and a green crown located over the letter Y, the 4' x 8' sign located on the side of the building will be wrapped in vinyl with black background with the words "Royal Vape" in white and a green crown located over the letter Y

Both Signs will be mounted with metal bolts and screws and placed where the previous owner signs were located.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on March 18, 2024.

**ACCEPT QUOTE AND APPROVE PAYMENT TO FIRE AND RESCUE PRODUCTS:
FIRE**

By _____

CITY COUNCIL CHAMBERS

No. 37556

Bradford, Pa. March 26, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment of \$1,252.42 from General Fund Account (411.375) to Fire and Rescue Products for repairs to Engine 1.

APPROVE PAYMENT TO NORTHWEST: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37557

Bradford, Pa. March 26, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Northwest in the amount of \$2,006.52 from the Rental Properties account for appliances and closet doors for 12 State Street, and \$9,413.32 from the Old City Hall account for 3rd floor flooring and renovations.

APPROVE PAYMENT TO NORTHWEST: OECD

By_____

CITY COUNCIL CHAMBERS

No. 37558

Bradford, Pa. March 26, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Protocol 80 Inc. in the amount of \$3,750 from the Revolving Fund account for an IT Service Agreement consisting of 30 technical support hours for the year.

AUTHORIZE THE OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT TO SOLICIT FOR LEAD BASED PAINT RISK ASSESSOR AND RADON TESTING PROFESSIONAL PROPOSALS FOR CITY’S HOMEOWNER HOUSING REHABILITATION PROGRAM: OECD

By_____

CITY COUNCIL CHAMBERS

No. 37559

Bradford, Pa. March 26, 2024

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford has received conditional approval of a federal HOME grant for its homeowner housing rehabilitation program; and,

WHEREAS the City is required to implement HUD’s Lead Safe Housing Rule and perform radon testing for the rehabilitation of owner-occupied housing units; and,

WHEREAS the OECD would like to seek proposals from certified Lead Based Paint professionals to provide lead paint testing and risk assessments and from certified Radon Testing professionals to perform radon testing on the housing units.

NOW, THEREFORE BE IT RESOLVED, that the OECD is authorized to advertise and seek proposals from qualified Lead Based Paint and Radon Testing professionals.

AUTHORIZE THE MAYOR OF THE CITY OF BRADFORD TO EXECUTE THE SIGNATURE PAGE FOR A GRANT APPLICATION AND THE GRANT AGREEMENT/AMENDMENTS FOR A COMMUNITY CONSERVATION PARTNERSHIPS PROGRAM DEVELOPMENT GRANT FROM THE PA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES FOR CALLAHAN PARK RECREATION IMPROVEMENTS - PHASE 2 PROJECT: OECD

By_____

CITY COUNCIL CHAMBERS

No. 37560

Bradford, Pa. March 26, 2024

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS the City of Bradford desires to undertake the project, "Callahan Park Recreation Improvements -Phase 2"; and

WHEREAS the City of Bradford desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and,

WHEREAS the application package includes a document entitled "Terms and Conditions of Grant" and,

WHEREAS the City of Bradford understands that the contents of the document entitled "Terms and Conditions of Grant" including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the City of Bradford and the Department if the City of Bradford is awarded a grant; and,

NOW THEREFORE, it is resolved that:

1. The grant application may be electronically signed on behalf of the City of Bradford by "Tom Riel" who at the time of the signing, has a title of "Mayor".
2. If this Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority retroactively to the date of the signing.
3. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above official, will become the City of Bradford's executed signature page for the Grant Agreement, and the City of Bradford will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official, who, at the time of signing the amendment, has the "Title" specified in paragraph 1 and the grantee will be bound by the amendment.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH KARTESZ FAMILY VISION LLC FOR THE RENTAL OF SUITE 301 AT OLD CITY HALL: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37561

Bradford, Pa. March 26, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford are hereby authorized to enter into a lease agreement with Kartesz Family Vision, LLC for the rental of Suite 301 at Old City Hall for the period May 1, 2024 through April 30, 2029.