

A meeting of Bradford City Council was called to order by Mayor Riel at 6:00 P.M. The audience participated in the Pledge of Allegiance.

ROLL CALL: Was taken.

COUNCIL: Mayor Riel, Councilman Proper, Councilman Pecora, Councilman Lopus, Councilman Goll

ABSENT: Councilman Pecora was excused

DEPARTMENT HEADS: Chief Ward, Chip Comilla, Karen Pecht, Chief Butler (After swearing in)

ABSENT:

MINUTES: Minutes from March 26th were approved by Councilors Goll and Lopus

Mayor Riel announced that an Executive Session can and may be held anytime between now and the next City Council meeting. An executive session was held before this meeting on personnel matters.

DEPARTMENTAL REPORTS: Fire Dept Report was submitted.

Public Works/Parks Director, Chip Comilla submitted his final report. Councilor Lopus read over the several accomplishments and projects that were completed over the years under Chip's direction. Chip wanted to thank Council, and the public for helping raise money for these projects. He said it was truly great to work with the Council, all department heads, and employees. Mayor Riel thanked him for his years of service, dedication, and hard work to the City of Bradford and wished him the best moving forward with his retirement.

CORRESPONDENCE:

VISITORS:

OLD BUSINESS:

NEW BUSINESS:

A. Ordinance General File No. 3296 "Adoption of Code"

A motion by Councilors Proper and Lopus to remove Bill #7 from the calendar and place it on the floor for the first reading. 4 Yea 0 Absent. The City Administrator read the bill, by title only with a motion by Councilors Lopus and Goll for passage on the first reading. 4 Yea 0 Absent

B. Ordinance General File No. 3162.9 Repeal "Property Sales"

A motion by Councilors Pecora and Proper to remove Bill #8 from the calendar and place it on the floor for the first reading. 4 Yea 0 Absent. The City Administrator read the bill, by title only with a motion by Councilors Lopus and Proper for passage on the first reading. 4 Yea 0 Absent

37574 ACCEPT ERIC TAYLOR'S RESIGNATION AS FIRE CHIEF FOR THE CITY OF BRADFORD FIRE

DEPARTMENT: A/F

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby accept Eric Taylor's resignation as Fire Chief for the City of Bradford Fire Dept.

Motion by Councilors Goll and Lopus

4 Yea 1 Absent

37575 APPOINT BRETT BUTLER AS THE CITY OF BRADFORD FIRE CHIEF: FIRE

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby appoint Brett Butler as Fire Chief for the City of Bradford Fire Department.

Motion by Councilors Proper and Lopus

4 Yea 1 Absent

AT THIS TIME BRETT BUTLER WAS SWORN IN AS FIRE CHIEF FOR THE CITY OF BRADFORD FIRE DEPT.**37576 AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE CHANGE ORDER NO. 5 WITH BOB CUMMINS CONSTRUCTION CO. FOR THE CALLAHAN PARK RECREATION IMPROVEMENTS PROJECT-PHASE I: OECD**

RESOLVED, By the City Council of the City of Bradford, that
WHEREAS, on June 13, 2023 the City of Bradford awarded a contract to Bob Cummins Construction Co. in the amount of \$855,189.00 for the Callahan Park Recreation Improvements Project-Phase I; and,

WHEREAS, on August 8, 2023, the City of Bradford approved Change Order No.1, which increased the contract amount to \$866,240.50; and,

WHEREAS, on August 22, 2023, the City of Bradford approved Change Order No. 2, which increased the contract amount to \$914,903.50.

WHEREAS, on October 23, 2023, the City of Bradford approved Change Order No.3 in the amount of \$74,172.40 to increase the contract amount to \$989,075.90.

WHEREAS, on November 23, 2024, the City of Bradford approved Change Order No. 4 to authorize the extension of the completion date to May 31, 2024 at no additional cost.

WHEREAS, the City of Bradford requested additional work including the addition of a surface leveling material on the tennis courts and the application of additional painting on the tennis courts along with the cost to raise the four entrance posts two feet from the original design for a total additional contract cost of \$28,977.00, thereby increasing the total contract cost to \$1,018,052.90.

NOW, THEREFORE BE IT RESOLVED, that the proper officers of the City of Bradford are hereby authorized to execute Change Order No. 5 for the Callahan Park Recreation Improvements Project-Phase I.

BE IT FURTHER RESOLVED that the additional cost will be paid with DCNR, City and other funding available for the project.

Motion by Mayor Riel and Councilor Proper

4 Yea 1 Absent

37577 APPROVE PAYMENT TO SOUTHSIDE TRUCK AND TRACTOR: A/F

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment in the amount of \$1,557.56 from account the General Fund Account (427.250) to Southside Truck and Tractor.

Motion by Councilors Goll and Lopus

4 Yea 1 Absent

37578 CERTIFICATE OF APPROPRIATENESS TO BRIGHT ALTERNATIVES, THE CENTER FOR NEW HOPE, LOCATED AT 3 MECHANIC STREET: A/F

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to Bright Alternatives, The Center for New Hope.

BE IT FURTHER RESOLVED Bright Alternatives, The Center for New Hope, located on 3 Mechanic is approved to paint the right-side exterior of the building white. The right-side exterior is currently brown. Once painted, it will match the rest of the building.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on April 15, 2024.

Motion by Councilors Goll and Proper

4 Yea 1 Absent

37579 CERTIFICATE OF APPROPRIATENESS TO S A DEVELOPMENT, LLC., OWNER OF PROPERTY LOCATED AT 15 CHESTNUT STREET: A/F

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the Building Inspector permitting him to issue a permit to SA Development LLC.

BE IT FURTHER RESOLVED S A Development, LLC., owner of 15 Chestnut Street will be removing the existing porch from the building and replacing it with a new porch design, it will be similar to the pre-existing porch. The new porch will be installed with the current codes. The porch will be painted brown or red to match the historical esthetics.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on April 15th, 2023.

Motion by Councilors Goll and Lopus

4 Yea 1 Absent

37580 AUTHORIZE EXECUTION OF AN EMPLOYMENT AGREEMENT BETWEEN THE CITY OF BRADFORD AND CITY ADMINISTRATOR ERIC TAYLOR: A/F

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby authorize the execution of an employment agreement between the City of Bradford and City Administrator Eric Taylor.

BE IT FURTHER RESOLVED that the effective date of this agreement is January 3, 2024, and may be renewed at the next reorganizational meeting of Bradford City Council in January 2026.

Motion by Councilors Goll and Proper

4 Yea 1 Absent

37581 ACCEPT BIDS FOR VARIOUS PIECES OF WOODWORKING EQUIPMENT: OECD

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, on March 12, 2024, the proper officers of the City of Bradford authorized the Office of Economic and Community Development to advertise and solicit bids for the sale of the wood shop equipment,

WHEREAS, bids were accepted until 4:00 p.m. on April 9, 2024, and opened at 6:00 p.m. at the City Council meeting,

WHEREAS, 18 bids were received and taken into consideration for further review,

WHEREAS, after a thorough review of the bids received, City Council, City Administrator, and City Solicitor recommend awarding the bids for the used woodworking equipment "as is" to the highest bidders for each item;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bradford that the bids for the woodworking equipment be awarded to the highest bidders as recommended.

BE IT FURTHER RESOLVED that the Office of Economic and Community Development is authorized to take all actions necessary to complete the purchase of the woodworking equipment in accordance with the bids awarded.

Motion by Mayor Riel and Councilor Lopus

5 Yea 0 Absent

37582 PERMISSION TO DISPOSE OF NON-FUNCTIONING OFFICE EQUIPMENT LOCATED AT CITY HALL: A/F

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby grant permission to dispose of non-functioning office equipment located at City Hall.

BE IT FURTHER RESOLVED that the above-mentioned equipment shall be removed from City Hall's Inventory List

Motion by Councilors Goll and Proper

4 Yea 1 Absent

37583 APPOINT CITY ADMINISTRATOR ERIC TAYLOR, CHRIS LUCCO, COUNCILMAN TIM PECORA, AND MARK HOLLENBECK AS THE NEGOTIATING COMMITTEE FOR THE LABOR CONTRACT BETWEEN THE CITY OF BRADFORD AND AFSCME LOCAL 3578: A/F

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby appoint Mark Hollenbeck of Hollenbeck Law Office as legal counsel for contract negotiations, City Administrator, Eric Taylor, Chris Lucco, and Councilman, Tim Pecora as the negotiating committee for the Labor contract between the City of Bradford and AFSCME Local 3578.

Motion by Councilors Goll and Lopus

4 Yea 1 Absent

37584 APPROVE PAYMENT TO JIM COAST SALES & SERVICE INC.: OECD

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$5,950.00 from the Habgood Center account to Jim Coast Sales & Service, Inc. for the purchase of a commercial grade zero turn lawn mower.

BE IT FURTHER RESOLVED that the cost of the mower was the lowest of two quotes received for similar type mowers.

Motion by Mayor Riel and Councilor Proper

4 Yea 1 Absent

37585 ACCEPT CARMEN COMILLA'S RESIGNATION AS DIRECTOR OF DEPT. OF PUBLIC WORKS/PARKS DEPT: A/F

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby accept Carmen Comilla's resignation as Director of Public Works/Parks Dept. for the City of Bradford.

Motion by Councilors Goll and Lopus

4 Yea 1 Absent

37586 APPROVE PAYMENT TO E & M ENGINEERS & SURVEYORS: OECD

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment in the amount of \$1,170.00 from the OECD's Trail & Recreation Fund to E & M Engineers and Surveyors, PC for the preparation of a cost estimate and site plan for Callahan Park Phase 2 Improvements needed for the preparation of DCNR grant application.

Motion by Mayor Riel and Councilor Lopus
4 Yea 1 Absent

37587 APPROVE PAYMENT TO ALLEGHANY WOOD MOLDING FOR FLOOR MOLDING AT OLD CITY HALL: OECD

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Alleghany Wood Molding, in the amount of \$3,087.20 from the Old City Hall account for floor molding in suite 301 at Old City Hall as part of the third-floor renovation project.

Motion by Mayor Riel and Councilor Lopus
4 Yea 1 Absent

37588 AUTHORIZE THE PROPER OFFICERS TO EXECUTE AN AGREEMENT WITH CARMEN COMILLA TO PROVIDE TECHNICAL SERVICES TO THE CITY OF BRADFORD AS NEEDED TO DEPT. OF PUBLIC WORKS, PARKS DEPT AND THE OFFICE OF THE CITY ADMINISTRATOR: A/F

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford hereby authorize the City Administrator to retain the services of Carmen Comilla to provide technical assistance to the City Administrator, Dept. of Public Works/Parks Dept.

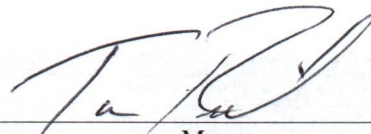
BE IT FURTHER RESOLVED that these services will be paid for at Mr. Comilla's 2024 hourly rate.

Motion by Councilors Goll and Lopus
4 Yea 1 Absent

There being no further business, a motion for adjournment was made by Councilors Goll and Proper. The meeting was adjourned at 6:27 pm. 4 Yea 1 Absent



City Administrator



Mayor