



City of Bradford Council Meeting Agenda



APRIL 9, 2024

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KRIS GOLL

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	
Public Works & Parks Director	CHIP COMILLA
OECD Interim Director:	SARA ANDREWS

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. MINUTES:
5. DEPARTMENTAL REPORTS: For month of March 2023
 - Mayor Riel Police/OECD
 - Councilor Goll- Parks
 - Councilor Lopus-DPW/Refuse
 - Councilor Pecora-DPMI
 - Councilor Proper-Fire/Ambulance
6. CORRESPONDENCE:
7. BID OPENING-WOODWORKING MACHINERY
8. PETITION AND HEAR VISITORS:
9. OLD BUSINESS:
10. NEW BUSINESS:

ACCEPT QUOTE AND APPROVE PAYMENT TO MICALE FABRICATORS: PARKS

By _____

CITY COUNCIL CHAMBERS

No. 37562

Bradford, Pa. April 9, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford hereby accept a quote and approve payment in the amount of \$23,637.00 from the General Fund Account (454.250) to Micale Fabricators for repairs to the pedestrian bridge at Callahan Park.

BE IT FURTHER RESOLVED that the bridge project will be paid for by ARPA funds.

APPROVE QUOTE AND PAYMENT TO QUILL: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37563

Bradford, Pa. April 9, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve a quote and approve payment in the amount of \$1,557.99 plus shipping to Quill.com for a Fellows AutoMax 600M Auto Feed Shredder to be partially funded with the PLGIT Procurement Card Rebate Program.

AUTHORIZE A TRANSFER OF MONIES FROM THE GENERAL FUND (01) ACCOUNT TO THE CAPITAL RESERVE (18) ACCOUNT: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37564

Bradford, Pa. April 9, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of monies from the General Fund Account to the Capital Reserve Account in the amount of \$150,000.00.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO AN INTERMEDIARY RELENDING PROGRAM LOAN AGREEMENT WITH KARTESZ FAMILY VISION, LLC: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37565

Bradford, Pa. April 9, 2024

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, Kartesz Family Vision, LLC has completed an Intermediary Relending Program application requesting \$100,000.00 to assist with the purchase of new equipment; and

WHEREAS, Kartesz Family Vision, LLC has satisfactorily met the requirements of the City's Intermediary Relending Program.

NOW, THEREFORE, BE IT RESOLVED that the proper officers of the City of Bradford are authorized to enter into an Intermediary Relending Program Loan Agreement with Kartesz Family Vision, LLC for the amount \$100,000.00 at an interest rate of 3.00% for a term of not to exceed 10 years.

APPROVE PAYMENT TO I.D BOOTH FOR SINKS AT OLD CITY HALL: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37566

Bradford, Pa. April 9, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to I.D Booth. in the amount of \$1,122.19 from the Old City Hall account for sinks in suite 302 at Old City Hall.

APPROVE PAYMENT TO HULL ELECTRIC INC. IN BRADFORD FOR LIGHTING RENOVATIONS FOR SUITE 302 AT OLD CITY HALL: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37567

Bradford, Pa. April 9, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Hull Electric Inc. in the amount of \$2,894.96 from the Old City Hall account for lighting renovations to suite 302 at Old City Hall.

APPROVE PAYMENT TO B&L WHOLESALE SUPPLY IN JAMESTOWN FOR DOORS AT OLD CITY HALL: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37568

Bradford, Pa. April 9, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to B&L Wholesale Supply in Jamestown in the amount of \$1,282.48 from the Old City Hall account for doors.

APPROVE PAYMENT TO BTU SUPPLY IN BRADFORD FOR PLUMBING RENOVATIONS AT OLD CITY HALL: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37569

Bradford, Pa. April 9, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to BTU Supply in Bradford in the amount of \$2,450.00 from the Old City Hall account for additional pump and plumbing, and duct work.

ACCEPT PROPOSAL FROM GRAHAM'S GREENHOUSE & LANDSCAPING FOR NEW PLANTINGS AND REPLACEMENT PLANTINGS ON BOYLSTON STREET AND OLD CITY HALL: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37570

Bradford, Pa. April 9, 2024

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS Graham's Greenhouse & Landscaping has provided a proposal to provide additional landscaping services to replace and add plantings on three landscape beds on Boylston Street and to replace a dying ornamental tree in front of Old City Hall with two weeping cherry trees for a total cost of \$3,025.

THEREFORE, BE IT RESOLVED that the proper officers of the City of Bradford hereby accept the a proposal from Graham's Greenhouse & Landscaping in the amount of \$3,025.00 for the additional landscaping work to be paid from the OECD's operational accounts.

APPROVE PAYMENT TO MCKEAN COUNTY ASSESSMENT OFFICE: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37571

Bradford, Pa. April 9, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to McKean County Assessment Office for the City's portion of the 2023 tax bill and supplies in the amount of \$2,665.33.

AUTHORIZE AND APPROVE PAYMENT TO ADVERTISE FOR A REQUEST FOR PROPOSAL FOR A UCC CERTIFIED CODE INSPECTOR FOR THE CITY OF BRADFORD: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37572

Bradford, Pa. _____ April 9, 2024 _____

RESOLVED, by the City Council of the City of Bradford, that the proper officers hereby authorize and approve payment to advertise for a Request for Proposal for a Uniform Construction Code Certified Code Inspector for the City of Bradford.

AUTHORIZE THE CITY TREASURER TO OPEN A CERTIFICATE OF DEPOSIT ACCOUNT AT NORTHWEST BANK: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37573

Bradford, Pa. _____ April 9, 2024 _____

RESOLVED, by the City Council of the City of Bradford that the proper officers hereby authorize the City Treasurer to open a Certificate of Deposit Account for Capital Reserve Monies at Northwest Bank in the amount of \$350,000.00 plus interests.