



# City of Bradford

## Council Meeting Agenda



**MAY 28, 2024**

**6:00 P.M.**

**MAYOR:** TOM RIEL

**CITY ADMINISTRATOR:** ERIC TAYLOR

**CITY SOLICITOR:** HOLLENBECK LAW OFFICE

**COUNCIL:** FRED PROPER  
TIM PECORA  
TERRY LOPUS  
KRIS GOLL

**DEPARTMENT HEADS:**

Police Chief:	MIKE WARD
Fire Chief:	BRETT BUTLER
Public Works & Parks Director	PAT SHANNON/PAT GOFF
OECD Interim Director:	SARA ANDREWS

1. **CALL TO ORDER:**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **MINUTES:**
5. **DEPARTMENTAL REPORTS:**
6. **CORRESPONDENCE:**
7. **PETITION AND HEAR VISITORS:**
8. **OLD BUSINESS:**
9. **NEW BUSINESS:**

**APPROVE PAYMENT TO DEXTERS SERVICE CENTER: AMB**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37617**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to in the amount of \$1,256.51 from the General Fund Account (412.251) to Dexters Service Center for repairs to the 2022 Ford E450 ambulance.

BE IT FURTHER RESOLVED that a portion of this will be paid from insurance.

**APPOINT COLBY KEANE AS A CADET HIRE TO ATTEND THE MERCYHURST UNIVERSITY POLICE ACADEMY: POLICE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37618**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers appoint Colby Keane as a Cadet hire to attend Mercyhurst University Police Academy.

**AUTHORIZE A TRANSFER OF MONIES FROM THE CAPITAL RESERVE (18) ACCOUNT TO THE GENERAL FUND (01) ACCOUNT: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37619**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of monies from the Capital Reserve Account to the General Fund Account in the amount of \$1,256.51.

**ACCEPT QUOTE FROM MAZZA MECHANICAL SERVICES IN OLEAN NY FOR: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37620**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby accept a quote in the amount of \$4,840 for roofing repairs to Old City Hall.

BE IT FURTHER RESOLVED, that payment for work related to the roof will be paid from Old City Hall Account.

**APPROVE PAYMENT TO NORTHWEST: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37621**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Northwest in the amount of \$3605.56 from the Rental Properties account for renovations to 160 Elm Street Apt. 6.

**AUTHORIZE A TRANSFER OF MONIES FROM THE ARPA FUND (05) ACCOUNT TO THE GENERAL FUND (01) ACCOUNT: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37622**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of monies from the ARPA Fund Account to the General Fund Account in the amount of \$3,637.00.

**AUTHORIZATION FOR SPECIAL EVENTS WAIVER FOR JJ'S SALOON: KIDS & CANCER DICE RUN**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37623**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve the request from Benjamin Skaggs owners of JJ's Saloon for a waiver of Ordinance #3014, allowing for consumption of alcoholic beverages on these portions of public land where the event will be conducted and between the hours of 2:00 pm and 8:00 pm, and

BE IT FURTHER RESOLVED that this waiver is granted for the Kids & Cancer Dice Run after party, to be held between 372 and 440 East Main St on July 27<sup>th</sup>, 2023, with the following conditions:

1. Beverages served for consumption are limited to beer and/or malt beverages.
2. All alcoholic beverages consumed on public lands must be in plastic containers.
3. No glasses, glass bottles or cans shall be permitted outside of licensed establishments.

**APPOINT MIKE MCCONNELL AS A TEMPORARY FIREFIGHTER/EMT: FIRE/AMBULANCE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37624**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford that per recommendation from Fire Chief Brett Butler, the proper officers hereby authorize the appointment of Mike McConnell to a temporary Firefighter/EMT effective May 15, 2024. This position is to fill in for an injured member.

**APPOINT TRISTAN DANIELSON AS A PART-TIME FIREFIGHTER/EMT: FIRE/AMBULANCE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37625**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford that per recommendation from Fire Chief Brett Butler, the proper officers hereby authorize the appointment of Tristian Danielson as a part-time Firefighter/EMT effective May 15, 2024.

BE IT FURTHER RESOLVED, this is pending a health screening with Occupational Health. He has completed all other pre-employment requirements.

**APPOINT JAHMAIR MCKENZIE FOR SUMMER HELP AS A FIREFIGHTER/EMT:  
FIRE/AMBULANCE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37626**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford that per recommendation from Fire Chief Brett Butler, the proper officers hereby authorize the appointment of Jahmair McKenzie for summer help as a Firefighter/EMT effective June 1, 2024. He has completed all other pre-employment requirements.

**APPOINT KYLE YORTY AS A PART-TIME FIREFIGHTER/EMT: FIRE/AMBULANCE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37627**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford that per recommendation from Fire Chief Brett Butler, the proper officers hereby authorize the appointment of Kyle Yorty as a part-time Firefighter/EMT effective June 4, 2024.

BE IT FURTHER RESOLVED, this is pending a health screening with Occupational Health. He has completed all other pre-employment requirements.

**ACCEPT PROPOSAL FROM DK ENVIRONMENTAL & CONSTRUCTION SERVICES, INC. TO PROVIDE LEAD-BASED PAINT TESTING FOR THE CITY'S SINGLE-FAMILY HOUSING REHABILITATION PROGRAM: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37628**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford received a HOME grant to assist low-moderate income homeowners with rehabilitating their homes; and,

WHEREAS, the HOME Program requires that lead paint risk assessment and clearance testing be performed on all homes receiving assistance; and,

WHEREAS, the City of Bradford requested proposals from qualified lead paint risk assessment and clearance testing firms; and,

WHEREAS, the City of Bradford received one proposal from a qualified lead paint testing firm to perform risk assessment and clearance testing on homes receiving HOME grant assistance; and,

NOW, THEREFORE BE IT RESOLVED that the proper officers hereby accept the proposal from DK Environmental & Construction Services, Inc. to provide lead risk assessment and clearance testing services for the City's Single Family Housing Rehabilitation Program.

BE IT FURTHER RESOLVED that the cost of the lead based paint risk assessment and clearance testing services will be paid for from the City's 2023 CDBG Program,

**ACCEPT PROPOSAL FROM GELSICK HOME INSPECTION, LLC TO PROVIDE RADON TESTING FOR THE CITY'S SINGLE-FAMILY HOUSING REHABILITATION PROGRAM: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37629**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford received a HOME grant to assist low-moderate income homeowners with rehabilitating their homes; and,

WHEREAS, the HOME Program requires that radon testing be performed on all homes receiving assistance; and,

WHEREAS, the City of Bradford requested proposals from qualified radon testing firms to perform short term radon testing on homes receiving HOME grant assistance; and,

WHEREAS, Gelsick Home Inspection, LLC provided the lowest cost proposal to the OECD in the amount of \$140 per test to provide these services; and,

NOW, THEREFORE BE IT RESOLVED that the proper officers hereby accept the proposal from Gelsick Home Inspection, LLC to provide radon testing services for the City's Single Family Housing Rehabilitation Program.

BE IT FURTHER RESOLVED that the cost of the radon testing services will be paid for from the City's 2023 CDBG Program,

**AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE CHANGE ORDER NO. 6 WITH BOB CUMMINS CONSTRUCTION CO. FOR THE CALLAHAN PARK RECREATION IMPROVEMENTS PROJECT-PHASE I: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37630**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford, that

WHEREAS, on June 13, 2023 the City of Bradford awarded a contract to Bob Cummins Construction Co. in the amount of \$855,189.00 for the Callahan Park Recreation Improvements Project-Phase I; and,

WHEREAS, on August 8, 2023, the City of Bradford approved Change Order No.1, which increased the contract amount to \$866,240.50; and,

WHEREAS, on August 22, 2023, the City of Bradford approved Change Order No. 2, which increased the contract amount to \$914,903.50.

WHEREAS, on October 23, 2023, the City of Bradford approved Change Order No.3 in the amount of \$74,172.40 to increase the contract amount to \$989,075.90.

WHEREAS, on November 23, 2024, the City of Bradford approved Change Order No. 4 to authorize the extension of the completion date to May 31, 2024 at no additional cost.

WHEREAS, on April 23, 2024, the City of Bradford approved Change Order No. 5 in the amount of \$28,977.00 to increase the contract amount to \$\$1,018,052.90.

WHEREAS, the tennis courts/pickleball courts required an additional quote of paint not specified in the drawings at a cost of \$11,700.00, increasing the contract cost to \$1,029,752.90.

NOW, THEREFORE BE IT RESOLVED, that the proper officers of the City of Bradford are hereby authorized to execute Change Order No. 6 for the Callahan Park Recreation Improvements Project-Phase I.

BE IT FURTHER RESOLVED that the additional cost will be paid with DCNR and City funding available for the project.

**ACCEPT QUOTE AND APPROVE PAYMENT TO HULL ELECTRIC: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37631**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment in the amount of \$3,657.00 plus freight charges from the General Fund Account (442.374) to Hull Electric for light poles and globes.

**APPROVE PHARE GRANT TO JAMES HANNON FOR EMERGENCY HOME REPAIRS AT 26 COLE AVENUE: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37632**

Bradford, Pa. May 28, 2024

**RESOLVED**, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford has made emergency home repair grant funds available to City residents through the PHARE Program; and,

WHEREAS, the OECD solicits quotations from qualified contractors on behalf of the homeowner and recommends that the work be performed by the contractor providing the lowest acceptable quote for the work; and,

WHEREAS, the OECD recommends that PHARE funding in the amount of \$22,900.00 in the form of an emergency repair grant be provided to James Hannon for the replacement of a roof, two exterior doors and two small windows at 26 Cole Avenue; and,

WHEREAS, James Hannon will enter into a contract with Hennard Construction in the amount of \$22,900.00 for the emergency home repair work.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Bradford hereby authorizes the proper officers of the City of Bradford to enter into a PHARE Emergency HOME Repair Grant Agreement with James Hannon and further authorizes the OECD to make payments not to exceed \$22,900.00 to the homeowner and Hennard Construction upon the inspection and approval of the completed work by OECD staff.