



City of Bradford Council Meeting Agenda



JUNE 25, 2024

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KRIS GOLL

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	BRETT BUTLER
Public Works & Parks Director	PAT SHANNON/PAT GOFF
OECD Interim Director:	SARA ANDREWS
Deputy Director:	KAREN PECHT

1. **CALL TO ORDER:**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **MINUTES:** Approve June 11th minutes

5. **DEPARTMENTAL REPORTS**

6. **CORRESPONDENCE:**

7. **PETITION AND HEAR VISITORS:**

8. **OLD BUSINESS:**

A. Ordinance No. 3165.26-“Amend Police Pension”

B. Ordinance No. 3297 – Adopt Ordinance 3297 “Residential Roof Repairs”

9. **NEW BUSINESS:**

APPROVE PAYMENT TO DEXTERS SERVICE CENTER: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37649

Bradford, Pa. June 25, 2024

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby approve payment in the amount of \$3,177.55 from the General Fund Account (411.375) to Dexters Service Center for repairs to the 2019 Ford Explorer.

BE IT FURTHER RESOLVED, a portion of this expense in the amount of \$2,299.40 was reimbursed by insurance.

CERTIFICATE OF APPROPRIATENESS TO BARBARA LAXON OF 66 MAIN STREET

By _____

CITY COUNCIL CHAMBERS

No. 37650

Bradford, Pa. June 25, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to Barbara Laxon.

BE IT FURTHER RESOLVED Barbara Laxon of 66 Main Street will be replacing (6) deteriorating double-hung windows located on the second floor (rear). The current windows are made of wood and will be replaced with white vinyl double-hung windows.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on May 20, 2024.

EXONERATE THE CITY TREASURER FROM COLLECTING CERTAIN 2024 CITY PROPERTY TAXES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37651

Bradford, Pa. June 25, 2024

RESOLVED, By the City Council of the City of Bradford, that according to a written request from the City Treasurer, dated June 12, 2024, together with attached documentation from the County Assessment Office, the proper officers hereby exonerate the City Treasurer from collecting \$5,531.36 for 2024 City Property Taxes.

ACCEPT QUOTE FROM MAZZA MECHANICAL SERVICES IN OLEAN NY FOR: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37652

Bradford, Pa. June 25, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept a quote in the amount of \$7,809.00 for HVAC repairs to Old City Hall.

BE IT FURTHER RESOLVED that payment for work related to the HVAC will be paid from Old City Hall Account.

APPROVE PAYMENT TO B&L WHOLESALE SUPPLY IN JAMESTOWN FOR ROOFING MATERIALS FOR HABGOOD CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37653

Bradford, Pa. June 25, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to B&L Wholesale Supply in Jamestown in the amount of \$1,031.24 from the Habgood account for roofing materials to repair the Habgood Center roof.

AUTHORIZE RENEWAL OF THE CITY OF BRADFORD'S PROPERTY AND CASUALTY INSURANCE WITH SELECTIVE: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37654

Bradford, Pa. June 25, 2024

RESOLVED, By the City Council of the City of Bradford, that per proposal provided by USI the proper officers hereby authorize the renewal of the City of Bradford's 2024-2025 Property & Casualty Insurance Policy with Selective, with a 4% increase for this term.

APPROVE PAYMENT TO MERCYHURST UNIVERSITY: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37655

Bradford, Pa. June 25, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$8,000.00 from General Fund Account (410.174) to Mercyhurst University for tuition and uniforms.

AUTHORIZE THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BRADFORD AND IAFF LOCAL 655 CITY OF BRADFORD FIREFIGHTERS: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37656

Bradford, Pa. June 25, 2024

This document is to serve as a memorandum of understanding between the City of Bradford referred to hereafter as “the City” and the International Association of Firefighters IAFF Local 655 Bradford City Firefighters referred to hereafter as “IAFF Local 655.”

The City and IAFF Local 655 have agreed to incorporate a requirement for part-time employees to work a minimum of 24 hours per month. It is further agreed upon the following:

- The Fire Chief reserves the right to excuse a part-time employee from the monthly requirement if documentation is submitted by the employee requesting the excusal.
- The Fire Chief reserves the right to schedule part-time employees in the most advantageous way for the City.
- If a part-time employee is required by their full-time employer to fulfill a duty of that job on a day, they were scheduled to work at the Fire Department they will be excused.
- Consecutive months of failure to meet the requirements without excusal may result in disciplinary actions or termination of employment.

This memorandum of understanding has no expiration unless negotiated by the City and IAFF Local 655. At any time, this memorandum of understanding may be updated or changed with the approval of the City and the Union. Effective start date of July 1, 2024.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO DONATE TO NO FELINE LEFT BEHIND: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37657

Bradford, Pa. June 25, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize a donation to No Feline Left Behind in the amount of \$3,000.00, to assist in the stray and feral feline problems within the city of Bradford.

APPOINT E & M ENGINEERS & SURVEYORS, P.C. AS THE ENGINEERING FIRM FOR THE CITY OF BRADFORD: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37658

Bradford, Pa. June 25, 2024

RESOLVED, By the City Council of the City of Bradford, that according to Article XV, Section 1501, of the Third-Class City Code, the proper officers hereby appoint E & M Engineers & Surveyors, P.C. as the designated Engineering Firm for the City of Bradford.

BE IT FURTHER RESOLVED that this reappointment is effective from May 6, 2024, through the first Monday, May 3, 2027.

APPROVE THE SALE OF CERTAIN CITY OF BRADFORD TAX PARCELS FROM THE MCKEAN COUNTY TAX CLAIM REPOSITORY: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37659

Bradford, Pa. June 25, 2024

RESOLVED, By the City Council of the City of Bradford, upon recommendation of the Code Enforcement Department and the Property Maintenance Department, the proper officers hereby approve the sale of certain Tax Parcels, located in the City of Bradford which are currently in the McKean County Tax Claim Repository as listed below:

05-006-410	19 Avenue B	06-008-215.1	7 Boyer St
02-017-120	18 Blaisdell Ave	04-014-118	19 Bellview Ave
03-010-304	38 Cole Ave	05-008-218	42 East Ave
05-009-216	46 East Ave	05-005-214	52 East Ave
05-008-112	75 East Ave	05-008-205	78 East Ave
05-008-204	82 East Ave	05-009-202	94 East Ave
05-013-211	142 East Ave	05-008-138	6 E. Main St
05-008-137	8 E. Main St	05-012-209	159 E. Main St
04-005-405	19 Leigh St	02-004-209.1	20 Maplewood Ave
02-004-209	22 Maplewood Ave	02-003-218	72 Maplewood Ave
02-003-217	74 Maplewood Ave	02-004-223	114 South Ave
02-004-110	144 South Ave	02-001-108	402 South Ave
03-010-102	58 State St	03-010-104	62 State St
05-007-525	79 High St	05-005-117	125 High St
05-005-119	131 High St	05-005-129	153 High St
05-005-141	191 High St	05-004-279	9 Rochester St
06-008-315	106 Rockland Ave	02-009-117	73 W. Corydon St
02-008-116	127 W. Corydon St	03-015-346.1	124 ½ W. Washington St (demolished)
03-015-319	128 W. Washington St		

BE IT FURTHER RESOLVED that the sale of property in the repository is controlled by 72 P.S. §5860.627, and pursuant to 72 P.S. §5860.627 (a.), written consent of the taxing district where the property is located must be provided before the Tax Claim Bureau can accept any offer to purchase property from the repository.

BE IT FURTHER RESOLVED that the sale of property in the repository is pending approval of the Bradford Area School District and McKean County Commissioners.