



City of Bradford Council Meeting Agenda



JULY 23, 2024

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KRIS GOLL

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	BRETT BUTLER
Public Works & Parks Director:	PAT SHANNON/PAT GOFF
OECD Interim Director:	SARA ANDREWS
Deputy Director:	KAREN PECHT

- 1. CALL TO ORDER:**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. MINUTES: Approve minutes from July 9th meeting**
- 5. DEPARTMENTAL REPORTS:**
- 6. CORRESPONDENCE:**
- 7. PETITION AND HEAR VISITORS:**
- 8. OLD BUSINESS:**
- 9. NEW BUSINESS:**

CERTIFICATE OF APPROPRIATENESS TO J AND M’S CLOSET AT 90 MAIN STREET: A/F

By_____

CITY COUNCIL CHAMBERS

No. 37671

Bradford, Pa. July 23, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the Building Inspector permitting him to issue a sign permit to Jacie Glover ~ J and M’s Closet.

BE IT FURTHER RESOLVED J AND M’S CLOSET located on 90 Main Street will be installing a rectangle 8’x 2’ non-illuminated, aluminum laminate sign. Wording: J & M’s Closet, lettering, and logo colors are blue, and lime green with the background color white.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on July 15th, 2024.

CERTIFICATE OF APPROPRIATENESS TO FIELD STREET BOOTS AT 51 MAIN STREET: A/F

By_____

CITY COUNCIL CHAMBERS

No. 37672

Bradford, Pa. July 23, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the Building Inspector permitting him to issue a sign permit to Susan Peterson ~ Field Street Boots.

BE IT FURTHER RESOLVED FIELD STREET BOOTS located on 51 Main Street will be installing a 10’ x 4’ (40 sq ft) wall sign on front of the building. The wording will be Field Street Boots. Black background with gold-raised lettering.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on July 15th, 2024.

CERTIFICATE OF APPROPRIATENESS TO TIN CEILING GIFT SHOPPE AT 51 MAIN STREET: A/F

By_____

CITY COUNCIL CHAMBERS

No. 37673

Bradford, Pa. July 23, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the Building Inspector permitting him to issue a sign permit to Susan Peterson ~ Tin Ceiling Gift Shoppe.

BE IT FURTHER RESOLVED TIN CEILING GIFT SHOPPE located on 51 Main Street will be installing a 10' x 4 (40 sq ft) wall sign on the front of the building. The wording will be Tin Ceiling Gift Shoppe. Black background with gold-raised lettering.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on July 15th, 2024.

APPROVE PAYMENT TO GORDON HOWELL FOR HOME REPAIRS LOCATED AT 1 CIRCLE STREET: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37674

Bradford, Pa. July 23, 2024

WHEREAS, the City of Bradford has community development funds for home repairs through Act 137; and

WHEREAS, the homeowner solicits quotations from qualified contractors and requests that the work be performed by the contractor providing the lowest acceptable quote for the work; and

WHEREAS, the OECD recommends allocating Act 137 funds in the amount of \$7,950.00 to Gordon Howell for home repairs at 1 Circle Street;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Bradford hereby authorizes the proper officers of the City of Bradford and the OECD to make payments not to exceed \$7,950.00 upon the inspection and approval of the completed work by OECD staff.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A HOUSING REVOLVING LOAN AGREEMENT WITH CALEB AND AMY SCHERMERHORN: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37675

Bradford, Pa. July 23, 2024

WHEREAS Caleb and Amy Schermerhorn have completed a Housing Revolving Loan application to assist with financing of home repairs; and

WHEREAS, said application has satisfactorily met the requirements of the City's Housing Revolving Loan Program.

NOW, THEREFORE, BE IT RESOLVED that the proper officers of the City of Bradford are authorized to enter into a loan agreement with Caleb and Amy Schermerhorn for an amount of up to \$12,000.00. The loan term shall not exceed five (5) years, with an interest rate set at 3%.

APPOINT BRANDON PLOWMAN AS HEALTH DIRECTOR FOR THE CITY OF BRADFORD: BUILDINGS/HEALTH

By _____

CITY COUNCIL CHAMBERS

No. 37676

Bradford, Pa. July 23, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers appoint Brandon Plowman as Health Director for the City of Bradford.

BE IT FURTHER RESOLVED, this appointment will be effective July 29, 2024.

APPOINT TRAVIS CRAWFORD AS ASST. HEALTH DIRECTOR FOR THE CITY OF BRADFORD: BUILDINGS/HEALTH

By _____

CITY COUNCIL CHAMBERS

No. 37677

Bradford, Pa. July 23, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers appoint Travis Crawford as Assistant Health Director for the City of Bradford.

BE IT FURTHER RESOLVED, this appointment will be effective July 29, 2024.

PERMISSION TO ADVERTISE FOR CIVIL SERVICE TESTING FOR LIEUTENANT AND CAPTAIN: FIRE/AMBULANCE

By _____

CITY COUNCIL CHAMBERS

No. 37678

Bradford, Pa. July 23, 2024

RESOLVED, By the City Council of the City of Bradford, that pursuant to a request from Fire Chief Eric Taylor and authorization from the City of Bradford Civil Service Commission, the proper officers hereby grant permission to advertise and promotional civil service testing for Lieutenant for the City of Bradford Fire and Ambulance Department.

BE IT FURTHER RESOLVED, both tests will be held in September or early October 2024.