



# City of Bradford Council Meeting Agenda



**JULY 9, 2024**

**6:00 P.M.**

**MAYOR:** TOM RIEL

**CITY ADMINISTRATOR:** ERIC TAYLOR

**CITY SOLICITOR:** HOLLENBECK LAW OFFICE

**COUNCIL:** FRED PROPER  
TIM PECORA  
TERRY LOPUS  
KRIS GOLL

**DEPARTMENT HEADS:**

Police Chief:	MIKE WARD
Fire Chief:	BRETT BUTLER
Public Works & Parks Director	PAT SHANNON/PAT GOFF
OECD Interim Director:	SARA ANDREWS
Deputy Director:	KAREN PECHT

1. **CALL TO ORDER:**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **MINUTES:** Approve June 25<sup>th</sup> minutes

5. **DEPARTMENTAL REPORTS:** For month of

- Mayor Riel – Police/OECD
- Councilor Goll-Parks
- Councilor Lopus-DPW/Refuse
- Councilor Pecora-DPMI
- Councilor Proper-Fire/Ambulance

6. **CORRESPONDENCE:**

7. **PETITION AND HEAR VISITORS:**

8. **OLD BUSINESS:**

**A. Ordinance No. 3297 Adopt Roof Repairs Ordinance**

9. **NEW BUSINESS:**

**APPROVE SUBDIVISION OF LANDS LOCATED EAST OF KENNEDY STREET AND WEST OF KENNEDY STREET, THE PARCELS WILL BE CONSOLIDATED AND THE LANDS ARE OWNED BY MICHAEL MASCHO: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37660**

Bradford, Pa. July 9, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve the subdivision/consolidation of lands owned by Michael Mascho located at Kennedy Street

BE IT FURTHER RESOLVED that the first parcels to be consolidated are situated on Tax Parcel Number 04-001-410, 413, and 417 (West of Kennedy Street) and the second parcels are situated on Tax Parcel Number 04-006-202, 204, 205, 206, and 207. (East of Kennedy Street). The first parcel will consist of approximately 0.57 acres once combined and the second parcel will consist of approximately 0.39 acres once combined. This lot consolidation will allow Mr. Mascho to make the desired improvements to his properties.

NOW THEREFORE BE IT FURTHER RESOLVED that this subdivision/consolidation has the approval by the McKean County Planning Commission in a letter dated June 18<sup>th</sup>, 2024. Also, the City of Bradford Planning Commission met and approved the plans on July 2<sup>nd</sup>, 2024.

**APPROVE PAYMENT TO SEALMASTER HILLSVILLE: STREETS**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37661**

Bradford, Pa. July 9, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$2,140.00 from the General Fund Account (430.245) to SealMaster Hillsville for street paint.

**AUTHORIZE THE EXECUTION OF EMERGENCY AMBULANCE SERVICE AGREEMENT WITH KEATING TOWNSHIP: FIRE/AMBULANCE**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37662**

Bradford, Pa. July 9, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution of the Emergency Ambulance Service Agreement between the City of Bradford and Keating Township beginning July 1, 2024, and ending December 31, 2024.

**AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO AN AGREEMENT BETWEEN DBRC AND THE CITY OF BRADFORD: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37663**

Bradford, Pa. July 9, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby authorized to negotiate and execute an agreement between the City and the DBRC whereby the parties will work in a collaborative manner relative to blighted housing in the City of Bradford.

**AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH MARK HOLLENBECK AT OLD CITY HALL: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37664**

Bradford, Pa. July 9, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease Agreement with Mark Hollenbeck at Old City Hall suite 201.

**AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH BARRY LARSON AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37665**

Bradford, Pa. July 9, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease Agreement with Barry Larson in Building "G" at the Robert P. Habgood Jr. Business Development Center.

**AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH THE OFFICE OF HUMAN SERVICES AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37666**

Bradford, Pa. July 9, 2024

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease Agreement with the Office of Human Services in Building "J" suite 217 at the Robert P. Habgood Jr. Business Development Center.

**AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH SANDBURG OIL COMPANY INC. AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37667**

Bradford, Pa. \_\_\_\_\_ July 9, 2024 \_\_\_\_\_

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease Agreement with Sandburg Oil Company Inc. in Building "A" At the Robert P. Habgood Jr. Business Development Center.

**AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH ANTHONY DUBETSKI DBA 4 D COUNTERTOPS AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37668**

Bradford, Pa. \_\_\_\_\_ July 9, 2024 \_\_\_\_\_

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease Agreement with Anthony Dubetski DBA 4D Countertops at the Robert P. Habgood Jr. Business Development Center.

**APPROVE THE SALE OF CERTAIN CITY OF BRADFORD TAX PARCELS FROM THE MCKEAN COUNTY TAX CLAIM REPOSITORY: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37669**

Bradford, Pa. \_\_\_\_\_ July 9, 2024 \_\_\_\_\_

**RESOLVED**, By the City Council of the City of Bradford, upon recommendation of the Code Enforcement Department and the Property Maintenance Department, the proper officers hereby approve the sale of certain Tax Parcels, located in the City of Bradford which are currently in the McKean County Tax Claim Repository as listed below:

**05-009-124 23 East Main St**

BE IT FURTHER RESOLVED that the sale of property in the repository is controlled by 72 P.S. §5860.627, and pursuant to 72 P.S. §5860.627 (a.), written consent of the taxing district where the property is located must be provided before the Tax Claim Bureau can accept any offer to purchase property from the repository.

BE IT FURTHER RESOLVED that the sale of property in the repository is pending approval of the Bradford Area School District and McKean County Commissioners.

**APPOINT DESIREE HIMES TO THE DOWNTOWN BRADFORD BUSINESS DISTRICT  
AUTHORITY: A/F**

By \_\_\_\_\_

**CITY COUNCIL CHAMBERS**

**No. 37670**

Bradford, Pa. July 9, 2024

**RESOLVED**, By the City Council of the City of Bradford that the proper officers hereby appoint Desiree Himes to the Downtown Bradford Business District Authority due to Joe Yarros resigning from the board.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that this appointment fills the 5-year unexpired term which ends January 2028.