



City of Bradford Council Meeting Agenda



AUGUST 27, 2024

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KRIS GOLL

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	BRETT BUTLER
Parks Director:	PAT GOFF
Public Works	PAT SHANNON
OECD Interim Director:	SARA ANDREWS
OECD Deputy Director:	KAREN PECHT

1. **CALL TO ORDER:**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **MINUTES:** Approve minutes from Aug 13rd meeting

5. **DEPARTMENTAL REPORTS:**

6. **CORRESPONDENCE:**

7. **PETITION AND HEAR VISITORS:**

8. **OLD BUSINESS:**

- A. Ordinance 3268.2 – Amend BOH Abatement of Public Nuisances and Prescribed Penalties
- B. Ordinance 3078.240 – Amend Wage Ordinance-DPMI & OECD

9. **NEW BUSINESS:**

RESCIND RESOLUTION NO. 37692 DATED AUGUST 13, 2024: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37694

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford hereby rescind Resolution No. 37692 dated August 13, authorizing a transfer of monies from Capital Reserve to the General Fund.

AUTHORIZE A TRANSFER OF MONIES FROM THE ARPA (05) ACCOUNT TO THE GENERAL FUND (01) ACCOUNT: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37695

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of monies from the ARPA Fund to the General Fund Account (380.454) in the amount of \$30,320.50.

AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH THE PA DEPARTMENT OF TRANSPORTATION FOR ACCEPTANCE OF TRANSPORTATION ALTERNATIVE SET ASIDE PROGRAM (TASA) FUNDS FOR PEDESTRIAN IMPROVEMENTS ON NORTH BENNETT STREET AND CAMPUS DRIVE: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37696

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford has been awarded \$704,840 in Transportation Alternative Set-Aside Program (TASA) for pedestrian improvements and construction inspection on North Bennett Street and Campus Drive; and,

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Bradford hereby approves and accepts the award of TASA funding for North Bennett Street and Campus Drive.

BE IT FURTHER RESOLVED that the proper officers of the City of Bradford authorize the mayor to sign and City Administrator to attest, on behalf of the City, the federal aid Reimbursement Agreement between the City of Bradford and the Pennsylvania Department of Transportation and have the same delivered to the Commonwealth of Pennsylvania.

APPROVE PAYMENT TO SCHINDLER ELEVATOR CORPORATION: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37697

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Schindler Elevator Corporation not to exceed \$1,305.12 for preventative maintenance on the elevator from the OECD's Old City Hall Account

CERTIFICATE OF APPROPRIATENESS TO BRADFORD SOAP BOX / JACOB MCMURTRIE OF 9 MECHANIC STREET: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37698

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to Bradford Soap Box / Jacob McMurtrie.

BE IT FURTHER RESOLVED BRADFORD SOAP BOX located on 9 Mechanic Street will be adding a vinyl decal to the outside of the storefront. Sign decal size 12' x 5'. Colors black/grey and white. Sign wording Bradford Soap Box 24/7 Service Laundromat.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on August 19, 2024.

CERTIFICATE OF APPROPRIATENESS TO SWEET CITY SUITES AIR BNB / CHAD HAYDEN OF 4-6 BOYLSTON STREET: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37699

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to Sweet City Suites Air BNB / Chad Hayden.

BE IT FURTHER RESOLVED SWEET CITY SUITES AIR BNB located on 4-6 Boylston will be installing one 24" x 24" Airbnb Parking only violators will be towed at the owner's expense sign. The letter color is red with a white background. The sign will be installed at the bottom left corner of the building for the driveway.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on August 19, 2024.

CERTIFICATE OF APPROPRIATENESS TO CORNER BAR AND RESTAURANT BOB CUMMINS OF 40/42 MECHANIC STREET: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37700

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to Corner Bar and Restaurant / Bob Cummins

BE IT FURTHER RESOLVED CORNER BAR AND RESTAURANT located on 40/42 Mechanic Street will be re-installing two windows that were covered up on the north side of the building. Size approximately 48” x 60”. The windows will be two ways, visible to see outside not visible to see into the bar/restaurant. They will also be cleaning the exterior and refreshing the paint in the building. The color will be the same as currently on the building.

NOW THEREFORE BE IT FURTHER. RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on August 19, 2024.

CERTIFICATE OF APPROPRIATENESS TO NICK CUMMINS OF 22 MAIN STREET: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37701

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to Nick Cummins.

BE IT FURTHER RESOLVED Nick Cummins located at 22 Main Street will be installing 45’ of 8” black steel fencing, 6’ tall along front & rear property lines. Two gates will be installed as well.

CERTIFICATE OF APPROPRIATENESS TO NICK CUMMINS of 22 AND 24 MAIN STREET: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37702

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to Nick Cummins.

BE IT FURTHER RESOLVED Nick Cummins located on 22 Main Street will be pouring 160’ x 22’ 10” concrete pad. Drainage will be installed and connected to storm drain. Location 24 Main Street will be applying concrete mixture to exterior wall to fill voids in exposed areas. Wall will be painted “Accessible Beige” Historic Paint. Install lights on exterior wall 5 total, lights will be mounted and resemble the current lights at Veterans Square. The color will be RAL7026Green.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on August 19, 2024.

CERTIFICATE OF APPROPRIATENESS TO BRADFORD LANDMARK SOCIETY OF 43 E. CORYDON STREET: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37703

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to Bradford Landmark Society.

BE IT FURTHER RESOLVED BRADFORD LANDMARK SOCIETY located at 43 E. Corydon will be repairing the store in front of the building. The areas under the show windows have rotted and are pulling away from the windows, boards will be replaced and covered with vinyl vertical siding to help prevent future issues. Also repairing the hinges and screen on the front (entrance) door.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on August 19, 2024.

A RESOLUTION OF THE CITY OF BRADFORD, OF THE COMMONWEALTH OF PENNSYLVANIA, SUPPORTING THE PENNSYLVANIA COMMISSION FOR THE UNITED STATES SEMIQUINCENTENNIAL (AMERICA250PA)

By _____

CITY COUNCIL CHAMBERS

No. 37704

Bradford, Pa. August 27, 2024

WHEREAS the Pennsylvania legislature and the Governor created AMERICA250PA in 2018 to plan, encourage, develop and coordinate the commemoration of the 250th anniversary of the United States and Pennsylvania's integral role in that event and the role of its people on the nation's past, present and future; and

WHEREAS AMERICA250PA hopes to engage ALL Pennsylvanians and ALL 67 counties through their many signatures and officially recognized programs, projects and events over the next several years by inspiring future leaders and celebrating all Pennsylvanians contributions to the nation over the last 250 years; and

WHEREAS, by adoption of AMERICA250PA' s four pillars of EPIC, we hope to educate, preserve, innovate, and celebrate.

NOW, THEREFORE, BE IT RESOLVED, AND IT HEREBY RESOLVED, that the City of Bradford hereby endorses AMERICA250PA and their mission to educate, preserve, innovate and celebrate EVERY Pennsylvanian in EVERY county; and

IT IS FURTHER RESOLVED that a copy of this resolution be sent to the County legislative delegation and AMERICA250PA Commission.

**AUTHORIZE AN AMENDMENT SECTIONS OF THE CIVIL SERVICE RULES AND REGULATIONS:
POLICE/FIRE**

By _____

CITY COUNCIL CHAMBERS

No. 37705

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers authorize an amendment to sections of the civil service Rules and Regulations.

**APPROVE GRANT IN THE AMOUNT OF \$51,000.00 TO CINDY O'NEIL FOR THE
REHABILITATION OF 229 BARBOUR STREET: OECD**

By _____

CITY COUNCIL CHAMBERS

No. 37706

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford has made housing rehabilitation funds available to City residents through its 2023 HOME Programs and,

WHEREAS, the OECD housing rehabilitation staff recommends that HOME funding in the amount of \$51,000.00 in the form of a housing rehabilitation grant to assist Cindy O'Neil with the elimination of lead hazards (\$37,500.00) and the rehabilitation (\$13,500.00) of 229 Barbour Street; and,

WHEREAS, upon City Council approval, Cindy O'Neil will enter a contract with Hennard Construction in the amount of \$51,000.00 for the lead hazard and rehabilitative work.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Bradford hereby authorizes the proper officers of the City of Bradford to enter into a Rehabilitation Grant Agreement with Cindy O'Neil and further authorizes the OECD to make payments not to exceed \$51,000.00 to Hennard Construction upon clearance testing by the City's Lead Based Paint Consultant and the inspection and approval of the rehabilitation work by the OECD housing rehabilitation staff and the homeowner.

**APPROVE GRANT IN THE AMOUNT OF \$60,900.00 TO SUSANNE GAZE FOR THE
REHABILITATION OF 101 CATALPA STREET: OECD**

By _____

CITY COUNCIL CHAMBERS

No. 37707

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford has made housing rehabilitation funds available to City residents through its 2023 HOME Programs and,

WHEREAS the OECD housing rehabilitation staff recommends that HOME funding in the amount of \$60,900.00 in the form of a housing rehabilitation grant to assist Susanne Gaze the rehabilitation of 101 Catalpa Street; and,

WHEREAS, upon City Council approval, Susanne Gaze will enter a contract with Hennard Construction in the amount of \$60,900.00 for the rehabilitative work.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Bradford hereby authorizes the proper officers of the City of Bradford to enter into a Rehabilitation Grant Agreement with Susanne Gaze and further authorizes the OECD to make payments not to exceed \$60,900.00 to Hennard Construction upon inspection and approval of the rehabilitation work by the OECD housing rehabilitation staff and the homeowner.

AUTHORIZE PERMISSION TO DISPOSE OF OUTDATED RECORDS: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37708

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that by virtue of Resolution No. 29476, adopted by the City Council of the City of Bradford on May 12, 2009, the City of Bradford declared its intent to follow the schedules and procedures for the disposition of records as set for the in the Municipal Records Manual approved December 16, 2008; and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality; and,

WHEREAS the City of Bradford desires to dispose of records according to the Municipal Records Manual.

NOW, THEREFORE BE IT RESOLVED that the proper officers hereby authorize the City of Bradford to dispose of public records listed on the attachment to this resolution.

APPOINT KRISTOFER GOLL TO BRADFORD SANITARY AUTHORITY: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37709

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby appoint Kristofer Goll to the Bradford Sanitary Authority for a 5-year term set to expire on 12/31/2028.

APPROVE PAYMENT TO WATERWAY FOR HOSE AND GROUND LADDER TESTING: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 37710

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby approve payment in the amount of \$3,215.35 from the General Fund Account (411.316) to Waterway for annual Hose testing and Ground ladder testing.

AUTHORIZATION FOR SPECIAL EVENT WAIVER FOR EXECUTIVE DIRECTOR EMILY RHOADES OF THE BRADFORD YMCA: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37711

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve the request from Bradford YMCA Corporate Challenge - Executive Director, Emily Rhoades, for a waiver of Ordinance #3014, allowing for consumption of alcoholic beverages on these portions of public land where the event will be conducted and between the hours of 5:30pm to 8:30 pm.

BE IT FURTHER RESOLVED that this waiver is granted for Bradford YMCA Corporate challenge to start at 5:30pm to 8:30pm in the Callahan Parking lot - Only (Small Pavilion are location – Poplin Avenue) on September 12, 2024, with the following conditions:

1. Beverages served for consumption are limited to beer and/or malt beverages.
2. All alcoholic beverages consumed upon public lands must be in plastic containers.
3. No glasses, glass bottles or cans shall be permitted outside of licensed establishments.

APPOINT RANDY TURNER AS CITY CONTROLLER: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37712

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby appoint Randy Turner as City Controller.

BE IT FURTHER RESOLVED that this appointment shall become effective immediately.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH MICROTECH KNIVES, INC., FOR SPACE AT THE BRADFORD AREA MULTI-TENANT CENTER ON CHESTNUT STREET EXTENSION: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37713

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City Council of the City of Bradford are hereby authorized to enter into a lease agreement with Microtech Knives, Inc. for space at the Bradford Area Multi-Tenant Center on Chestnut Street Extension.

APPOINT KRISTOFER GOLL TO BRADFORD CITY WATER AUTHORITY: A/F

By_____

CITY COUNCIL CHAMBERS

No. 37714

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford the proper officers hereby appoint Kristofer Goll to the Bradford City Water Authority for a 5-year term.

**ACCEPT KEVIN HUFF’S RESIGNATION AS DPMI INSPECTOR FOR THE CITY OF BRADFORD:
A/F**

By_____

CITY COUNCIL CHAMBERS

No. 37715

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby accept Kevin Huff’s resignation as DPMI Inspector for the City of Bradford.

**AUTHORIZE PERMISSION TO ADVERTISE FOR A DEPARTMENT OF PROPERTY
MAINTENANCE INSPECTION OFFICER: A/F**

By_____

CITY COUNCIL CHAMBERS

No. 37716

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford that the proper officers authorize permission to advertise for a Department of Property Maintenance Inspection Officer.

**AUTHORIZE A TRANSFER OF MONIES FROM THE CAPITAL RESERVE K-9 ACCOUNT TO THE
GENERAL FUND (01) ACCOUNT: A/F**

By_____

CITY COUNCIL CHAMBERS

No. 37717

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of monies from the Capital Reserve K-9 Account to the General Fund Account in the amount of \$1,077.47 for K-9 Golf Tournament Signs.

APPROVE PAYMENT TO FUSE PRINTS: A/F

By_____

CITY COUNCIL CHAMBERS

No. 37718

Bradford, Pa. August 27, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment in the amount of \$1,215.03 from the General Fund Account (414.200) to Fuse Prints for the Police K-9 Golf Tournament.