

PROPOSED CODE ADOPTION ORDINANCE
for the
CODE OF THE CITY OF BRADFORD, PENNSYLVANIA
April 2024

GENERAL CODE
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GENERAL FILE NO. 3296

CALENDAR NO. 7

SESSIONS 2024

ORDINANCE GENERAL FILE NO. 3296

CITY OF BRADFORD
COUNTY OF MCKEAN, PENNSYLVANIA

**“AN ORDINANCE TO APPROVE, ADOPT AND ENACT AN ORDINANCE
CODIFICATION FOR THE CITY OF BRADFORD, COUNTY OF MCKEAN,
COMMONWEALTH OF PENNSYLVANIA; TO PROVIDE FOR THE REPEAL OF
CERTAIN LEGISLATION NOT INCLUDED THEREIN; TO SAVE FROM REPEAL
CERTAIN OTHER LEGISLATION NOT INCLUDED THEREIN; AND TO PROVIDE
PENALTIES FOR TAMPERING WITH THE CODE”**

Be it enacted and ordained by the City Council of the City of Bradford, County of McKean, Commonwealth of Pennsylvania, and it is enacted and ordained as follows:

ARTICLE I
Adoption of Code

§ 1-1. Approval, adoption and enactment of Code.

Pursuant to 11 Pa.C.S.A. § 11018.15 of the Third Class City Code, the codification of a complete body of legislation for the City of Bradford, County of McKean, Commonwealth of Pennsylvania, as revised, codified and consolidated into chapters, articles and sections by General Code, and consisting of Chapters 1 through 220, together with an Appendix, is hereby approved, adopted, ordained and enacted as a single ordinance of the City of Bradford, which shall be known and is hereby designated as the "Code of the City of Bradford," hereinafter referred to as the "Code."

§ 1-2. Effect of Code on previous provisions.

The provisions of this Code, insofar as they are substantively the same as those of ordinances and resolutions in force immediately prior to the enactment of this ordinance, are intended as a continuation of such ordinances and resolutions and not as new enactments, and the effectiveness of such provisions shall date from the date of adoption of the prior ordinance or resolution. All such provisions are hereby continued in full force and effect and are hereby reaffirmed as to their adoption by the City Council of the City of Bradford, and it is the intention of said City Council that each such provision contained within the Code is hereby reenacted and reaffirmed as it appears in said Code. Only such provisions of former ordinances as are omitted from this Code shall be deemed repealed or abrogated by the provisions of § 1-3 below, and only new or changed provisions, as described in § 1-6 below, shall be deemed to be enacted from the effective date of this Code, as provided in § 1-15 below.

§ 1-3. Inconsistent legislation repealed.

- A. Repeal of inconsistent ordinances. Except as provided in § 1-4, Legislation saved from repeal; matters not affected by repeal, below, all ordinances or parts of ordinances inconsistent with the provisions contained in the Code adopted by this ordinance are hereby repealed as of the effective date given in § 1-15; provided, however, that such repeal shall only be to the extent of such inconsistency, and any valid legislation of the City of Bradford which is not in conflict with the provisions of the Code shall be deemed to remain in full force and effect.
- B. Repeal of specific ordinances. The City Council of the City of Bradford has determined that the following ordinances are no longer in effect and hereby specifically repeals the following legislation:
- (1) Former Chapter 10, Boards, Commissions and Committees, Article I, Recreation Commission, of the 1995 Code.
 - (2) Former Chapter 10, Boards, Commissions and Committees, Article II, Municipal Board of Appeal, of the 1995 Code.
 - (3) Former Chapter 10, Boards, Commissions and Committees, Article III, Vacant Property Review Committee, of the 1995 Code.
 - (4) Former Chapter 25, Fiscal Affairs, of the 1995 Code.
 - (5) Former Chapter 31, Library, Article I, Dedication and Establishment, of the 1995 Code.
 - (6) Former Chapter 70, Animals, Article VI, Dangerous or Udomesticated Animals, of the 1995 Code.
 - (7) Former Chapter 74, Bicycles, of the 1995 Code.
 - (8) Former Chapter 89, Cemeteries, Article I, Firemen’s Burial Plot, of the 1995 Code.
 - (9) Former Chapter 96, Curfew, of the 1995 Code.
 - (10) Former Chapter 103, Electrical Standards, of the 1995 Code.
 - (11) Former Chapter 111, Fire Prevention, Article III, Smoke Alarms, of the 1995 Code.
 - (12) Former Chapter 118, Gas and Oil Wells, of the 1995 Code.
 - (13) Former Chapter 136, Licenses and Permits, Article I, License Tax, of the 1995 Code.
 - (14) Former Chapter 141, Mechanical Standards, of the 1995 Code.
 - (15) Former Chapter 154, Peace, and Good Order, Article I, Disorderly Conduct, of the 1995 Code.

- (16) Former Chapter 154, Peace and Good Order, Article II, Loitering and Prowling, of the 1995 Code.
- (17) Former Chapter 156, Peddlers and Transient Retail Merchants, Article I, Hawkers, Peddlers and Vendors, of the 1995 Code.
- (18) Former Chapter 156, Peddlers and Transient Retail Merchants, Article II, Itinerant Dealers in Precious Metals, of the 1995 Code.
- (19) Former Chapter 156, Peddlers and Transient Retail Merchants, Article IV, Antique and Secondhand Dealers and Pawnbrokers, of the 1995 Code.
- (20) Former Chapter 160, Poles and Wires, of the 1995 Code.
- (21) Former Chapter 189, Streets and Sidewalks, Article IV, Railroad Car Obstructions, of the 1995 Code.
- (22) Former Chapter 191, Subdivision and Land Development, Article II, Floodplain Districts, of the 1995 Code.
- (23) Former Chapter 196, Taxation, Article XI, Sixth Ward Tax Increment District, of the 1995 Code.
- (24) Former Chapter 196, Taxation, Art. XII, Onofrio Street Revitalization Project – Phase III Tax Increment District, of the 1995 Code.
- (25) Former Chapter A228, Franchises and Easements, of the 1995 Code.

§ 1-4. Legislation saved from repeal; matters not affected by repeal.

The adoption of this Code and the repeal of ordinances provided for in § 1-3 of this ordinance shall not affect the following ordinances, rights and obligations, which are hereby expressly saved from repeal; provided, however, that the repeal of ordinances pursuant to § 1-3 or the saving from repeal of ordinances pursuant to this section shall not be construed so as to revive any ordinance previously repealed, superseded or no longer of any effect:

- A. Any ordinance adopted subsequent to October 2023.
- B. Any right or liability established, accrued or incurred under any legislative provision of the City prior to the effective date of this ordinance or any action or proceeding brought for the enforcement of such right or liability or any cause of action acquired or existing.
- C. Any offense or act committed or done before the effective date of this ordinance in violation of any legislative provision of the City or any penalty, punishment or forfeiture which may result therefrom.
- D. Any prosecution, indictment, action, suit or other proceeding pending or any judgment rendered prior to the effective date of this ordinance, brought pursuant to any legislative provision of the City.
- E. Any franchise, license, right, easement or privilege heretofore granted or conferred by the City or any lawful contract, obligation or agreement.

- F. Any ordinance appropriating money or transferring funds, promising or guaranteeing the payment of money or authorizing the issuance and delivery of any bond of the City or other instruments or evidence of the City's indebtedness.
- G. Any ordinance adopting an annual budget or establishing an annual tax rate.
- H. Any ordinance providing for the levy, imposition or collection of special taxes, assessments or charges.
- I. Any ordinance authorizing the purchase, sale, lease or transfer of property or acquiring property by acceptance of deed, condemnation or exercise of eminent domain.
- J. Any ordinance annexing land to the City.
- K. Any ordinance providing for or requiring the construction or reconstruction or opening of sidewalks, curbs and gutters.
- L. Any ordinance or part of an ordinance providing for laying out, opening, altering, widening, relocating, straightening, establishing grade, changing name, improvement, acceptance or vacation of any right-of-way, easement, street, road, highway, sidewalk, park or other public place or property or designating various streets as public highways.
- M. Any ordinance establishing water, sewer or other special purpose districts and designating the boundaries thereof; providing for a system of sewers or water supply lines; or providing for the construction, extension, dedication, acceptance or abandonment of any part of a system of sewers or water supply lines.
- N. Any ordinance providing for the making of public improvements.
- O. Any ordinance providing for the salaries and compensation of officers and employees of the City or setting the bond of any officer or employee.
- P. Any ordinance concerning changes and amendments to the Zoning Map.
- Q. Any ordinance relating to or establishing a pension plan or pension fund for municipal employees.
- R. Any ordinance or portion of an ordinance establishing a specific fee amount for any license, permit or service obtained from the City.
- S. Any currently effective ordinance providing for intergovernmental cooperation or establishing an intermunicipal agreement.
- T. Ord. No. 3165, regarding pensions, adopted 11-28-1995.
- U. Ord. No. 3165.1, regarding pensions, adopted 8-21-1997.
- V. Ord. No. 3165.1, regarding pensions, adopted 12-9-1997.
- W. Ord. No. 3165.2, regarding pensions, adopted 12-9-1997.
- X. Ord. No. 3165.3, regarding pensions, adopted 12-9-1997.
- Y. Ord. No. 3165.4, regarding pensions, adopted 2-24-1998.

- Z. Ord. No. 3165.5, regarding pensions, adopted 7-14-1998.
- AA. Ord. No. 3165.4, regarding pensions, adopted 8-25-1998.
- BB. Ord. No. 3165.5, regarding pensions, adopted 8-25-1998.
- CC. Ord. No. 3165.6, regarding pensions, adopted 9-22-1998.
- DD. Ord. No. 3165.7, regarding pensions, adopted 5-23-2000.
- EE. Ord. No. 3165.8, regarding pensions, adopted 8-27-2002.
- FF. Ord. No. 3165.9, regarding pensions, adopted 8-27-2002.
- GG. Ord. No. 3165.10, regarding pensions, adopted 11-25-2003.
- HH. Ord. No. 3165.10, regarding pensions, adopted 9-26-2006.
- II. Ord. No. 3165.11, regarding pensions, adopted 9-26-2006.
- JJ. Ord. No. 3165.12, regarding pensions, adopted 9-26-2006.
- KK. Ord. No. 3165.13, regarding pensions, adopted 11-27-2007.
- LL. Ord. No. 3165.14 regarding pensions, adopted 5-12-2009.
- MM. Ord. No. 3165.15, regarding pensions, adopted 5-12-2009.
- NN. Ord. No. 3165.16, regarding pensions, adopted 8-23-2011.
- OO. Ord. No. 3165.17, regarding pensions, adopted 8-23-2011.
- PP. Ord. No. 3165.18, regarding pensions, adopted 11-22-2011.
- QQ. Ord. No. 3165.19, regarding pensions, adopted 9-11-2012.
- RR. Ord. No. 3165.20, regarding pensions, adopted 9-11-2012.
- SS. Ord. No. 3165.21, regarding pensions, adopted 10-27-2020.
- TT. Ord. No. 3165.22, regarding pensions, adopted 5-11-2021.
- UU. Ord. No. 3165.23, regarding pensions, adopted 5-11-2021.
- VV. Ord. No. 3165.24, regarding pensions, adopted 5-11-2021.
- WW. Ord. No. 3292, regarding pensions, adopted 10-10-2023.

§ 1-5. Inclusion of new legislation prior to adoption of Code.

All ordinances of a general and permanent nature adopted subsequent to the date given in § 1-4A and/or prior to the date of adoption of this ordinance are hereby deemed to be a part of the Code

and shall, upon being printed, be included therein. Attested copies of all such ordinances shall be temporarily placed in the Code until printed supplements are included.

§ 1-6. Changes and revisions in previously adopted legislation; new provisions.

- A. Nonsubstantive changes. In compiling and preparing the ordinances and resolutions of the City for adoption and revision as part of the Code, certain nonsubstantive grammatical and style changes were made in one or more of said ordinances and resolutions. It is the intention of the City Council that all such changes be adopted as part of the Code as if the ordinances and resolutions so changed had been previously formally amended to read as such.
- B. Substantive changes and revisions. In addition to the changes and revisions described above, changes and revisions of a substantive nature, as set forth in Schedule A attached hereto and made a part hereof, are hereby made to various ordinances and resolutions included in the Code. These changes are enacted to bring provisions into conformity with the desired policies of the City Council, and it is the intent of the City Council that all such changes be adopted as part of the Code as if the legislation so changed had been previously formally amended to read as such. All such changes and revisions shall be deemed to be in effect as of the effective date of the Code specified in § 1-15.
- C. Nomenclature changes and revisions.
 - (1) The terms “Justice of the Peace,” “District Justice,” “District Magistrate” and “Magistrate” are changed to “Magisterial District Judge.”
 - (2) The title “Department of Community Affairs” is changed to “Department of Community and Economic Development.”
 - (3) References to the U.S. Department of Agriculture’s “Soil Conservation Service (SCS)” are changed to “Natural Resources Conservation Service (NRCS).”
 - (4) References to the “Department of Environmental Resources” are changed to “Department of Environmental Protection” or “Department of Conservation and Natural Resources,” as contextually appropriate.
 - (5) The title “Department of Public Welfare” is changed to “Department of Human Services.”
 - (6) The title “Department of Highways” is changed to “Department of Transportation.”
 - (7) The title “Federal Insurance Administration” is changed to the “Federal Insurance and Mitigation Administration.”
 - (8) References to the “Water Department” are changed to “Bradford City Water Authority.”
 - (9) The title “City Clerk” is changed to “City Administrator.”

§ 1-7. Interpretation of provisions.

In interpreting and applying the provisions of the Code, they shall be held to be the minimum requirements for the promotion of the public health, safety, comfort, convenience and general welfare. Where the provisions of the Code impose greater restrictions or requirements than those of any statute, other ordinance, resolution or regulation, the provisions of the Code shall control. Where the provisions of any statute, other ordinance, resolution or regulation impose greater restrictions or requirements, the provisions of such statute, other ordinance, resolution or regulation shall control.

§ 1-8. Titles and headings; editor's notes.

- A. Chapter and article titles, headings and titles of sections and other divisions in the Code or in supplements made to the Code are inserted in the Code and may be inserted in supplements to the Code for the convenience of persons using the Code and are not part of the legislation.
- B. Editor's notes indicating sources of sections, giving other information or referring to the statutes or to other parts of the Code are inserted in the Code and may be inserted in supplements to the Code for the convenience of persons using the Code and are not part of the legislation.

§ 1-9. Filing of copy of Code.

At least one copy of the Code in a post-bound volume shall be filed with the Ordinance Book in the office of the City Administrator and shall remain there for use and examination by the public. Upon adoption, such copy or copies shall be certified to by the City Administrator, as provided by law, and such certified copy or copies shall remain on file in the office of the City Administrator, available to persons desiring to examine the same during all times while said Code is in effect.

§ 1-10. Amendments to Code.

Any and all additions, deletions, amendments or supplements to the Code, when passed and adopted in such form as to indicate the intention of the City Council to be a part thereof, shall be deemed to be incorporated into such Code so that reference to the Code shall be understood and intended to include such changes. Whenever such additions, deletions, amendments or supplements to the Code shall be adopted, they shall thereafter be printed and, as provided hereunder, inserted in the post-bound book containing said Code as amendments and supplements thereto.

§ 1-11. Code books to be kept up-to-date.

It shall be the duty of the City Administrator or someone authorized and directed by him or her to keep up-to-date the certified copy or copies of the book containing the Code required to be filed in the office of the City Administrator for the use of the public. All changes in said Code and all legislation adopted by the City Council subsequent to the effective date of this codification which the City Council shall adopt specifically as part of the Code shall, when finally adopted, be included therein by reference until such changes or new legislation are printed as supplements to said Code books, at which time such supplements shall be inserted therein.

The City Administrator, pursuant to law, shall cause to be published in the manner required a notice of the introduction and of the adoption of the Code in a newspaper of general circulation in the City. The enactment and application of this ordinance, coupled with the publication of the notice of introduction, the availability of a copy or copies of the Code for inspection by the public and the filing of an attested copy of this ordinance with the county, as required by law, shall be deemed, held and considered to be due and legal publication of all provisions of the Code for all purposes.

§ 1-13. Altering or tampering with Code; violations and penalties.

It shall be unlawful for anyone to improperly change or amend, by additions or deletions, or to alter or tamper with the Code or any part or portion thereof in any manner whatsoever which will cause the law of the City to be misrepresented thereby. Any person who violates or permits a violation of this section of this ordinance shall, upon conviction thereof, be punished by a fine not exceeding \$1,000, plus costs of prosecution, and, in default of payment thereof, by imprisonment for a term not exceeding 90 days.

§ 1-14. Severability.

The provisions of this ordinance and of the Code adopted hereby are severable, and if any clause, sentence, subsection, section, article, chapter or part thereof shall be adjudged by any court of competent jurisdiction to be illegal, invalid or unconstitutional, such judgment or decision shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation and application to the clause, sentence, subsection, section, article, chapter or part thereof rendered illegal, invalid or unconstitutional. It is hereby declared to be the intent of the City Council that this ordinance and the Code would have been adopted if such illegal, invalid or unconstitutional clause, sentence, subsection, section, article, chapter or part thereof had not been included therein.

§ 1-15. Effective date.

All provisions of this ordinance and of the Code shall be in force and effect 10 days after adoption of this ordinance.

ENACTED AND ORDAINED by the City Council of the City of Bradford this ____ day of _____ 20 ____.

Attest:

CITY OF BRADFORD

City Administrator

BY: _____
Mayor

CITY OF BRADFORD

NOTICE OF INTRODUCTION

OF PROPOSED CODE ADOPTION ORDINANCE

Please take notice that a proposed Code Adoption Ordinance was introduced by the City Council of the City of Bradford at a regular meeting of the City Council held on the ____ day of _____, 20___. A copy of the proposed Code Adoption Ordinance and the Code may be examined in the office of the City Administrator. A summary of the proposed Code Adoption Ordinance and a listing of the Table of Contents of the proposed codification are as follows:

ORD. NO. ____

AN ORDINANCE TO APPROVE, ADOPT AND ENACT AN ORDINANCE CODIFICATION FOR THE CITY OF BRADFORD, COUNTY OF MCKEAN, COMMONWEALTH OF PENNSYLVANIA; TO PROVIDE FOR THE REPEAL OF CERTAIN LEGISLATION NOT INCLUDED THEREIN; TO SAVE FROM REPEAL CERTAIN OTHER LEGISLATION NOT INCLUDED THEREIN; AND TO PROVIDE PENALTIES FOR TAMPERING WITH THE CODE

This proposed ordinance provides:

- (1) For the approval, adoption and enactment of the codification of a complete body of legislation for the City of Bradford, as revised, codified and consolidated into titles, chapters and sections, such codification being designated as the "Code of the City of Bradford."
- (2) That the provisions of the Code are intended as the continuation of legislation in effect immediately prior to adoption of this ordinance.
- (3) For the repeal of inconsistent ordinances or parts of ordinances of a general and permanent nature which are not included in the Code, except as specifically saved from repeal.
- (4) That certain ordinances, rights and obligations be expressly saved from repeal.
- (5) That ordinances of a general and permanent nature adopted subsequent to preparation of the Code but prior to its adoption are deemed part of the Code.
- (6) For the adoption and ratification of changes and revisions made during preparation of the Code to the previously adopted legislation included therein, and for the inclusion of certain new legislation. Such changes, revisions and new legislation include:
 - (a) Nonsubstantive grammatical and style changes.
 - (b) Nomenclature changes.

- (c) General revision of penalty provisions.
 - (d) Removal of specific permit and license fee amounts and authority for such fees to be set by resolution of the City Council.
 - (e) Adoption and ratification of other substantive changes and revisions made so as to bring provisions included in the Code into conformity with the policies and intent of the City Council. Such changes and revisions are specifically enumerated and described in the ordinance.
- (7) For the interpretation of provisions.
 - (8) That titles, headings and editor's notes are inserted for the convenience of persons using the Code and are not part of the legislation.
 - (9) For the filing of at least one copy of the Code in the office of the City Administrator where it shall remain for use and examination by the public.
 - (10) For the incorporation of future additions, deletions, amendments or supplements into the Code.
 - (11) That Code books be kept up-to-date under the supervision of the City Administrator.
 - (12) That notice of introduction of the ordinance and Code be published according to law, and that enactment of the ordinance, coupled with filing of a copy or copies of the Code and publication of such notice, will be deemed due and legal publication of all provisions of the Code.
 - (13) For penalties for anyone convicted of altering or tampering with the Code.
 - (14) That provisions of the Code and of the ordinance are severable.
 - (15) That the effective date of the Code and of the ordinance be _____, 20__.

The chapters included in the codification are as follows (all chapter numbers not listed are reserved for future use).

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Please take further notice that the City Council intends to adopt the proposed Code Adoption Ordinance on _____. A copy of the Code Adoption Ordinance proposed for adoption is on file in the office of the City Administrator, Bradford, Pennsylvania, where it is available for inspection during regular office hours.

