

****City of Bradford Police Department Body Camera Footage Request Policy****

****1. Introduction****

The City of Bradford Police Department recognizes the importance of transparency and accountability in law enforcement activities. This policy outlines the process for requesting body camera footage in accordance with Act 22 and other relevant laws.

****2. Requesting Body Camera Footage****

2.1. ****Timing of Requests****: Individuals seeking body camera footage must submit a written request within 60 days of the incident in question.

2.2. ****Content of Request****: Requests must include detailed information about the content of the recording and the requestor's relationship to the event. Requests should be addressed to the Chief of Police or the City of Bradford open records officer.

2.3. ****Fee for Request****: If the request is granted, BCPD is authorized to charge a fee of \$100 to offset the cost of fulfilling the request. Fees are only applicable when the request is granted.

2.4. ****Processing Time****: BCPD will process requests within 30 days of receipt.

2.5. ****Denial of Request****: If a request is denied, the requestor may submit a subsequent request for judicial review within the following 30 days. A \$125 filing fee is required for the request for judicial review.

2.6. ****Exceptions****: If a recording contains criminal evidence, information related to a current investigation, or is deemed confidential and cannot be reasonably redacted, the default position is to deny release. Release may be allowed in such cases only if it is determined to be in the public interest by the judge or prosecutor with jurisdiction.

2.7. **Procedure Details**: Additional details regarding the procedure to request audio and video recordings, including the address for submission of requests, can be found on the City of Bradford website under the Police Department section.

3. Release of Officer's Name Following Use-of-Force

3.1. **Discretion of Law Enforcement Officials**: The decision to release an officer's name following a use-of-force incident is at the discretion of local law enforcement officials or the Pennsylvania State Police (PSP) in the case of state troopers.

3.2. **Act 22 and Officer's Name Release**: Act 22 does not provide specific guidance on when an officer's name should be released.

3.3. **House Bill 27 (2017)**: In 2017, the House approved House Bill 27, prohibit the release of an officer's name in most circumstances for the first 30 days following an incident. However, this bill has not become law as of the effective date of this policy.

4. Conclusion

The City of Bradford Police Department is committed to upholding the law and ensuring transparency and accountability. This policy outlines the process for requesting body camera footage and addresses the release of an officer's name following use-of-force incidents, in accordance with current laws.

This policy is subject to change in accordance with updates to relevant laws and regulations.