

CITY OF BRADFORD
24 Kennedy Street
Bradford, PA 16701
814-362-3884 Ext. 121
t.hallock@bradfordpa.com

CURB CUT/DRIVEWAY APPLICATION

Before any curb cut is made or driveway is installed in the City of Bradford, you must contact the Director of Public Works at (814) 368-6860 or (814)598-4663 to schedule an “on site” inspection. Please have this application completed and available at the inspection. At this time, the application is to be signed by the designated City Officials if approved.

If the proposed curb cut is located on a State maintained road, it is your responsibility to contact the PennDOT office for permitting approval at (814) 465-7754.

- _____ **MINIMUM USE DRIVEWAY – Refer to 1296.62**
- _____ **LOW VOLUME DRIVEWAY – Refer to 1296.63**
- _____ **MEDIUM VOLUME DRIVEWAY – Refer to 1296.64**
- _____ **HIGH VOLUME DRIVEWAY – Refer to 1296.65**

Sidewalk in curb cut area apron must be six inches thick minimum. Driveway apron must be a minimum of 1-1/2" above road surface.

Please complete the information below and a drawing of the proposed work to be done on the opposite side of this form. After “on site” inspection is approved, return application to the Public Works Office located on the third floor of City Hall, 24 Kennedy St., Bradford PA 16701 for the issuance of the permit. Upon completion of project, a final inspection will also be done.

Address of Proposed Curb Cut: _____

Owner: _____

Applicant: _____

Address: _____

Address: _____

City/State/Zip: _____

City/State/Zip: _____

Phone: _____

Phone: _____

Contractor: _____

Contractor is responsible to pay
Business Privilege Tax before permit is
issued. (Form attached)

Address: _____

City/State/Zip: _____

Phone: _____

Fee: \$75.00 Additional Inspection Fee \$55/hr One-time Extension Fee \$55

Cost of Project: \$ _____

Director of Public Works Date

Zoning Officer Date

**CITY OF BRADFORD
BUSINESS PRIVILEGE TAX RETURN
FOR PERMITTING PURPOSES**

The Business Privilege Tax is a gross receipts tax. It is levied, under the authority of Ordinance #3101 of December 16, 1986, on all persons or entities carrying on or exercising any trade, service, profession, construction, brokering, communication, consulting or other commercial activity or service attributable to activity, an office or other place of business in the City of Bradford. The rate of this tax is (6) mills (\$6.00 per \$1000.00).

Failure to file this Business Privilege Tax return and pay the tax calculated to be due is a punishable offense. Regulations explaining the application of the Business Privilege Tax are available in the Office of the City Treasurer.

(ALL INFORMATION ON THIS FORM IS CONFIDENTIAL)

Resident and non-resident contractors performing work in the City of Bradford shall, before beginning work, at the same time a building permit is obtained, file a return and pay the tax due thereon based upon the amount they are receiving for performing said contractor.

For office use only:

Building permit #:

Parcel #:

Address:

TOTAL COST OF WORK PERFORMED \$

X .006 = TOTAL TAX DUE \$

CONTRACTOR:

Phone #:

ADDRESS:

(Authorized Signature)

(Date)

PLEASE MAKE CHECK PAYABLE TO "BRADFORD CITY TREASURER"

City of Bradford
24 Kennedy Street
Bradford PA 16701