A meeting of Bradford City Council was called to order by Mayor Riel at 10 AM. The audience participated in the Pledge of Allegiance.

ROLL CALL; Was taken.

Mayor Riel, Councilman Proper, Councilman Pecora, Councilwoman Pecht COUNCIL:

Councilman Lopus was excused ABSENT:

**DEPARTMENT HEADS:** Chief Ward

DPW Dir. Chip Comilla and Sara Andrews were excused ABSENT:

#### OATHS OF OFFICE

a. Mayor-Tom Riel

- b. Councilors-Karen Costello-Pecht
- c. Councilors- Fred Proper
- d. City Controller- Bob Douglas-Not present
- e. Deputy City Controller-Eric Taylor
- f. City Treasurer-Karen Hector-Not present
- g. Deputy Treasurer- Jordan Mongillo-Not present

None **MINUTES:** 

**DEPARTMENTAL REPORTS:** None

**CORRESPONDENCE:** None

VISITORS: Officer Douglass

#### **OLD BUSINESS:**

#### **NEW BUSINESS:**

## 37465 ACCEPT CHRIS LUCCO'S RESIGNATION AS CITY ADMINISTRATOR AND DEPUTY

CONTROLLER: A/F

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby accept Chris Lucco's resignation as City Administrator and Deputy Controller for the City of Bradford.

BE IT FURTHER RESOLVED that Mr. Lucco's last day of work was on December 29th, 2023, and will be on terminal leave utilizing earned time off through the 12th of January.

Motion by Councilors Pecora and Pecht

4 Yea 0 Nay 1 Absent

### APPOINT ERIC TAYLOR AS CITY ADMINISTRATOR: A/F

RESOLVED, By the City Council of the City of Bradford that due to the resignation of City Administrator & Deputy City Controller Chris Lucco, the proper officers hereby appoint Eric Taylor as City Administrator.

BE IT FURTHER RESOLVED that this appointment shall become effective immediately.

Motion by Councilors Pecora and Proper

4 Yea 0 Nay 1 Absent

#### 37467 APPOINT ERIC TAYLOR AS DEPUTY CITY CONTROLLER: A/F

**RESOLVED**, By the City Council of the City of Bradford that the proper officers hereby appoint Eric Taylor as Deputy City Controller.

BE IT FURTHER RESOLVED that this appointment shall become effective immediately. Motion by Councilors Pecora and Pecht

4 Yea 0 Nay 1 Absent

\*\*\*ERIC TAYLOR WAS SWORN IN AS CITY ADMINISTRATOR AND DEPUTY CONTROLLER BY MAYOR RIEL.

MAYOR RIEL, COUNCILWOMAN KAREN COSTELLO-PECHT, AND COUNCILMAN FRED PROPER WERE SWORN IN AT THIS TIME. MAYOR RIEL STATED THAT HE WAS HONORED AS BEING THE ONLY MAYOR IN HISTORY TO BE SWORN IN FOR FIVE TERMS.

### 37468 APPOINT COUNCIL MEMBERS TO HEAD CERTAIN DEPARTMENTS: A/F

**RESOLVED**, By the City Council of the City of Bradford, that Pursuant to Section 1103 of the Third-Class City Code, the following Council members shall direct the following departments:

Mayor Tom Riel Public Affairs / O.E.C.D.

Councilman <u>Tim Pecora</u> Director of Accounts & Finance

Councilman Fred Proper Public Safety / Ambulance

Building & Health, Planning & Zoning

Councilman <u>Terry Lopus</u> Streets & Public Improvements / Department of Sanitation (Refuse)

Councilman Karen Pecht Director of Parks & Public Property

Motion by Councilors Pecora and Proper

4 Yea 0 Nay 1 Absent

## 37469 CERTIFICATE OF APPROPRIATENESS TO THE BRADFORD ERA 43 MAIN STREET: A/F

**RESOLVED**, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to The Bradford Era.

BE IT FURTHER RESOLVED The Bradford Era located on 43 Main Street will be replacing the front entry door and window from brass to black frame. Size will remain the same 127 ½' tall x 65" wide.

**NOW THEREFORE BE IT FURTHER RESOLVED** that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on December 18, 2023.

Motion by Councilors Pecora and Pecht

4 Yea 0 Nay 1 Absent

### 37470 APPOINT JORDAN MONGILLO AS DEPUTY CITY TREASURER: A/F

**RESOLVED**, By the City Council of the City of Bradford that the proper officers hereby appoint Jordan Mongillo as Deputy City Treasurer.

BE IT FURTHER RESOLVED that this appointment has been authorized by City Treasurer Karen Hector and shall become effective immediately.

Motion by Councilors Pecora and Proper

4 Yea 0 Nay 1 Absent

## 37471 APPOINT CITY ADMINISTRATOR ERIC TAYLOR AS OPEN RECORDS OFFICER FOR THE CITY OF BRADFORD: A/F

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers hereby appoint Interim City Administrator Eric Taylor as Open Records Officer for the City of Bradford.

BE IT FURTHER RESOLVED that this appointment would become effective January 3, 2024.

Motion by Councilors Pecora and Proper

4 Yea 0 Nay 1 Absent

# 37472 APPOINT DELEGATE AND ALTERNATE TO THE TAX COLLECTION COMMITTEE (TCC) FOR THE YEAR 2024 AS REQUIRED BY ACT 32 (EARNED INCOME TAX): A/F

WHEREAS Act 32§ 505 (b) requires the governing bodies of school districts, townships, boroughs, and cities to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee (TCC) representatives, for the year 2024.

**RESOLVED**, by the City Council of the City of Bradford that the following individuals are appointed as TCC delegates for the City of Bradford.

Primary Voting Delegate

Karen Hector, City Treasurer

Alternate Voting Delegate

Tim Pecora, Councilman (Accounts & Finance)

BE IT FURTHER RESOLVED, that if the primary voting delegate cannot be present for a TCC meeting, the alternate voting delegate shall be the representative at the TCC meeting.

NOW THEREFORE BE IT FURTHER RESOLVED, these appointments are effective immediately and shall continue until successors are appointed. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

Motion by Councilors Pecora and Pecht

4 Yea 0 Nay 1 Absent

## 37473 DESIGNATE SIGNATORIES FOR ALL CITY OF BRADFORD BANK ACCOUNTS FOR 2024: A/F

**RESOLVED,** By the City Council of the City of Bradford, that the proper officers hereby designate the following individuals as signatories on all City of Bradford bank accounts for 2024:

Director of Accounts & Finance

Tim Pecora Valerie Figula

Deputy Director of Accounts & Finance

.

City Treasurer Deputy City Treasurer Karen Hector Jordan Mongillo

City Controller Deputy City Controller Robert Douglas Eric Taylor

Motion by Councilors Pecora and Proper 4 Yea 0 Nay 1 Absent

## 37474 APPOINT/REAPPOINT MEMBERS TO AUTHORITIES, BOARDS AND COMMISSIONS: A/F

**RESOLVED**, By the City Council of the City of Bradford that the proper officers hereby make appointments/reappointments to various Authorities, Boards, and Commissions as follows:

# CITY OF BRADFORD -BOARD OF APPEALS AS REQUIRED BY ACT 45 UNIFORMED CONSTRUCTION CODE APPEALS BOARD AND THE INTERNATIONAL PROPERTY MAINTENANCE CODE APPEALS BOARD (UCC/IPMC)

Curt Wallace

5-year

01/01/2024 to 12/31/2028

CITY OF BRADFORD TREE BOARD

Travis Crawford

1-year

01/01/2024 to 12/31/2024

CIVIL SERVICE COMMISSION

Kristopher Goll

4-year

01/01/2024 to 12/31/2027

DOWNTOWN BRADFORD BUSINESS DISTRICT AUTHORITY (DBBDA)

Michael Davilia

5-year

01/01/2024 to 12/31/2028

Jeremy Luna Sarah Matzner 5-year 5-year 01/01/2024 to 12/31/2028 01/01/2024 to 12/31/2028

DOWNTOWN DISTRICT FLOOD

CONTROL AUTHORITY
Dennis Morrisroe

5-year

01/01/2024 to 12/31/2028

HISTORICAL ARCHITECTURAL REVIEW BOARD (HARB)

Neil Rinard		5-year	01/01/2024 to 12/31/2028
Michael Cleveland		5-year	01/01/2024 to 12/31/2028
PARKING AUTHORITY			
Dr. James Evans	1-year		01/01/2024 to 12/31/2024
PLANNING COMMISSION			
Roy Pederson		3-year	01/01/2024 to 12/31/2026
Vacant Seat (Robert Douglass)		3-year	01/01/2024 to 12/31/2026
David Lunden		3-year	01/01/2024 to 12/31/2026
PLUMBING BOARD (3-Year Term)			
Michael Cleveland		3-year	01/01/2024 to 12/31/2026
Chip Comilla		3-year	01/01/2024 to 12/31/2026 01/01/2024 to 12/31/2026
John Peterson		3-year	01/01/2024 to 12/31/2026 01/01/2024 to 12/31/2026
		3-year	01/01/2024 to 12/31/2026
REDEVELOPMENT AUTHORITY			
Fred Proper		5-year	01/01/2024 to 12/31/2028
Roy Pedersen		5-year	01/01/2024 to 12/31/2028
•		5 year	01/01/2024 to 12/31/2028
ZONING HEARING BOARD			
Peter Palumbo		3-year	01/01/2024 to 12/31/2026
Karen Costello-Pecht (Alternate)		3-year	01/01/2024 to 12/31/2026
•			01/01/2024 10 12/31/2020

Motion by Councilors Pecora and Pecht 4 Yea 0 Nay 1 Absent

# 37475 AUTHORIZE THE PROPER OFFICERS TO EXECUTE AN AGREEMENT WITH CHRIS LUCCO TO PROVIDE TECHNICAL SERVICES TO THE CITY OF BRADFORD AS NEEDED TO THE OFFICE OF THE CITY ADMINISTRATOR: A/F

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers of the City of Bradford hereby authorize the City Administrator to retain the services of Chris Lucco to provide technical assistance to the City Administrator and staff as needed.

BE IT FURTHER RESOLVED that these services will be paid for at Mr. Lucco's 2023 hourly rate.

Motion by Councilors Pecora and Proper

4 Yea 0 Nay 1 Absent

Councilor Pecora mentioned that Bradford Fairway Ford graciously donated over \$18,000.00 for the vehicle and only \$15,000.00 will be financed by the City.

# 37476 ACCEPT QUOTE AND APPROVE PAYMENT TO BRADFORD DODGE FOR ONE (1) NEW 2022 JEEP RENEGADE: DPMI

**RESOLVED**, By the City Council of the City of Bradford, that the proper officers accept a quote and approve payment in the amount of \$ 15,000.00 not to exceed for One (1) 2022 Jeep Renegade.

BE IT FURTHER RESOLVED Bradford Dodge donated over eighteen thousand dollars of the cost of this vehicle, the remaining funds will come from the ARPA funds.

Motion by Councilors Pecora and Proper

4 Yea 0 Nay 1 Absent

There being no further business, a motion for adjournment was made by Councilors Pecht and Pecora . The meeting was adjourned at 10:10 A.M. 4 Yea 0 Nay 1 Absent

City Administrator

Mayor