



City of Bradford

Council Meeting Agenda



SEPTEMBER 24, 2024

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KRIS GOLL

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	BRETT BUTLER
Parks Director:	PAT GOFF
Public Works	PAT SHANNON
OECD Interim Director:	SARA ANDREWS
OECD Deputy Director:	KAREN PECHT

1. **CALL TO ORDER:**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **MINUTES:** Approve minutes from September 10th meeting
5. **DEPARTMENTAL REPORTS:**
6. **CORRESPONDENCE:**
7. **PETITION AND HEAR VISITORS:**
8. **OLD BUSINESS:**
9. **NEW BUSINESS:**

APPROVE PAYMENT TO GORMAN ENTERPRISES: FIRE

By_____

CITY COUNCIL CHAMBERS

No. 37731

Bradford, Pa. September 24, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,984.58 from the General Fund Account (411.375) and (411.316) to Gorman Enterprises for annual pump testing for Tower 1, Squad 1 and Engine 1.

RESCIND RESOLUTION NO. 37730 DATED SEPTEMBER 10, 2024: A/F

By_____

CITY COUNCIL CHAMBERS

No. 37732

Bradford, Pa. September 24, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford hereby rescind Resolution No. 37730 dated September 10, 2024, appointing Kristofer Goll to the Bradford Sanitary Authority for a term ending on 12/31/2027.

Note: Sanitary Authority had a different date from the City dating back to 2019.

APPOINT KRISTOFER GOLL TO BRADFORD SANITARY AUTHORITY: A/F

By_____

CITY COUNCIL CHAMBERS

No. 37733

Bradford, Pa. September 24, 2024

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby appoint Kristofer Goll to the Bradford Sanitary Authority for a 5-year term set to expire on 12/31/2026.

APPROVE PAYMENT TO DIGITAL ASSURANCE CERTIFICATION, LLC: A/F

By_____

CITY COUNCIL CHAMBERS

No. 37734

Bradford, Pa. September 24, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,500.00 from General Fund Account (404.317) to Digital Assurance Certification, LLC for support for bond servicing and SEC requirements.

APPROVE PAYMENT TO RINK SYSTEMS INC.: PARKS

By _____

CITY COUNCIL CHAMBERS

No. 37735

Bradford, Pa. September 24, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers now approve payment of \$1,925.03 from General Fund Account (454.250) to Rink Systems LLC. for ice rink paint.

AUTHORIZE THE EXECUTION OF A SALES AGREEMENT BETWEEN THE CITY OF BRADFORD AND NORTHWEST BANK FOR PROPERTY LOCATED AT 85 WEST WASHINGTON STREET: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37736

Bradford, Pa. September 24, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers to authorize the execution of a sales agreement between the City of Bradford and Northwest Bank, a Pennsylvania chartered savings bank for property located at 85 West Washington Street.

AUTHORIZE THE EXECUTION OF AN AUTOMATED TELLER MACHINE (ATM) INSTALLATION AGREEMENT AND LEASE BETWEEN THE CITY OF BRADFORD AND NORTHWEST BANK FOR PROPERTY LOCATED AT 85 WEST WASHINGTON STREET: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37737

Bradford, Pa. September 24, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers to authorize the execution of an Automated Teller Machine (ATM) Installation agreement and lease between the City of Bradford and Northwest Bank, a Pennsylvania chartered savings bank for property located at 85 West Washington Street.

CERTIFICATE OF APPROPRIATENESS TO AT&T AT 2 SOUTH AVENUE: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37738

Bradford, Pa. September 24, 2024

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to the Building Inspector permitting him to issue a building permit to AT&T.

BE IT FURTHER RESOLVED AT&T, located on 2 South Avenue, is upgrading telecommunication equipment at the base station which is currently on the roof top. The upgrade will consist of the replacement of (6) antennas, (6) radio units and (3) surge arrestors, along with the installation of (6) DC trunks and (3) fiber lines. The mounts for the antenna will also be replaced. The new antennas will be painted to match the building exterior (as the current ones as well). Painting the antennas to match will ensure they will blend in with the building's façade, since they are 89 & 98 feet above the street level. The mounts currently on the west side of the building will not change. Only the mounts on the penthouse of the building will be replaced. Two new ballasts will be added to the rooftop but will remain out of view from street level.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on September 16, 2024.

APPROVE ADDITIONAL GRANT PAYMENT OF \$15,000.00 TO CINDY O'NEIL FOR ADDITIONAL REHABILITATION WORK AT 229 BARBOUR STREET: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37739

Bradford, Pa. September 24, 2024

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, on August 27, 2024, the City Council of the City of Bradford approved payment of a Hardship Grant for Cindy O'Neil in the amount of \$51,000.00 from the City's 2023 HOME Program for the Rehabilitation of 229 Barbour Street.

WHEREAS, the City's Housing Rehabilitation Director concurs with the scope of work and cost and recommends that this additional work be approved via Change Order No. 1 to the rehabilitation contract.

NOW, THEREFORE BE IT RESOLVED that the proper officers hereby approve an additional grant payment from the City's 2023 HOME Program in the amount of \$15,000.00 to Cindy O'Neil for additional rehabilitation/corrective work at 229 Barbour Street.

BE IT FURTHER RESOLVED that said grant funds will be disbursed to Cindy O'Neil and Hennard Construction upon completion of work and approval of the OECD housing rehabilitation staff.

APPROVE PAYMENT TO SIGNET CONSTRUCTION: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 37740

Bradford, Pa. September 24, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers approve payment in the amount of \$7,500.00 from the General Fund Account (409.373) to Signet Construction for roof repairs at the East Main Street fire station. This will be made in two payments.

**APPOINT TOM RIEL AND KRIS GOLL TO THE DBRC COMMITTEE FOR
BLIGHTED PROPERTIES: A/F**

By _____

CITY COUNCIL CHAMBERS

No. 37741

Bradford, Pa. September 24, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby appoint Tom Riel and Kris Goll to the DBRC Committee for Blighted Properties.

**AUTHORIZE A TRANSFER OF MONIES FROM THE CAPITAL RESERVE (18)
ACCOUNT TO THE GENERAL FUND (01) ACCOUNT: A/F**

By _____

CITY COUNCIL CHAMBERS

No. 37742

Bradford, Pa. September 24, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of Capital Reserve (18) Account monies to the General Fund (01) Account in the amount of \$250,000.00.

**AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO
EXECUTE A LEASE AGREEMENT WITH LABELPACK AUTOMATION, INC AT THE
ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD**

By _____

CITY COUNCIL CHAMBERS

No. 37743

Bradford, Pa. September 24, 2024

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease Agreement with LABELPACK AUTOMATION, office space known as Area “b” containing approximately 1,972 square feet of lower floor space located in Habgood Center identified as “Building E” at the Robert P. Habgood Jr. Business Development Center.

**AUTHORIZE EXECUTION AND APPROVE PAYMENT FOR THE RENEWAL OF A
SERVICE AGREEMENT WITH TRANE U.S. INC. FOR A PREVENTATIVE
MAINTENANCE SERVICE PROGRAM FOR CALLAHAN ICE RINK: PARKS**

By _____

CITY COUNCIL CHAMBERS

No. 37744

Bradford, Pa. September 24, 2024

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby authorize the execution of Agreement #2520191H with Trane U.S. Inc. for comprehensive annual inspection services which include start-up/checkout procedure and mid-season running inspection for the Callahan Ice Rink.

BE IT FURTHER RESOLVED that the term of these services shall begin October 1, 2024, through September 30, 2025, at a cost of \$1,535.00 which will be charged to General Fund Account (454.250).