



City of Bradford Council Meeting Agenda



JANUARY 14, 2025

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KRIS GOLL

DEPARTMENT HEADS:

Police Chief:

MIKE WARD

Fire Chief:

BRETT BUTLER

Parks Director:

PAT GOFF

Public Works

PAT SHANNON

OECD Director:

KAREN PECHT

1. **CALL TO ORDER:**

2. **PLEDGE OF ALLEGIANCE:**

3. **ROLL CALL:**

4. **MINUTES:** Approve minutes from Dec 30th meeting

5. **DEPARTMENTAL REPORTS:** For the month of December 2024

- Police/OECD
- Councilor Goll-Parks/DPMI
- Councilor Lopus-DPW/Refuse
- Councilor Pecora-Accounts and Finance
- Councilor Proper-Fire/Ambulance

6. **CORRESPONDENCE:**

7. **PETITION AND HEAR VISITORS:**

8. **OLD BUSINESS:**

9. **NEW BUSINESS:**

AUTHORIZE THE EXECUTION OF RENEWAL AGREEMENTS WITH OCCUPATIONAL HEALTH SYSTEMS, A THIRD-PARTY ADMINISTRATOR, AT BRADFORD REGIONAL MEDICAL CENTER FOR 2025: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37847

Bradford, Pa. _____ January 14, 2025 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution of renewal agreements with Occupational Health Systems, a third-party administrator, at Bradford Regional Medical Center for 2025 to provide the necessary employee health screenings.

AUTHORIZE EXECUTION OF A CONTRACT AND APPROVE PAYMENT TO HEALTH ADVOCATE TO PROVIDE EMPLOYEE ASSISTANCE PROGRAM AND SERVICES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37848

Bradford, Pa. _____ January 14, 2025 _____

RESOLVED, By the City Council of the City of Bradford that the proper officers authorize the execution of a contract and of a contract with Heath Advocate to provide Employee Assistance Program and Services.

AUTHORIZE THE TAX COLLECTOR TO REFUND CITY TAXES TO ZIPPO MANUFACTURING CO.: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37849

Bradford, Pa. _____ January 14, 2025 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers authorize the Tax Collector to issue a refund to Zippo Manufacturing Co., in the amount of \$12,505.91 for City taxes, stated in a letter from McKean Co. Assessment Office.

BE IT FURTHER RESOLVED, the taxpayer is requesting a refund for overpayment of taxes under Chapter 88 Consolidated County Assessment, Chapter B, section 8816-Clerical and Mathematical Errors by the McKean County Assessment Office.

APPROVE PAYMENT TO PENNSYLVANIA CHIEFS OF POLICE ASSOCIATION: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37850

Bradford, Pa. January 14, 2025

RESOLVED, By the City Council of the City of Bradford, the proper officers hereby approve payment of \$6,582.00 from the General Fund Account (410.316) to Pennsylvania Chiefs of Police Association for Livescan and CPIN maintenance fees.

APPROVE PAYMENT TO BRADFORD FAIRWAY FORD: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37851

Bradford, Pa. January 14, 2025

RESOLVED, By the City Council of the City of Bradford, the proper officers hereby approve payment of \$1,737.16 from the General Fund Account (410.375) to Bradford Fairway Ford for vehicle repair.

APPROVE PAYMENT TO JUDE DACH PAINTING: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37852

Bradford, Pa. January 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment in the amount of \$4,650.00 from the General Fund Account (411.373) to Jude Dach Painting for mold removal and prevention at the East Main Fire Station.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE AN ADMINISTRATIVE AGREEMENT WITH MCKEAN COUNTY AND THE UNIVERSITY OF PITTSBURGH OF THE COMMONWEALTH SYSTEM OF HIGHER EDUCATION FOR THE HANLEY LIBRARY RENOVATION PROJECT LOCATED AT THE UNIVERSITY OF PITTSBURGH AT BRADFORD: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37853

Bradford, Pa. _____ January 14, 2025

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the University of Pittsburgh of the Commonwealth System of Higher Education (University) desires to obtain RACP funding through McKean County for the Hanley Library Renovation project; and;

WHEREAS, the Office of Economic and Community Development (OECD) of the City of Bradford (City) will assist with the preparation of a business plan and application; and provide grant administration throughout the project; and

WHEREAS, the OECD has prepared an Administrative Agreement between the City, County and University which outlines the duties and responsibilities of the city.

NOW, THEREFORE BE IT RESOLVED that the proper officers of the City of Bradford are authorized to execute an Administrative Agreement with the University and McKean County for the Hanley Library Renovation project at the University of Pittsburgh at Bradford.

AUTHORIZE EXECUTION OF AN AGREEMENT FOR JANITORIAL SERVICES WITH JAMES NEUBERT: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37854

Bradford, Pa. _____ January 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the execution of an Agreement for Janitorial Services at City Hall with James Neubert for the period of January 1, 2025 through December 31, 2025.

EXONERATE THE CITY TREASURER FROM COLLECTING CERTAIN 2024 CITY PER CAPITA TAXES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37855

Bradford, Pa. _____ January 14, 2025

RESOLVED, By the City Council of the City of Bradford that under a written request from the City Treasurer, dated January 7, 2024, together with attached documentation from the City Treasurer's Office, the proper officers hereby exonerate the City Treasurer from collecting \$8,955.00 in 2024 City Per Capita Taxes.

BE IT FURTHER RESOLVED that \$6,110.00 will be certified by the City Solicitor for collection. After a diligent effort to collect these taxes, the balance of \$2,845.00 has been deemed uncollectable by the City Treasurer.

AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF BRADFORD FIRE DEPARTMENT AND JAY BRADISH-BRADISH ASSOCIATES: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 37856

Bradford, Pa. _____ January 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the proper officers to execute an agreement between the City of Bradford Fire Department and Jay Bradish - Bradish Associates for assistance in determining the origin and causes of fires in the City of Bradford for 2025.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH JASON AND AMY MYERS D/B/A ALLEGHANY WOOD MOLDINGS, LLC, FOR SPACE AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37857

Bradford, Pa. _____ January 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease Agreement with Jason and Amy Myers d/b/a Alleghany Wood Moldings, LLC, for space in Building "D" and for space in Building "C" at the Robert P. Habgood Jr. Business Development Center.

A RESOLUTION RECOGNIZING JANUARY 27, 2025 AS “INTERNATIONAL HOLOCAUST REMEMBRANCE DAY” IN THE STATE OF PENNSYLVANIA: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37858

Bradford, Pa. _____ January 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby recognize January 27, 2025, as “International Holocaust Remembrance Day” in the state of Pennsylvania. Activities will be to light up the buildings across Pennsylvania by placing a yellow light in the windows.

APPOINT TIMOTHY ROFF TO THE BRADFORD SANITARY AUTHORITY: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37859

Bradford, Pa. _____ January 14, 2025

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby appoint Timothy Roff to the Bradford Sanitary Authority for a five-year term beginning January 1, 2025.

APPOINT FRED PROPER TO THE BRADFORD SANITARY AUTHORITY: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37860

Bradford, Pa. _____ January 14, 2025

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby appoint Fred Proper to the Bradford Sanitary Authority for a five-year term beginning January 1, 2025.

REAPPOINT RON ORRIS TO THE BRADFORD CITY WATER AUTHORITY: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37861

Bradford, Pa. _____ January 14, 2025

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby reappoint Ron Orris to the Bradford City Water Authority for a 5-year term beginning January 1, 2025.

APPROVE THE SALE OF CERTAIN CITY OF BRADFORD TAX PARCELS FROM THE MCKEAN COUNTY TAX CLAIM REPOSITORY: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37862

Bradford, Pa. _____ January 14, 2025

RESOLVED, By the City Council of the City of Bradford, upon recommendation of the Code Enforcement Department and the Property Maintenance Department, the proper officers hereby approve the sale of certain Tax Parcels, located in the City of Bradford which are currently in the McKean County Tax Claim Repository as listed below:

02-003-211 -100 Maplewood Ave-	Theron and Emily Simmons
02-003-214 - 90 Malplewood Ave.-	Theron and Emily Simmons
02-003-213 - 92 Maplewood Ave.-	Theron and Emily Simmons
03-007-515 - N. Bennett St-	Diane L. Battles – Freeport NY
03-007-515-1 - N. Bennett St.-	Diane L Battles – Freeport NY
06-020-202-4 - Rear Jackson Ave. -	Ray Smith JCL Holdings Uniondale NY
06-020-402 - 63 Rear Seaward Ave.-	Ray Smith JCL Holdings Uniondale NY

BE IT FURTHER RESOLVED that the sale of property in the repository is controlled by 72 P.S. §5860.627, and according to 72 P.S. §5860.627 (a.), written consent of the taxing district where the property is located must be provided before the Tax Claim Bureau can accept any offer to purchase property from the repository.

BE IT FURTHER RESOLVED THAT the sale of property in the repository is pending approval of the Bradford Area School District and McKean County Commissioners.