



City of Bradford Council Meeting Agenda



JANUARY 28, 2025

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KRIS GOLL

DEPARTMENT HEADS:

Police Chief:

MIKE WARD

Fire Chief:

BRETT BUTLER

Parks Director:

PAT GOFF

Public Works

PAT SHANNON

OECD Director:

KAREN PECHT

1. **CALL TO ORDER:**
2. **PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MINUTES:** Approve minutes from Jan 14th meeting
5. **DEPARTMENTAL REPORTS:**
6. **CORRESPONDENCE:**
7. **PETITION AND HEAR VISITORS:**
8. **OLD BUSINESS:**
9. **NEW BUSINESS:**

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH COMMUNITY LINKS FOR SPACE AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD”

By _____

CITY COUNCIL CHAMBERS

No. 37863

Bradford, Pa. _____ January 28, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease agreement with Community Links at the Robert P. Habgood Jr. Business Development Center.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH ALLEMAN TRANSPORT AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37864

Bradford, Pa. _____ January 28, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease agreement with Alleman Transport in Suite 102 at the Robert P. Habgood Jr. Business Development Center.

CERTIFICATE OF APPROPRIATENESS TO DEBBIE MCLAUGHLIN OWNER OF 51 EAST CORYDON STREET: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37865

Bradford, Pa. _____ January 28, 2025

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to Debbie McLaughlin.

BE IT FURTHER RESOLVED Debbie McLaughlin, located at 51 East Corydon Street, will be replacing 10 windows on the second floor with white vinyl windows. The new windows will match the first-floor windows. The layout will be the same with no grids like the new windows installed on the first floor. There will be nine double-hung windows, and one picture window installed.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on January 20th, 2025.

AUTHORIZE AND APPROVE PAYMENT TO ADVERTISE A REQUEST FOR PROPOSAL FOR A UCC CERTIFIED CODE INSPECTOR/THIRD PARTY UCC SERVICES FOR THE CITY OF BRADFORD: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37866

Bradford, Pa. _____ January 28, 2025

RESOLVED, by the City Council of the City of Bradford, that the proper officers hereby authorize and approve payment to advertise for a Request for Proposal for An Exclusive and Non-Exclusive Third-Party Code Inspection & Permitting Services UCC Certified Code Inspector for the City of Bradford.

AUTHORIZE THE CITY OF BRADFORD TO DIVIDE HILLSIDE AVE INTO NORTH HILLSIDE AVENUE AND SOUTH HILLSIDE AVENUE: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37867

Bradford, Pa. _____ January 28, 2025

RESOLVED, by the City Council of the City of Bradford, that the proper officers hereby authorize the division of Hillside Avenue into North and South Hillside Avenue. North Hillside Avenue would originate from where it intersects East Ave with an address range of 1-99, this would allow any further development to easily be addressed. South Hillside Ave would originate from where it intersects King Street with an address range of 1-99, this would allow any further development to easily be addressed. The dividing point is located on the slight curve between Tax Parcel Numbers 05-007-331 and 05-337-301.

BE IT FURTHER RESOLVED, these are the recommendations of McKean 911 Center.

APPROVE PAYMENT TO KING LUMINAIRE: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 37868

Bradford, Pa. _____ January 28, 2025

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby approve payment of \$9900.00 from General Fund Account (442.374) to King Luminaire for a replacement of 20 globes.

APPROVE ADDITIONAL GRANT PAYMENT OF \$6,250.00 TO WILLIAM L. ROGGENBAUM, SR. FOR ADDITIONAL REHABILITATION WORK AT 18 MARION AVENUE: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37869

Bradford, Pa. January 28, 2025

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, on December 10, 2024, the City Council of the City of Bradford approved payment of a Hardship Grant for William L. Roggenbaum, Sr. in the amount of \$60,205.00 from the City's 2023 HOME Program for the Rehabilitation of 18 Marion Avenue.

WHEREAS, the City's Housing Rehabilitation Director concurs with the scope of work and cost and recommends that this additional work be approved via Change Order No. 1 to the rehabilitation contract.

NOW, THEREFORE BE IT RESOLVED that the proper officers hereby approve an additional grant payment from the City's 2023 HOME Program in the amount of \$6,250.00 to William L. Roggenbaum, Sr. for additional rehabilitation/corrective work at 18 Marion Avenue.

BE IT FURTHER RESOLVED that said grant funds will be disbursed to William L. Roggenbaum, Sr. and Dream Builders Plus, Inc. upon completion of work and approval of the OECD housing rehabilitation staff.

EXONERATE THE CITY TREASURER FROM COLLECTING CERTAIN 2025 CITY PROPERTY TAXES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37870

Bradford, Pa. January 28, 2025

RESOLVED, By the City Council of the City of Bradford, that according to a written request from the City Treasurer, dated January 21, 2025, together with attached documentation from the County Assessment Office, the proper officers hereby exonerate the City Treasurer from collecting \$20,133.76 City Property Taxes. An additional assessment of \$20,970.65 will be added to the 2025 tax rolls.

**ACCEPT QUOTE AND APPROVE PAYMENT TO TRI-STAR MOTORS FOR ONE (1)
2024 FORD F-150: FIRE**

By _____

CITY COUNCIL CHAMBERS

No. 37871

Bradford, Pa. January 28, 2025

RESOLVED, by the City Council of the City of Bradford, that the proper officers accept a quote and approve payment of \$47,046.00 to from the General Fund (01) Account (411.740) Tri-Star Motors for one 2024 Ford F-150 that will replace the current Ford F150 owned by the Fire Department. This is a Co-Stars purchase.

BE IT FURTHER RESOLVED, this purchase will be reimbursed by DCED Grant monies.

AUTHORIZE THE EXECUTION OF A LOAN AND APPROVE PAYMENTS TO LAUREL CAPITAL FOR THE PURCHASE OF ONE (1) 2023 OR NEWEST MODEL REAR LOADING REFUSE PACKER: REFUSE

By _____

CITY COUNCIL CHAMBERS

No. 37872

Bradford, Pa. January 28, 2025

RESOLVED, By the City Council of the City of Bradford, the proper officers are hereby authorize the execution of a loan and approve payments to Laurel Capital for the purchase for one (1) new refuse packer.

AUTHORIZE THE PROPER OFFICERS TO ENTER AN AGREEMENT BETWEEN THE CITY OF BRADFORD AND ECOLLECT FOR BPT AND MERCANTILE TAX COLLECTION: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37873

Bradford, Pa. January 28, 2025

RESOLVED, By the City Council of the City of Bradford, authorize the proper officers to enter an agreement between the City of Bradford and eCollect for BPT and Mercantile Tax collections.