



City of Bradford Council Meeting Agenda



FEBRUARY 11, 2025

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KRIS GOLL

DEPARTMENT HEADS:

Police Chief:

MIKE WARD

Fire Chief:

BRETT BUTLER

Parks Director:

PAT GOFF

Public Works

PAT SHANNON

OECD Director:

KAREN PECHT

1. **CALL TO ORDER:**

2. **PLEDGE OF ALLEGIANCE:**

3. **ROLL CALL:**

4. **MINUTES:** Approve minutes from Jan 28th meeting

5. **DEPARTMENTAL REPORTS:** For the month of January 2025

- Police/OECD
- Councilor Goll-Parks/DPMI
- Councilor Lopus-DPW/Refuse
- Councilor Pecora-Accounts and Finance
- Councilor Proper-Fire/Ambulance

6. **CORRESPONDENCE:**

7. **PETITION AND HEAR VISITORS:**

8. **OLD BUSINESS:**

9. **NEW BUSINESS:**

APPOINT DELEGATE AND ALTERNATE TO THE TAX COLLECTION COMMITTEE (TCC) FOR THE YEAR 2025 AS REQUIRED BY ACT 32 (EARNED INCOME TAX): A/F

By _____

CITY COUNCIL CHAMBERS

No. 37874

Bradford, Pa. _____ February 11, 2025

WHEREAS Act 32§ 505 (b) requires the governing bodies of school districts, townships, boroughs, and cities to appoint one voting delegate and one or more alternate delegate to be their Tax Collection Committee (TCC) representatives for 2025.

RESOLVED by the City Council of the City of Bradford that the following individuals be appointed as TCC delegates for the City of Bradford.

Primary Voting Delegate

Karen Hector, City Treasurer

Alternate Voting Delegate

Tim Pecora, Councilman (Accounts & Finance)

BE IT FURTHER RESOLVED that if the primary voting delegate cannot be present for a TCC meeting, the alternate voting delegate shall be the representative at the TCC meeting.

AUTHORIZE SIGNATORIES FOR THE CITY OF BRADFORD'S POLICE, FIRE, AND NON-UNIFORMED PENSION TRUST FUNDS AT NORTHWEST SAVINGS BANK: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37875

Bradford, Pa. _____ February 11, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the following as signatories for the City of Bradford Police, Fire and Non-Uniformed Pension Funds at Northwest Savings Bank:

City Treasurer Karen Hector

Mayor Tom Riel

Director of Accounts & Finance Tim Pecora

Deputy Director of Accounts & Finance Valerie Figula

City Controller Randall Turner

ACCEPT QUOTE AND APPROVE PAYMENT TO HULL ELECTRIC: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37876

Bradford, Pa. _____ February 11, 2025

RESOLVED By the City Council of the City of Bradford, the proper officers hereby accept a quote and approve payment of \$5,296.00 plus freight from the General Fund Account to Hull Electric for Special Lite products for 2025.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH HURDS CONSTRUCTION FOR SPACE AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37877

Bradford, Pa. _____ February 11, 2025 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve authorization to execute a Lease Agreement with Hurds Construction at the Robert P. Habgood Jr. Business Development Center.

APPROVE PAYMENT TO GERNATT: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 37878

Bradford, Pa. _____ February 11, 2025 _____

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve a \$2,831.50 payment from the General Fund Account to Gernatt for cold patch.

APPROVE PAYMENT TO PENNSYLVANIA MUNICIPAL LEAGUE: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37879

Bradford, Pa. _____ February 11, 2025 _____

RESOLVED, By the City Council of the City of Bradford the proper officers hereby approve payment of \$2,511.68 from the General Fund Account (480.420) to the Pennsylvania Municipal League for membership dues for 2025.

ACCEPT QUOTE FROM RECREATION RESOURCE USA FOR THE PURCHASE OF TWO PAVILIONS FOR CALLAHAN PARK: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37880

Bradford, Pa. _____ February 11, 2025 _____

WHEREAS, the City of Bradford has secured funding to undertake improvements in Callahan Park; and,

WHEREAS, one of the areas to be improved is the picnic area of the Park where the old shelter will be replaced with two smaller pavilion structures; and,

WHEREAS, the OECD secured a Costars Program quote from Recreation Resources USA for the purchase of 28' and 20' Timberland laminated beam pavilions with metal roofs for a cost of \$68,710.00.

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept a quote from Recreation Resources USA through the Costars Program for the purchase of the two Timberland laminated beam pavilions for the cost of \$68,710.00.

BE IT FURTHER RESOLVED that the pavilions will be paid with DCNR and McKean County ARPA grants from the OECD's Trail and Recreation Fund.

**APPROVE SUBDIVISION OF LANDS LOCATED AT 106 OAKWOOD AND 61
ROCKLAND THE PARCELS ARE OWNED BY CRAIG AND KIMBERLY ENGSTROM:
A/F**

By _____

CITY COUNCIL CHAMBERS

No. 37881

Bradford, Pa. _____ February 11, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve the subdivision/consolidation of lands owned by Craig and Kimberly Engstrom.

BE IT FURTHER RESOLVED that 25.5 feet of the first parcel to be subdivided is situated on Tax Parcel Number 06-007-101, (Lot 1) and will be consolidated with the second parcel situated on Tax Parcel Number 06-007-102 (Lot 2).

NOW THEREFORE BE IT FURTHER RESOLVED that this subdivision/consolidation has the approval by the McKean County Planning Commission in a letter dated January 22, 2025. Also, the City of Bradford Planning Commission met and approved the plans on February 4th, 2025.