



City of Bradford

Council Meeting Agenda



FEBRUARY 25, 2025

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KRIS GOLL

DEPARTMENT HEADS:

Police Chief:

MIKE WARD

Fire Chief:

BRETT BUTLER

Parks Director:

PAT GOFF

Public Works

PAT SHANNON

OECD Director:

KAREN PECHT

1. **CALL TO ORDER:**
2. **PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MINUTES:** Approve minutes from Feb 14th, meeting
5. **DEPARTMENTAL REPORTS:**
6. **CORRESPONDENCE:**
7. **PETITION AND HEAR VISITORS:**
8. **OLD BUSINESS:**
9. **NEW BUSINESS:**

AUTHORIZE THE CITY OF BRADFORD TO SUBMIT A SALT CONTRACT PARTICIPATION AGREEMENT WITH THE DEPARTMENT OF GENERAL SERVICES COSTARS PROGRAM: LIQUID FUELS/DPW

By _____

CITY COUNCIL CHAMBERS

No. 37882

Bradford, Pa. February 25, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the submission of a Participation Agreement with the Department of General Services Costars Program for inclusion in Contract #6810-02, Sodium Chloride (Road Salt) for the August 2025 – July 2026 season.

APPROVE PAYMENT TO CALLAHAN WEBER: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 37883

Bradford, Pa. February 25, 2025

RESOLVED, By the City Council of the City of Bradford, the proper officers approve a \$1,073.90 payment from the General Fund Account (430.250) to Callahan Weber to purchase hydraulic motors for the plow trucks.

EXECUTE A LOAN AND APPROVE PAYMENT TO LAUREL CAPITAL FOR A 2025 FORD POLICE VEHICLE: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 37884

Bradford, Pa. February 25, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby execute a loan and approve payment of \$62,865.86 from the General Fund (01) Account (410.702) for one 2025 Ford Police vehicle.

APPROVE PAYMENT TO SCHINDLER ELEVATOR CORPORATION: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37885

Bradford, Pa. February 25, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Schindler Elevator Corporation not to exceed \$1,305.12 for preventative maintenance on the elevator from the OECD's Old City Hall Account

ACCEPT QUOTE FROM THE SHED GUY L.L.C THE PURCHASE OF A 28' x 12' WOOD STORAGE BUILDING FOR CALLAHAN PARK: OECD

By_____

CITY COUNCIL CHAMBERS

No. 37886

Bradford, Pa. February 25, 2025

WHEREAS, the City of Bradford has secured funding to undertake improvements in Callahan Park; and,

WHEREAS, the City plans to replace the existing shelter building with two new pavilions; and,

WHEREAS, the existing shelter building is also used for park equipment storage and a replacement storage building is needed; and,

WHEREAS, the City Parks Department would like to install a 28' x 12' storage building for storage purposes; and

WHEREAS, a quote from the Shed Guy L.L.C in the amount of \$8,513.20 was the lowest quote received for a wood storage building.

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept a quote from The Shed Guy L.L.C. for the purchase of a park storage building for the cost of \$8,513.20.

BE IT FURTHER RESOLVED that the pavilions will be paid for with recreation grants and donations from the OECD's Trail and Recreation Fund.

ACCEPT PROPOSAL FROM E & M ENGINEERS AND SURVEYORS, P.C. TO PROVIDE ENGINEERING DESIGN AND STAMPED DRAWINGS FOR RENOVATIONS TO SUITE 101 AT OLD CITY HALL: OECD

By_____

CITY COUNCIL CHAMBERS

No. 37887

Bradford, Pa. February 25, 2025

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford OECD requested a proposal from E & M Engineers, P.C. to provide engineering services and drawings required for renovation work in Suite 101 of Old City Hall to meet building code requirements and facilitate the renovation of the space for a new tenant; and,

WHEREAS, E & M Engineers and Surveyors, P.C. has provided a proposal to the OECD for \$7,600.00 to provide these services; and,

NOW, THEREFORE BE IT RESOLVED that the proper officers hereby accept the proposal from E & M Engineers and Surveyors, P.C. to provide engineering services in an amount not to exceed \$7,600.00.

BE IT FURTHER RESOLVED that the cost of these services will be paid for from the OECD's Old City Hall account.

AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH THE PA DEPARTMENT OF TRANSPORTATION FOR PROMOTING RESILIENT OPERATIONS FOR TRANSFORMATIVE, EFFICIENT, AND COST-SAVING TRANSPORTATION (PROTECT) FUNDS FOR THE EAST MAIN STREET RETAINING WALL: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37888

Bradford, Pa. February 25, 2025

Be it RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford has been awarded \$1,410,750 in Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT)) for pedestrian improvements and construction repair of the East Main Street Retaining Wall; and,

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Bradford hereby approves and accepts the award of PROTECT funding for the East Main Street Retaining Wall.

BE IT FURTHER RESOLVED that the proper officers of the City of Bradford authorize the Mayor to sign and City Administrator to attest, on behalf of the City, the federal aid Reimbursement Agreement between the City of Bradford and the Pennsylvania Department of Transportation and have the same delivered to the Commonwealth of Pennsylvania.

APPROVE PAYMENT TO FOSTER F. WINELAND INC.: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 37889

Bradford, Pa. February 25, 2025

RESOLVED, By the City Council of the City of Bradford the proper officers hereby approve payment of \$1,010.80 from the General Fund (01) Account to Foster F. Wineland for

APPROVE PAYMENT TO NORTHWEST: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37890

Bradford, Pa. February 25, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Northwest in the amount of \$1,465.35 from the Main Street account for the renovation of 9 Main Street Apt. 2.

APPROVE GRANT IN THE AMOUNT OF \$16,750.00 TO CAROL CLOSE FOR THE REHABILITATION OF 8 LOWELL AVENUE: OECD

By _____

CITY COUNCIL CHAMBERS

No. 37891

Bradford, Pa. February 25, 2025

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford has made housing rehabilitation funds available to City residents through its 2023 HOME Programs and,

WHEREAS, the OECD housing rehabilitation staff recommends that HOME funding in the amount of \$16,750.00 in the form of a housing rehabilitation grant to assist Carol Close with the rehabilitation of 8 Lowell Avenue; and,

WHEREAS, upon City Council approval, Carol Close will enter into a contract with Hennard Construction in the amount of \$16,750.00 for the rehabilitative work.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Bradford hereby authorizes the proper officers of the City of Bradford to enter into a Rehabilitation Grant Agreement with Carol Close and further authorizes the OECD to make payments not to exceed \$16,750.00 to Hennard Construction upon inspection and approval of the rehabilitation work by the OECD housing rehabilitation staff and the homeowner.

EXONERATE THE CITY TREASURER FROM COLLECTING CERTAIN CITY PROPERTY TAXES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37892

Bradford, Pa. February 25, 2025

RESOLVED, By the City Council of the City of Bradford, that according to a written request from the City Treasurer, dated February 18, 2025, with attached documentation from the County Assessment Office, the proper officers hereby exonerate the City Treasurer from collecting \$320.17 City 2024 Property Taxes. There will be a \$131.98 addition to the tax rolls. Also, in a letter dated February 21, 2025, with documentation attached, hereby exonerates the City Treasurer from collecting \$3,991.51, due to being granted Exempt Status for 85 W. Washington St.

AUTHORIZE THE EXECUTION OF AN AGREEMENT AS WELL AS ACCEPT QUOTE AND APPROVE PAYMENT TO GOGOV FOR CODE ENFORCEMENT SOFTWARE: A/F

By _____

CITY COUNCIL CHAMBERS

No. 37893

Bradford, Pa. February 25, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers authorize the execution of an agreement as well as accept quote and approve payment of \$6,180.00 to GoGov for Code enforcement software from the following General Fund Accounts:

(413.316)	\$3,090.00
(419.310)	\$3,090.00

APPOINT MIKE MCCONNELL AS A TEMPORARY FIREFIGHTER/EMT: FIRE/AMB

By _____

CITY COUNCIL CHAMBERS

No. 37894

Bradford, Pa. February 25, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers appoint Mike McConnell as a Temporary Firefighter/EMT, effective March 3rd, 2025. His appointment is to move from part-time to temporary status to fulfill a position for an injured member.