City of Bradford
Council Meeting Agenda

JUNE 10, 2025 **6:00 P.M.**

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KRIS GOLL

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	BRETT BUTLER
Parks Director:	PAT GOFF
Public Works	PAT SHANNON
OECD Director:	KAREN PECHT

1. **CALL TO ORDER:**

2. **PLEDGE OF ALLEGIANCE:**

3. **ROLL CALL:**

4. **MINUTES: Approve minutes from May 27th meeting**

5. **DEPARTMENTAL REPORTS:** **For May 2025.**
   - **Police/OECD**
   - **Councilor Goll-Parks/DPMI**
   - **Councilor Lopus-DPW/Refuse**
   - **Councilor Pecora- Accounts and Finance**
   - **Councilor Proper-Fire/Ambulance**

6. **CORRESPONDENCE:**

7. **PETITION AND HEAR VISITORS:**

8. **OLD BUSINESS:**

   A. Ordinance 3300.1-Amend Home Rule Chapter

   B. Ordinance 3268.3 Rescind Ord 3268.2 Section 106.6

   C. Ordinance 3078.243 Amend Wage Ordinance – DPMI

9. **NEW BUSINESS:**

APPROVE PAYMENT TO SRS BUILDING PRODUCTS: OECD

By_____

CITY COUNCIL CHAMBERS

No. 37996 Bradford, Pa. June 10, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to SRS Building Products in the amount of $1,776.00 from the Holley Avenue MTC account for roof coating materials at 57 Holley Avenue.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADFORD, CORRECTING THE INADVERTENT REUSE OF PRIOR RESOLUTION NUMBERS AND ESTABLISHING ACCURATE RECORDING FOR OFFICIAL CITY ACTIONS

By_____

CITY COUNCIL CHAMBERS

No. 37997 Bradford, Pa. June 10, 2025

WHEREAS, the City of Bradford maintains an official log of resolutions passed by the City Council, with each resolution assigned a unique sequential number for recordkeeping, legal, and archival purposes; and

WHEREAS, it has come to the attention of the City Administrator that certain resolution numbers were inadvertently assigned more than once in error, leading to a duplication of resolution numbers for unrelated council actions; and

WHEREAS the City Council recognizes the importance of accurate, transparent, and organized public records in accordance with local government best practices and applicable state laws; and

WHEREAS, the correction of resolution numbering is necessary to ensure legal integrity, maintain consistency in the City's records, and prevent confusion in public documents and future referencing; and

WHEREAS, the City Administrator has reviewed the resolution log and identified the duplicated resolution numbers along with the respective dates and subjects of each affected resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADFORD, AS FOLLOWS:

1. **Identification of Duplicated Resolution Numbers**
   The City Administrator has identified the following resolution numbers as having been inadvertently reused.

2. **Reassignment of Corrected Resolution Numbers**
   The City Administrator is hereby authorized and directed to assign new and unique resolution numbers to

the affected resolutions, with the corrected numbering reflected in all future references and filings. The corrected numbers shall be:

Inadvertent Number	Corrected Number
No. 36292	**No. 37988**
No. 36293	**No. 37989**
No. 36294	**No. 37990**
No. 36295	**No. 37991**
No. 36296	**No. 37992**
No. 36297	**No. 37993**
No. 36298	**No. 37994**
No. 36299	**No. 37995**

APPROVE PAYMENT TO KNOX LAW FOR LEGAL SERVICES: A/F

By_____

CITY COUNCIL CHAMBERS

No. 37998 Bradford, Pa. June 10, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers approve payment of $7,620.00 from the General Fund (01) Account (404.317) to Knox McLauglin Gornall & Sennett, P.C. for litigation and legal services.

APPROVE PAYMENT TO MOBILCOM: POLICE

By_____

CITY COUNCIL CHAMBERS

No. 37999 Bradford, Pa. June 10, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of $1,017.84 from General Fund Account (410.321) to Mobilcom for Car 4 lightbar.

APPROVE PAYMENT TO MISSION SPECIFIC EQUIPMENT: FIRE

By_____

CITY COUNCIL CHAMBERS

No. 38000 Bradford, Pa. June 10, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of $3,432.83 from General Fund Account (411.238) to Mission Specific Equipment for uniforms.

APPROVE ADDITIONAL PAYMENT OF $5,425.00 TO 6V EXCAVATION FOR EMERGENCY DEMOLITION OF 40 WALKER AVENUE: OECD

By_____

CITY COUNCIL CHAMBERS

No. 38001 Bradford, Pa. June 10, 2025

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, on March 11, 2025, the City Council of the City of Bradford accepted a quote and approved payment of $6,467.00 to 6V Excavation for the demolition of 40 Walker Avenue; and,

WHEREAS, prior to demolition, the homeowner removed all foundation stone, leaving the structure supported only by four corner posts, thereby creating an immediate safety hazard and requiring additional measures and equipment to stabilize the building before safe demolition could proceed; and

WHEREAS a manlift was transported to the site, and over the course of three days, a crew of three men manually dismantled the roof, peaks, and upper walls down to the second-floor level in order to stabilize the structure for final demolition, incurring additional costs in the amount of $5,425.00;

THEREFORE, BE IT RESOLVED that the proper officers of the City of Bradford hereby accept the additional quote from 6V Excavation in the amount of $5,425.00.

BE IT FURTHER RESOLVED that the cost of demolition will be paid through the City's 2023 CDBG Program.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO SUBORDINATE ENTERPRISE ZONE LOAN AND APPROVE CHANGE OF OWNERSHIP FOR JOSHUA G. KAHLE d/b/a J KAHLE PROPERTIES LLC: OECD

By_____

CITY COUNCIL CHAMBERS

No. 38002 Bradford, Pa. June 10, 2025

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, in December 2024, the City of Bradford approved an Enterprise Zone loan in the amount of $60,000.00 to Joshua G. Kahle for renovations of two upstairs apartments located at 11 Kennedy Street; and

WHEREAS, the Enterprise Zone loan was in second lien position to a loan from Hamlin Bank with the new loan increasing the obligation to Hamlin Bank by $20,000.

WHEREAS, Joshua G. Kahle would like to change the ownership of 11 Kennedy Street from Joshua G. Kahle to J Kahle Properties, LLC and refinance the original first mortgage on the property with Hamlin Bank; and,

WHEREAS, Joshua G Kahle has requested that the City of Bradford enter into a Note and Mortgage Modification Agreements to incorporate the changes in ownership and the refinancing of the first mortgage.

WHEREAS, Joshua G. Kahle is in good standing with his Enterprise Zone loan repayments, and the OECD staff recommends the execution of the Note and Mortgage Modification Agreements.

NOW, THEREFORE BE IT RESOLVED that the proper officers of the City of Bradford are authorized to execute the Note and Mortgage Modifications Agreements with J Kahle Properties LLC.

APPROVE PAYMENT TO SRS BUILDING PRODUCTS: OECD

By_____

CITY COUNCIL CHAMBERS

No. 38003 Bradford, Pa. June 10, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to SRS Building Products in the amount of $1,219.87 from the OECD's Old City Hall Account for the purchase of materials needed to install a railing outside Old City Hall.

APPROVE PAYMENT TO OTIS ELEVATOR COMPANY: OECD

By_____

CITY COUNCIL CHAMBERS

No. 38004 Bradford, Pa. June 10, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of $11,320.00 from the OECD's Habgood Center Operations account to Otis Elevator Company for the performance of two (2) mechanics and materials to install a solid-state starter on the elevator at 20 Russell Boulevard.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH THE CHILDREN'S CENTER FOR TREATMENT AND EDUCATION, D.B.A., BEACON LIGHT BEHAVIORAL HEALTH SYSTEMS, FOR THE RENTAL OF SUITE 302 AT OLD CITY HALL: OECD

By_____

CITY COUNCIL CHAMBERS

No. 38005 Bradford, Pa. June 10, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford are hereby authorized to enter into a lease agreement with The Children's Center for Treatment and Education, D.B.A., Beacon Light Behavioral Health Systems, for the rental of Suite 302 at Old City Hall.

APPROVE MCKEAN COUNTY 2025 HAZARD MITIGATION PLAN: A/F

By_____

CITY COUNCIL CHAMBERS

No. 38006 Bradford, Pa. June 10, 2025

WHEREAS, the City of Bradford, McKean County, Pennsylvania, is most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, the City of Bradford acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the McKean County 2025 Hazard Mitigation Plan has been developed by the McKean County Commissioners and the McKean County Department of Emergency Services in cooperation with other county departments, officials, and citizens of the City of Bradford and

WHEREAS a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the McKean County 2025 Hazard Mitigation Plan, and

WHEREAS the McKean County 2025 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the governing body for the City of Bradford:

- The McKean County 2025 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the City of Bradford and
- The respective officials and agencies identified in the implementation strategy of the McKean County 2025 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.