



City of Bradford

Council Meeting Agenda



OCTOBER 14, 2025

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KRIS GOLL

DEPARTMENT HEADS:

Police Chief:
Fire Chief:
Parks Director:
Public Works
OECD Director:

MIKE WARD
BRETT BUTLER
PAT GOFF
PAT SHANNON
KAREN PECHT

1. **CALL TO ORDER:**

2. **PLEDGE OF ALLEGIANCE:**

3. **ROLL CALL:**

4. **MINUTES:** Approval for minutes

5. **DEPARTMENTAL REPORTS:** For the month of September 2025

- Police/OECD
- Councilor Goll-Parks/DPMI
- Councilor Lopus-DPW/Refuse
- Councilor Pecora-Accounts and Finance
- Councilor Proper-Fire/Ambulance

6. **CORRESPONDENCE:**

7. **PETITION AND HEAR VISITORS:**

8. **OLD BUSINESS:**

9. **NEW BUSINESS:**

ALLOCATE STATE AID TO PENSION TRUST FUNDS: A/F

By _____

CITY COUNCIL CHAMBERS

No. 38102

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the Certifying Officer of Director of Accounts & Finance, Councilman Tim Pecora to deposit with Northwest Savings Bank, trustees for the City of Bradford's Pension Funds, \$298,053.73 which will transferred on October 22, 2025.

BE IT FURTHER RESOLVED that the following allocations of the funds have been calculated by determining the needs of each plan.

POLICE PENSION FUND	\$ 99,264.98
FIRE PENSION FUND	\$ 96,628.52
NON-UNIFORMED PENSION FUND	\$ 102,160.23

APPROVE PAYMENT TO MCKEAN COUNTY DISTRICT ATTORNEY'S OFFICE: A/F

By _____

CITY COUNCIL CHAMBERS

No. 38103

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers approve payment in the amount of \$4441.25 from the K-9 Expense Account 18.410.741 to the McKean County District Attorney's Office to go to the K-9 Officer.

WHEREAS, fifty percent of the proceeds from the golf tournament is for the K-9 Officer.

ACCEPT QUOTE AND APPROVE PAYMENT TO EDMUNDS FOR (3) THREE INGENICO DX4000 CREDIT CARD TERMINALS: A/F

By _____

CITY COUNCIL CHAMBERS

No. 38104

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers to accept quote and approve payment in the amount of \$2,250.00 from the General Fund (01) Account to Edmunds for (3) Ingenico DX4000 credit card terminals. The terminals are priced at \$750.00 each.

WHEREAS fifty percent of this purchase will be reimbursed though the T-Mobile Improvement Grant.

APPROVE PAYMENT TO ANDREWS AUTO SALVAGE: POLICE

By_____

CITY COUNCIL CHAMBERS

No. 38105

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers approve payment in the amount of \$2,750.00 from the General Fund (01) Account (410.375) to Andrews Auto Salvage for a motor for the 2018 Charger.

AUTHORIZE PERMISSION TO APPLY FOR THE T-MOBILE IMPROVEMENT PROGRAM GRANT: FIRE

By_____

CITY COUNCIL CHAMBERS

No. 38106

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers authorize permission for Chief Brett Butler to apply for the T-Mobile Improvement Program Grant in the amount of \$4,658.92. The funds will be used to upgrade the training room equipment at Central Fire Station.

BE IT FURTHER RESOLVED, this is a 50% match in which the City's portion will be \$2,329.46.

APPROVE PAYMENT TO BODE TECHNOLOGY: POLICE

By_____

CITY COUNCIL CHAMBERS

No. 38107

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers approve payment in the amount of \$4,265.00 from the General Fund Account (410.706) to Bode Technology for lab testing.

APPROVE PAYMENT TO DAX TECH ENTERPRISES: POLICE

By_____

CITY COUNCIL CHAMBERS

No. 38108

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford that the proper officers hereby approve payment of \$20,592.54 from General Fund Account (410.706) to DAX Tech Enterprises for outdoor cameras and 10-Yr licensing for ARG, to be placed in front of the entrance and Hilton Street.

BE IT FURTHER RESOLVED, this will be reimbursed by American Refining Group.

ACCEPT QUOTE AND APPROVE PAYMENT TO ESI EQUIPMENT INC.: FIRE

By _____

CITY COUNCIL CHAMBERS

No. 38109

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept quote and approve payment of \$1,470.00 from General Fund Account (411.376) to ESI Equipment Inc. for the yearly service to the Holmatro Rescue Tools.

**TRANSFER K-9 FUND ACCOUNT MONIES TO THE GENERAL FUND ACCOUNT:
A/F**

By _____

CITY COUNCIL CHAMBERS

No. 38110

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the transfer of K-9 Account (18-410-741) to the General Fund Account for reimbursement.

APPROVE PAYMENT TO PROTOCOL 80, INC.: OECD

By _____

CITY COUNCIL CHAMBERS

No. 38111

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Protocol 80 Inc. in the amount of \$3,750 from the Revolving Fund account for 30 hours of IT services support.

**APPROVE MODIFICATION TO THE CITY OF BRADFORD'S FY 2024 CDBG GRANT
PROGRAM: OECD**

By _____

CITY COUNCIL CHAMBERS

No. 38112

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford executed a grant contract with the PA Department of Community and Economic Development for a 2024 CDBG Grant to undertake recreation improvements in Callahan Park, West Washington Street Corridor Improvements and single-family housing rehabilitation; and,

WHEREAS, the City was notified by PennDot that the West Washington Street Corridor Improvement Project will be delayed resulting in a potential CDBG expenditure timeliness issue; and,

WHEREAS, the OECD has determined that the funding set aside under 2023 CDBG for lead paint testing and radon testing will be sufficient to complete the HOME single family housing rehabilitation project;

WHEREAS, the City would like to reallocate \$135,000 from the West Washington Street Corridor Improvement Project and \$10,000 from the Single-Family Housing Rehabilitation Project to continue its improvement work in Callahan Park; and,

WHEREAS, the West Washington Street Corridor Improvement Project will be funded under the City's 2025 CDBG Program.

NOW, THEREFORE BE IT RESOLVED, that the proper officers of the City of Bradford hereby approve this modification to the City's 2024 CDBG Grant Program for the transfer of \$145,000 from West Washington Street Corridor Improvements and Single Family Housing Rehabilitation to Callahan Park Recreation Improvements Phase 3.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADFORD,
COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE SUBMISSION OF AN
APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND
ECONOMIC DEVELOPMENT FOR FUNDING THROUGH THE COMMUNITY
DEVELOPMENT BLOCKGRANT (CDBG) PROGRAM, AS AUTHORIZED UNDER
THE HOUSING AND COMMUNITY DEVELOPMENT ACT [42 USC 5301 AND 24 CFR
PART 570], AND FURTHER CERTIFYING COMPLIANCE WITH THE
REQUIREMENTS OF SAID PROGRAM: OECD**

By _____

CITY COUNCIL CHAMBERS

No. 38113

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, it is necessary and in the public interest that the City of Bradford, Pennsylvania, receive funds from the Commonwealth through the department of Community and Economic Development in accordance with the Community Development Block Grant Program; and,

WHEREAS, the City of Bradford has the legal authority and responsibility under Act 179 to apply for Community Development Block Grant funds; and

WHEREAS, the City of Bradford has undertaken a considerable citizen participation process including written invitations to municipalities, informational meetings, hearings and legal notices all of which culminated in the prioritization of projects and development of a Community Development Plan; and

WHEREAS, the City of Bradford is familiar with the requirements of the program as provided for in the Housing and Community Development Act (HCDA) and the Community Development Block Grant regulations; and

WHEREAS, the City of Bradford wishes to apply for said funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bradford that its Office of Economic and Community Development is authorized to prepare the necessary forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED, if CDBG funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, the City of Bradford agrees to repay the proportion deemed ineligible from non-federal sources.

BE IT FURTHER RESOLVED that the Community Development Plan was developed in coordination with low and moderate individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

BE IT FURTHER RESOLVED that the Mayor of the City of Bradford is empowered to place his/her signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of the City of Bradford.

APPROVE REVISION TO THE CITY OF BRADFORD'S FY 2023 CDBG GRANT PROGRAM: OECD

By _____

CITY COUNCIL CHAMBERS

No. 38114

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford executed a grant contract with the PA Department of Community and Economic Development for a 2023 CDBG Grant to undertake recreation improvements in Callahan Park, demolition of blighted properties on a scattered site basis in the City of Bradford and single-family housing rehabilitation; and,

WHEREAS, with the receipt of a private donation of funds for the removal of blight in the community, the City would like to transfer \$28,000 from its original \$50,000 budgeted from Scattered Site Demolition to Callahan Park Recreation Improvements Phase 2; and,

NOW, THEREFORE BE IT RESOLVED, that the proper officers of the City of Bradford hereby approve this revision to the City's 2023 CDBG Grant Program for the transfer of \$28,000 from Scattered Site Demolition activity to Callahan Park Recreation Improvements Phase 2.

APPROVE PAYMENT TO ALL TRAFFIC SOLUTIONS, INC: POLICE

By_____

CITY COUNCIL CHAMBERS

No. 38115

Bradford, Pa. October 14, 2025

RESOLVED, by the City Council of the City of Bradford, that the proper officers approve payment in the amount of \$7,579.86 from the General Fund Account to All Traffic Solutions, Inc. for radar signs to be placed at ARG.

BE IT FURTHER RESOLVED, that this purchase will be reimbursed from American Refining Group.

AUTHORIZE AND EXECUTE A LETTER OF ENGAGEMENT WITH PAGE, WOLFBERG AND WIRTH, LLC: FIRE

By_____

CITY COUNCIL CHAMBERS

No. 38116

Bradford, Pa. October 14, 2025

RESOLVED, by the City Council of the City of Bradford, that the proper officers authorize and execute a letter of engagement with Page, Wolfberg, and Wirth, LLC. for professional services related to EMS legal issues and compliance. Fees for services range from \$335.00 to \$435.00 per hour.

APPROVE ADDITIONAL GRANT PAYMENT OF \$2,130.84 TO DEBORAH FILARECKI FOR ADDITIONAL REHABILITATION WORK 17 COLEGROVE AVENUE: OECD

By_____

CITY COUNCIL CHAMBERS

No. 38117

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, on August 26, 2025, the City Council of the City of Bradford approved payment of a Hardship Grant for Susanne Gaze in the amount of \$69,400.00 from the City's 2023 HOME Program for the Rehabilitation of 17 Colegrove Avenue

WHEREAS, an electrical upgrade from a bad neutral found on site was remedied which was not included in the original scope of work; and,

WHEREAS, the City's Housing Rehabilitation Director concurs with the additional scope of work and cost and recommends that this additional work be approved via Change Order No. 1 to the rehabilitation contract.

NOW, THEREFORE BE IT RESOLVED that the proper officers hereby approve an additional grant payment from the City's 2023 HOME Program in the amount of \$2,130.84 to Deborah Filarecki for additional rehabilitation/corrective work at 17 Colegrove Avenue.

BE IT FURTHER RESOLVED that said grant funds will be disbursed to Deborah Filarecki and Hennard Construction upon completion of work and approval of the OECD housing rehabilitation staff.

APPROVE PAYMENT TO ALLIED SYSTEMS, INC.: OECD

By _____

CITY COUNCIL CHAMBERS

No. 38118

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Allied Systems, Inc. in the amount of \$8,650.00 from the OECD's Habgood Center Operations account for the furnace replacement at 21 Russell Blvd.

EXONERATE THE CITY TREASURER FROM COLLECTING CERTAIN CITY 2025 PROPERTY TAXES: A/F

By _____

CITY COUNCIL CHAMBERS

No. 38119

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that according to a written request from the City Treasurer, dated Oct 1, 2025, with attached documentation from the County Assessment Office, the proper officers hereby exonerate the City Treasurer from collecting \$808.40, City 2025 Property Taxes.

AUTHORIZE CHIEF MICHAEL WARD TO APPLY FOR THE T-MOBLE MICROGRANT FOR COMPUTER HARDWARE/SOFTWARE: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 38120

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers authorize Chief Michael Ward to apply for the T-Mobile Microgrant in the amount of \$9,275.00. The funds will be used to update computer hardware and obsolete software technology.

BE IT FURTHER RESOLVED that the City will be matching the grant amount.

TRANSFER MONIES FROM CAPITAL RESERVE ACCOUNT TO THE GENERAL FUND ACCOUNT: A/F

By_____

CITY COUNCIL CHAMBERS

No. 38121

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers transfer monies in the amount of \$62,479.00 from Capital Reserve (18) Account (492.010) to General Fund (01) Account.

AUTHORIZE THE CITY OF BRADFORD POLICE CHIEF PERMISSION TO APPLY UP TO 1,000,000 FOR THE LSA GRANT AND EXECUTE ALL DOCUMENTS PERTAINING THE GRANT FOR FUNDING TO COMPLETE THE NEW CITY POLICE STATION: A/F

By_____

CITY COUNCIL CHAMBERS

No. 38122

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that the proper officers authorize the City of Bradford Police Chief, Michael Ward, to apply up to 1,000,000.00 for the LSA Grant for remodeling of the former Northwest Bank to the new City of Bradford Police Department.

BE IT FURTHER RESOLVED that the proper officers of the City of Bradford are hereby authorized to execute all documents necessary for the submission of the grant application; and upon approval, are authorized to execute a grant agreement and all other documents necessary to receive the grant.

ACCEPT QUOTE AND APPROVE PAYMENT FOR A 5-YR CONTRACT WITH AXON ENTERPRISES, INC : POLICE

By_____

CITY COUNCIL CHAMBERS

No. 38123

Bradford, Pa. October 14, 2025

RESOLVED, By the City Council of the City of Bradford, that that the proper officers hereby accept quote and approve payment for a five-year contract with Axon Enterprises, Inc in the amount of \$113,721.74 from the General Fund Account.

BE IT FURTHER RESOLVED that this agreement is for renewal of body-worn cameras, tasers, and evidence storage over a five-year period.