



DEPARTMENT OF PROPERTY MAINTENANCE AND INSPECTIONS – CITY OF BRADFORD

24 Kennedy Street-Bradford, PA 16701
Phone: (814) 362-3884 Ext. 126
Fax (814) 368-3335

Dec. 9, 2025

The City of Bradford Department of Property Maintenance and Inspections dealt with a total of 340 activities during the month of November.

Included in that figure, Department personnel responded to a total of 228 violations and performed a total of 112 rental unit inspections/re-inspections.

Also, the Department recorded a total of 114 follow-up violations; a total of 52 discovery violations; 9 vehicle issues; and took part in two court hearings during the month.

A total of 5 public nuisance properties were also brought before the Board of Health for action in November.

Property Maintenance will soon be sending out invoices to property owners for the 2026 non-owner occupied (rental) property registration season. All rental property owners within the city must register no later than March 31, 2026.



DEPARTMENT OF PUBLIC WORKS AND PARKS

24 Kennedy Street – Bradford, PA 16701

Phone (814)362-3884 ext. 21

Fax (814)368-3335

TO: Councilman Terry Lopus
City Council

RE: Monthly Report for Public Works: November 2025

The following are projects accomplished by the department during the month of November 2025:

- (a) Put plows and spreaders on the city one ton trucks.
- (b) Planted 30 trees throughout the city in conjunction with the tree board.
- (c) Finished up yard waste pickups for the year.
- (d) Hung Christmas decorations throughout the downtown area.
- (e) Investigated 35 PA-1 Calls.
- (f) Continued dumpster rebuilding.
- (g) Used 10 tons of hot asphalt material to patch city roads.
- (h) Submitted completion report for the 2025 city paving project.
- (i) Repaired 6 Street Signs
- (j) Furnished Barricades for events downtown.
- (k) Furnished help to refuse, electrical, parks department and O.E.C.D when needed.
- (l) Treated roads through two major holiday snowfalls.
- (m) Maintained City parking lots.
- (n) Emergency streetlight pole removal on Main St
- (o) Maintained dirt streets and City roadway berms
- (p) Checked out a variety of complaints and satisfy Health violation complaints.
- (q) Clean up City owned properties
- (r) Treated City owned sidewalks and steps
- (s) Worked with O.E.C.D. on projects concerning D.P.W.
- (t) Haul debris from barn

Respectfully Submitted,

Patrick Shannon

**OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT
OF THE CITY OF BRADFORD**

MONTHLY REPORT – NOVEMBER 2025

EXECUTIVE DIRECTOR – Karen Costello-Pecht

Rentals – Working on rental and commercial property lease renewals along with filling vacant apartments.

Meetings: BOH Meetings, Council Meetings, DBRC Meeting, NPP Meeting, Kiwanis Lunch Meeting, Overseeing completion on the Phase 2 Project at Callahan Park, Phase 3 project in process. Meeting regarding the E. Main Street Wall project. DBBDA meeting with M. Baxter (Chair) and interviews for the Downtown Event Coordinator position. Overseeing OCH – UPC commercial space renovations. Meeting with Bradford Redevelopment Authority Board members. Town and Gown meetings and subcommittee meetings.

Website – OECD updates / Tuna Valley RFP

Blight – Continue reviewing information regarding blight removal

Finance – Continue to review OECD accounting systems and finances. Loan applications review | Payroll

COMMUNITY/ECONOMIC DEVELOPMENT MANAGER – Elaina Lucco

Continued to work on the RACP grants/projects for the Bradford Regional Medical Center, Police RACP application, and LSA Grant for the Police Station.

DBRC – Worked on demolition projects.

NPP – Worked on Facades

HOME – Worked on housing rehabilitation projects.

MAIN STREET – Worked on Microgrant Applications

LOANS – Worked on loan for ACE Hardware

MEETINGS – NPP Meeting, DBRC Meeting

PHARE – Currently have three PHARE projects in the works

FINANCE – Disbursed checks