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**DEPARTMENT OF PROPERTY MAINTENANCE AND INSPECTIONS – CITY OF BRADFORD**

24 Kennedy Street-Bradford, PA 16701

Phone: (814) 362-3884 Ext. 126

Fax (814) 368-3335

Jan. 13, 2026

The City of Bradford Department of Property Maintenance and Inspections (DPMI) dealt with a total of 355 activities during the month of December.

Included in that figure, Department personnel responded to a total of 163 violations and performed a total of 98 rental unit inspections/re-inspections at 47 non-owner occupied (rental) properties across the city.

Also, the Department recorded a total of 124 follow-up violations; a total of 91 code officer discovery violations at properties; received a total of 11 complaints from members of the public regarding code violations; and handled one vehicle and problem tree issue apiece.

A total of 4 public nuisance properties were also brought before the Board of Health for action in December.

The Department of Property Maintenance is also in the process of mailing out invoices and related paperwork on responsible local agents for property owners for the 2026 non-owner occupied (rental) property registration season. All rental property owners within the city must register their properties with the Department of Property Maintenance no later than March 31, 2026.

**OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT  
OF THE CITY OF BRADFORD**

**MONTHLY REPORT – DECEMBER 2025**

EXECUTIVE DIRECTOR – Karen Costello-Pecht

Rentals – Working on rental and commercial property lease renewals along with filling vacant apartments.

Meetings: BOH Meetings, Council Meetings, DBRC Meeting, BEDC Annual Meeting, North Central Revolving - Loan Fund Committee, HARB Meeting, DBBDA meeting with M. Baxter (Chair) and interviews for the Downtown Event Coordinator position. Overseeing OCH – UPC commercial space renovations.

Grant – T-Mobile Grant

Blight – Continue reviewing information regarding blight removal

Finance – Continue to review OECD accounting systems and finances. Loan applications review | Payroll

COMMUNITY/ECONOMIC DEVELOPMENT MANAGER – Elaina Lucco

Continued to work on the RACP grants/projects for the Bradford Regional Medical Center and Dickinson Center.

DBRC – Worked on demolition projects.

NPP – Worked on Facades

HOME – Worked on housing rehabilitation projects.

MAIN STREET – Worked on Microgrant Applications

LOANS – Prepared Satisfaction of Mortgages for Small Town Girl Boutique and reviewing documents for ACE Hardware

MEETINGS – DBRC Meeting

PHARE – Currently have three PHARE projects in the works



**CITY OF BRADFORD FIRE DEPARTMENT  
MONTHLY AMBULANCE REPORT**

To: Councilman Kris Goll  
 From: Brett Butler, Fire Chief  
 Date: 01/07/2026

I hereby submit to you the Ambulance Report for the month of December 2025

MA-1 calls	121	Times	ALS provided	53
MA-1a calls	58	Times	BLS provided	141
MA-1b calls	38	Times	Double calls	25
Medic 1	1	Times	Triple calls	7
Total calls answered	218	Times	Quad calls	0
		Times	Quint calls	0
			Treat & Release	1
			Refusals	6
			No Service	24
Total diesel fuel	118.148	Gallons		
Total unleaded fuel	246.582	Gallons		

Monitor	11	IV	48
Labs	1	Medications	71
Immobilization	1	Airway	2
Intubation	0	G.I. Bleed	2
Abdominal Pain	8	Helicopter Assist	5
Allergies	3	Hemorrhage/Laceration	4
Altered Mental Status	19	Headache	0
Amputations	0	Environmental	0
Assault	1	Ingestion/Poisoning/Exposure	8
Back Pain	4	Lift Assist	2
Respiratory	56	Medical Alarm Activation	6
Burns	0	Other	0
Cardiac Arrest	4	Pain	13
Cardiac	24	Pregnancy/Childbirth	2
Choking	0	Behavioral	2
Convulsions/Seizure	7	Shooting/Stabbing	0
Dehydration	0	Stroke/CVA	8
Diabetic Problems	1	Weakness	8
DOA	4	Syncope/Fainting/Unconscious	22
Drug Overdose	4	Traffic Accident	24
Fall Victim	42	Traumatic Injury	7
General Illness	46	Unresponsive	4

  
 Brett Butler  
 Fire Chief



**CITY OF BRADFORD FIRE DEPARTMENT  
MONTHLY REPORT FOR December 2025**

TO: Councilman Kris Goll

I hereby submit to you the monthly report of Fire Department activities.

**Total call volume and breakdown**

Emergency ambulance call	<u>217</u>
Medic 1 assist	<u>1</u>
<b>Total EMS calls answered</b>	<b><u>218</u></b>

Fire calls (structure fires, outside fires)	<u>1</u>
QRS/Rescue	<u>3</u>
Hazardous Condition (No Fire)	<u>4</u>
Service Call	<u>5</u>
Good Intent	<u>6</u>
False Alarm & False Call	<u>7</u>
<b>Total fire calls answered</b>	<b><u>21</u></b>

**Total calls answered (EMS/Fire) 239**

**Training hours:**

Fire & EMS 34.5

**Death and/or injuries:**

Firefighter injuries 0  
Civilian death/Injuries 0

**Distribution of Man hours**

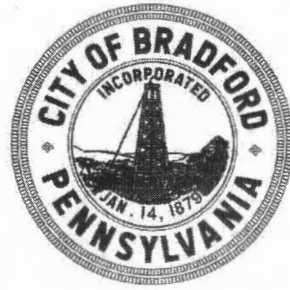
Hours worked, regular pay	<u>3747.5</u>
Overtime hours paid	<u>567.8</u>
Summer vacation help hours	<u>0</u>
<b>Total hours worked</b>	<b><u>4315.3</u></b>

**Non-working hours**

Vacations	<u>672</u>
Holidays	<u>48</u>
Sick leave	<u>301</u>
Workman's Compensation	<u>0</u>
Funeral leave	<u>0</u>
Contractual Union Leave	<u>0</u>

Respectfully submitted,

Brett Butler  
Fire Chief



Pat Goff ▶ ▶ December 2025 Monthly Report

- Full Time Employees: 3
- Seasonal Employees: 15
- Sick Time Used: 0 days
- Vacation Time: 1 Day Dudley Griswold
- Personal Day:
- No work related injuries to report

**RENTALS:**

**Pool:**

- Pool is closed for the season
- Ice rink 4 part room rentals, 1 ice rental

**Pavilions:**

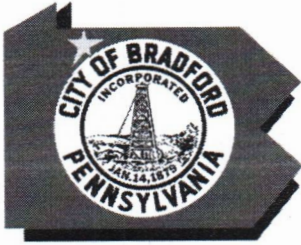
- No rentals

**Property Maintenance:**

**Work:**

- 100% of our time was spent maintaining all parks and lots that we are assigned/ operating the day to day business of the Callahan Ice Rink.
- Scheduled meeting with DCNR to review the completion of phase 2 at Callahan Park





DEPARTMENT OF PUBLIC WORKS

24 Kennedy Street – Bradford, PA 16701

Phone (814)362-3884 ext. 121

Fax (814)368-3335

TO: Councilman Terry Lopus  
City Council

RE: Monthly Report for Public Works: December 2025

The following are projects accomplished by the department during the month of December 2025  
:

- (a) Emergency tree removal across High St near Roberts.
- (b) Removed snow piles from City Parking lots.
- (c) Plowed and salted City streets and parking lots.
- (d) Ordered 1100 tons of salt for winter maintenance.
- (e) Removed snow and ice buildup from business district parking lanes and sidewalks.
- (f) Pothole patching with cold patch when needed.
- (g) Collecting and filing reference materials for DPW
- (h) Emergency repairs to a damaged traffic pole and controller from McCourt Label building demolition.
- (i) Dealt with several knocked down and damaged signs.
- (j) Emergency welding repairs to the King St railing.
- (k) Set out barricades for city events
- (l) Treated Heffner Reservoir roads and areas for the Water Authority.
- (m) Treated specific ice spots throughout the city
- (n) Continue plow training for new city employees.
- (o) Investigated 39 PA-1 Calls. Total for year 662 investigated.
- (p) Furnished help to refuse, electrical, parks department and O.E.C.D when needed.
- (q) Sanded dirt roads and lots as needed.
- (r) Maintained City parking lots.
- (s) Emergency repairs to curbs for water run-off.
- (t) Walked Bolivar Run Creek to check for blown down trees and waterway impediments.
- (u) Checked out a variety of complaints and satisfy Health violation complaints.
- (v) Made bed and body repairs to City trucks.
- (w) Clean City owned sidewalks and steps
- (x) Haul debris from barn

Respectfully Submitted,

Patrick Shannon