



City of Bradford

Council Meeting Agenda



JULY 14, 2026

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: KRIS GOLL
TIM PECORA
TERRY LOPUS
MARK YOUNG

DEPARTMENT HEADS:

Police Chief:	MIKE WARD
Fire Chief:	BRETT BUTLER
Parks Director:	PAT GOFF
Public Works	PAT SHANNON
OECD:	SARA ANDREWS

1. **CALL TO ORDER:**

2. **PLEDGE OF ALLEGIANCE:**

3. **ROLL CALL:**

4. **MINUTES:** Approval minutes from June 9th

5. **DEPARTMENTAL REPORTS** For the month of June 2026

- Mayor Riel Police/OECD
- Councilor Young-Parks-Public Safety
- Councilor Lopus-DPW/Refuse
- Councilor Pecora-Accounts and Finance
- Councilor Goll-Health Dept/Fire/Ambulance/DPMI

6. **CORRESPONDENCE:**

7. **PETITION AND HEAR VISITORS:**

8. **OLD BUSINESS:**

9. **NEW BUSINESS:**

RESCIND RESOLUTION NO. 38385 DATED JUNE 23, 2023: A/F

By_____

CITY COUNCIL CHAMBERS

No. 38388

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City of Bradford hereby rescind Resolution No. 38385 dated June 23, 2026, authorizing the renewal of Property and Casualty Insurance with Penn Prime.

AUTHORIZE A TRANSFER OF FUNDS FROM THE K9 CAPITAL RESERVE ACCOUNT TO THE GENERAL FUND ACCOUNT: A/F

By_____

CITY COUNCIL CHAMBERS

No. 38389

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers authorize a transfer of funds from the K9 Capital Reserve (18) Account (410.741) to the General Fund (01) Account (410.238) for equipment in the amount of \$109.99.

AUTHORIZE THE CITY OF BRADFORD TO PROCURE INSURANCE POLICIES WITH PENN PRIME AND PGU: A/F

By_____

CITY COUNCIL CHAMBERS

No. 38390

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the proper officers to procure Property, Casualty and Liability Insurance policies with Penn Prime and PGU from July 1, 2026-July 1, 2027 in the amount of \$158,210.00 from the General Fund (01) Account (486.352).

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH IDYLLWILD HOLDINGS, LLC: OECD

By_____

CITY COUNCIL CHAMBERS

No. 38391

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease Agreement with Idyllwild Holdings, LLC for manufacturing space at the Holley Avenue Multi-Tenant Center.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH LABELPACK AUTOMATION, INC. AT THE HABGOOD CENTER: OECD

By_____

CITY COUNCIL CHAMBERS

No. 38392

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City Council of the City of Bradford are hereby authorized to enter into a lease agreement with LabelPack Automation, Inc. for space at the Robert P. Habgood Jr. Business Development Center.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH NORTHERN TIER COMMUNITY ACTION CORPORATION HEAD START PROGRAM AT THE ROBERT P. HABGOOD JR. BUSINESS DEVELOPMENT CENTER: OECD

By_____

CITY COUNCIL CHAMBERS

No. 38393

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease agreement with Northern Tier Community Action Corporation Head Start Program in Building “J” at the Robert P. Habgood Jr. Business Development Center.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE A LEASE AGREEMENT WITH MARK J. HOLLENBECK: OECD

By_____

CITY COUNCIL CHAMBERS

No. 38394

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers are hereby authorized to execute a Lease Agreement with Mark Hollenbeck at Old City Hall Suite 201.

AUTHORIZES THE PROPER OFFICERS OF THE CITY OF BRADFORD TO ENTER INTO A LEASE AGREEMENT WITH MICROTECH KNIVES, INC. FOR SPACE AT THE BRADFORD AREA MULTI-TENANT CENTER ON CHESTNUT STREET EXTENSION: OECD

By_____

CITY COUNCIL CHAMBERS

No. 38395

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers of the City Council of the City of Bradford are hereby authorized to enter into a lease agreement with Microtech Knives, Inc. for space at the Bradford Area Multi-Tenant Center on Chestnut Street Extension.

APPROVE PAYMENT TO SEALMASTER HILLSVILLE: STREETS

By_____

CITY COUNCIL CHAMBERS

No. 38396

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Sealmaster Hillsville in the amount of \$2,775.00 from the General Fund (01) Account (430.245) for street paint and glass beads for the paint machine.

AUTHORIZE THE CITY OF BRADFORD TO WAIVE FEES FOR VETERAN ORGANIZATIONS THAT UTILIZE VETERANS SQUARE: A/F

By_____

CITY COUNCIL CHAMBERS

No. 38397

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, THE [INSERT NAME OF VETERANS ORGANIZATION] annually utilizes Veterans Square in the City to pay tribute to the sacrifices of our veterans – past and current - and

WHEREAS, pursuant to the current master fee schedule of the City of Bradford for the issuance of permits THE [INSERT NAME OF VETERANS ORGANIZATION] to subjected to a permit fee to conduct such activities, and

WHEREAS, Section 114A01 of the Third Class City Code specifically authorizes a city to make annual appropriations to help defray the cost to veteran organizations relating to expenses associated with Memorial Day,

NOW THEREFORE, it is resolved by the City Council of the City of Bradford that the City Administrator is hereby authorized to include in upcoming city budgets an appropriation line item in an amount equal to the then applicable fee for [INSERT NAME OF VETERANS ORGANIZATION]'s application fee for its use of Veterans Square.

IT IS FURTHER RESOLVED that in lieu of said appropriation the City Administrator is authorized to waive said permit fee.

APPROVE THE SALE OF CERTAIN CITY OF BRADFORD TAX PARCELS FROM THE MCKEAN COUNTY TAX CLAIM REPOSITORY: A/F

By_____

CITY COUNCIL CHAMBERS

No. 38398

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford, upon recommendation of Code Enforcement Department and the Property Maintenance Department, the proper officers hereby approve the sale of certain Tax

Parcels, located in the City of Bradford which are currently in the McKean County Tax Claim Repository as listed below:

03-010-545	109 N. Center St	David Senart, Jr.
05-012-226	115 E. Main St	Skyler & Cheriss Montague
05-012-225	117 E. Main St	Skyler & Cheriss Montague
06-005-116	66 S. Kendall Ave	Joshua A. Everly

BE IT FURTHER RESOLVED that the sale of property in the repository is controlled by 72 P.S. §5860.627, and pursuant to 72 P.S. §5860.627 (a.), written consent of the taxing district where the property is located must be provided before the Tax Claim Bureau can accept any offer to purchase property from the repository.

BE IT FURTHER RESOLVED that the sale of property in the repository is pending approval of the Bradford Area School District and McKean County Commissioners.

A RESOLUTION OF THE CITY COUNCIL AND MAYOR OF THE CITY OF BRADFORD COMMENDING DARREN LITZ, AINSLEE LITZ, THE McKEAN COUNTY AMERICA250 COMMITTEE, AND ZIPPO MANUFACTURING COMPANY FOR THEIR OUTSTANDING LEADERSHIP, VOLUNTEERISM, AND COMMITMENT TO THE SUCCESS OF McKEAN COUNTY'S AMERICA250 COMMEMORATION: A/F

By _____

CITY COUNCIL CHAMBERS

No. 38399

Bradford, Pa. _____ July 14, 2026

WHEREAS, the year 2026 marks the 250th anniversary of the signing of the Declaration of Independence, a historic milestone celebrating the founding of the United States of America and the enduring principles of liberty, democracy, and civic responsibility; and

WHEREAS, communities throughout the Commonwealth of Pennsylvania have joined together in commemorating this significant anniversary through educational, cultural, historical, and community events that honor our nation's heritage while inspiring future generations; and

WHEREAS, Darren Litz, Ainslee Litz, and the McKean County America250 Committee devoted countless hours of volunteer leadership, planning, coordination, and community engagement to organize and promote meaningful events that brought residents and visitors together in celebration of our nation's 250th anniversary; and

WHEREAS, their efforts resulted in a series of memorable and successful community events, including the presentation of the 1776 theatrical production, the America250 Parade, and the America250 Celebration held at the Zippo/Case Museum, each of which highlighted the history, patriotism, and civic spirit of McKean County; and

WHEREAS, these events strengthened community pride, encouraged civic participation, showcased local history, and created lasting memories for residents and visitors alike while honoring the values upon which our nation was founded; and

WHEREAS, the Council further recognizes the extraordinary partnership and generosity of Zippo Manufacturing Company, whose commitment to the America250 Celebration included the installation of a magnificent 150-foot flagpole and the display of a 60-foot by 40-foot American flag at the Zippo/Case Museum campus, creating a powerful and enduring symbol of patriotism, unity, and community pride; and

WHEREAS, the iconic display has become a source of inspiration for residents and visitors, reinforcing Zippo's commitment to honoring America's heritage and serving as a visible reminder of the freedoms and sacrifices celebrated during the America250 commemoration; and

WHEREAS, the success of the America250 celebration reflects the spirit of volunteerism, collaboration, and public-private partnership that continues to strengthen our community and serves as an example of what can be accomplished through dedicated civic leadership.

NOW, THEREFORE, BE IT RESOLVED, that the City Council and Mayor of the City of Bradford hereby expresses its sincere appreciation and highest commendation to Darren Litz, Ainslee Litz, and the McKean County America250 Committee for their exceptional dedication, leadership, and countless volunteer hours devoted to planning and executing the 1776 theatrical production, the America250 Parade, and the America250 Celebration at the Zippo/Case Museum.

BE IT FURTHER RESOLVED, that the Council extends its gratitude to Zippo Manufacturing Company for its remarkable investment in the America250 Celebration, with the installation of the 150-foot flagpole and the flying of the impressive 60-foot by 40-foot American flag, which have become lasting symbols of patriotism, civic pride, and community unity.

BE IT FURTHER RESOLVED, that the Council recognizes that the collaborative efforts of these individuals, volunteers, organizations, sponsors, and community partners have significantly enriched the America250 commemoration, fostered a deeper appreciation of our nation's history, and strengthened the sense of pride shared by the citizens of our community.

BE IT FINALLY RESOLVED, that a copy of this Resolution be presented to Darren Litz, Ainslee Litz, the McKean County America250 Committee, and Zippo Manufacturing Company as a lasting expression of the Council's gratitude and appreciation for their outstanding service to the community and their enduring contributions to the celebration of America's 250th Anniversary.

APPROVE PAYMENT TO SHEMBEDA FLOOR COVERING: OECD

By _____

CITY COUNCIL CHAMBERS

No. 38400

Bradford, Pa. _____ July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Shembeda Floor Covering in the amount of \$2,910.00.00 from the Habgood Center account to remove old carpet and install new carpet tiles in the Head Start space in the office building at the Habgood Center.

ACCEPT QUOTE FROM KACY HUSTON FOR THE PAINTING OF A NEW MURAL ON PINE STREET: OECD

By _____

CITY COUNCIL CHAMBERS

No. 38401

Bradford, Pa. _____ July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, Kacy Huston painted the mural on Pine Street approximately fifteen years ago when she was a high school senior; and,

WHEREAS, due to weather conditions and aging, the mural needs to be repainted; and,

WHEREAS, Kacy Huston has provided a quote of \$3,500 to re-paint the mural with an updated look of the Bradford community.

NOW, THEREFORE BE IT RESOLVED, that the proper officers hereby accept a quote from Kacy Huston in the amount of \$3,500.00 to paint a new landscape mural on Pine Street, with payment to be made from OECD operations.

APPROVE PAYMENT TO ALLIED SYSTEMS, INC.: OECD

By _____

CITY COUNCIL CHAMBERS

No. 38402

Bradford, Pa. _____ July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Allied Systems, Inc. in the amount of \$5,520.00 from the OECD's Chestnut Street MTC account for the replacement of the air conditioner in the offices at Cell A (Microtech).

BE IT RESOLVED, that the quote from Allied Systems, Inc. was the lowest of two quotes received for the air conditioner.

AUTHORIZE THE FILING OF A MULTIMODAL TRANSPORTATION FUND APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT: OECD

By _____

CITY COUNCIL CHAMBERS

No. 38403

Bradford, Pa. _____ July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the Pennsylvania Department of Community and Economic Development (DCED) administers the Multimodal Transportation Fund (MTF) Program to encourage economic development and ensure that a safe and reliable system of transportation is available to all users; and

WHEREAS, the City of Bradford proposes to undertake improvements to key transportation corridors, including St. Francis Drive, Lorana Avenue, Brook Street, Willard Avenue, Main Street, and Kennedy Street, through milling, asphalt resurfacing, pavement marking enhancements, and related improvements; and

WHEREAS, these corridors provide critical multimodal connections between residential neighborhoods and major community destinations including schools, healthcare facilities, senior housing, parks, municipal buildings, public utilities, employment centers, and commercial districts; and

WHEREAS, the proposed improvements will enhance safety and accessibility for pedestrians and bicyclists, improve roadway conditions for public transit and school transportation, support emergency response operations, facilitate the efficient movement of goods and services, and strengthen connectivity throughout the community; and

WHEREAS, the City Council desires to submit an application to DCED for funding assistance through the Multimodal Transportation Fund Program.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Bradford hereby authorized the submission of a Multimodal Transportation Fund Application to the Pennsylvania Department of Community and Economic Development in the amount of \$555,000.

BE IT FURTHER RESOLVED, that the proper officers of the City of Bradford are hereby authorized to execute all documents necessary for the submission of the grant application and upon approval, are authorized to execute a grant agreement and all other documents necessary to receive the grant.

CERTIFICATE OF APPROPRIATNESS TO JOE FROMBACH OWNER OF 21 PINE STREET: A/F

By_____

CITY COUNCIL CHAMBERS

No. 38404

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that a Certificate of Appropriateness is hereby issued to Mr. Frombach owner of 21 Pine Street.

BE IT FURTHER RESOLVED OECD, located at 21 Pine Street, will be removing the previous mural and painting a new mural.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of this has been recommended by the Historical Architectural Board of Review meeting held on June 29th, 2026.

APPROVE A FIVE-YEAR SERVICE CONTRACT AND APPROVE PAYMENTS TO STRYKER MEDICAL: AMBULANCE

By_____

CITY COUNCIL CHAMBERS

No. 38405

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve a five-year service contract and approve (5) payments that will total \$50,138.88. The first payment is \$10,0278.78 to Stryker Medical from General Fund (01) Fund Account (412.310) for preventative maintenance of 5 Lifepak Cardiac Monitors of a five-year contract from July 2026-June 2031.

APPROVE PAYMENT TO F.A.S.T. OF THE ALLEGHENY MOUNTAINS: FIRE

By_____

CITY COUNCIL CHAMBERS

No. 38406

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment in the amount of \$4,194.71 from the General Fund (01) Account (411.375) to F.A.S.T of the Allegheny Mountains for fire apparatus parts.

APPROVE PAYMENT TO NORTH EASTERN EQUIPMENT SALES AND RENTALS: DPW

By_____

CITY COUNCIL CHAMBERS

No. 38407

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford the proper officers hereby approve payment of \$2,380.00 from the General Fund (01) Account (454.250) to North Eastern Equipment Sales and Rentals for a Tele Handler rental to install new scoreboards.

APPROVE PAYMENT TO CLOSE'S LUMBER: OECD

By_____

CITY COUNCIL CHAMBERS

No. 38408

Bradford, Pa. July 14, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment to Close's Lumber in the amount of \$1,019.16 from the Rental Properties account. For the purchase of construction materials for the renovation of 26 Park Street.