



City of Bradford

Council Meeting Agenda



OCTOBER 13, 2026

6:00 P.M.

MAYOR: TOM RIEL

CITY ADMINISTRATOR: ERIC TAYLOR

CITY SOLICITOR: HOLLENBECK LAW OFFICE

COUNCIL: FRED PROPER
TIM PECORA
TERRY LOPUS
KRIS GOLL

DEPARTMENT HEADS:

Police Chief:
Fire Chief:
Parks Director:
Public Works
OECD Director:

MIKE WARD
BRETT BUTLER
PAT GOFF
PAT SHANNON
SARA ANDREWS

1. **CALL TO ORDER:**
2. **PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MINUTES:** Approve minutes from the 9/22/26.
5. **DEPARTMENTAL REPORTS:** For the month of August 2026
 - Mayor Riel - Police/OECD
 - Councilor Goll - Parks/DPMI
 - Councilor Lopus - DPW/Refuse
 - Councilor Pecora - Accounts and Finance
 - Councilor Proper - Fire/Ambulance
6. **CORRESPONDENCE:**
7. **BID OPENING:** FOR A 2008 DMC SIERRA
8. **PETITION AND HEAR VISITORS:**
9. **OLD BUSINESS:**
10. **NEW BUSINESS:**

APPROVE PAYMENT TO AMERICAN REFINING GROUP, INC FOR EMT CLASSES: FIRE

By_____

CITY COUNCIL CHAMBERS

No. 38493

Bradford, Pa. October 13, 2026.

RESOLVED, By the City Council of the City of Bradford that the proper officers are hereby approve payment in the amount of \$6,500.00 from the General Fund Account (412.175) to American Refining Group, Inc. for EMT Classes for the cadet firefighters.

WHEREAS This amount is the direct cost of the class passed on by ARG from the UPMC Center for Emergency Medicine and will be hosted by ARG.

BE IT FURTHER RESOLVED, the reimbursement request of up to \$5,000.00 through the PA DOH, to help cover the majority of the training costs.

APPROVE PAYMENT TO EBELING PLUMBING AND HEATING: PARKS

By_____

CITY COUNCIL CHAMBERS

No. 38494

Bradford, Pa. October 13, 2026.

RESOLVED, By the City Council of the City of Bradford that the proper officers are hereby approve payment in the amount of \$1803.00 from the General Fund (01) Account (454.250) to Ebeling Plumbing and Heating for the repair of the water supply line.

TRANSFER FUNDS FROM THE CAPITAL RESERVE ACCOUNT TO THE GENERAL FUND ACCOUNT TO REIMBURSE FOR POLICE EQUIPMENT: A/P

By_____

CITY COUNCIL CHAMBERS

No. 38495

Bradford, Pa. October 13, 2026.

RESOLVED, By the City Council of the City of Bradford that the proper officers are hereby transfer funds in the amount of \$621.95 from the Capital Reserve (18) Account (410.742) to the General Fund (01) Account to reimburse for the purchase of police equipment.

BE IT FURTHER RESOLVED, this purchase was made by using the ICE Stipend.

APPROVE PAYMENT TO PRT: REFUSE

By_____

CITY COUNCIL CHAMBERS

No. 38496

Bradford, Pa. October 13, 2026.

RESOLVED, By the City Council of the City of Bradford that the proper officers are hereby approve payment in the amount of \$3,682.00 from the General Fund Account (427.250) to PRT for compactor blades for the refuse packer.

APPROVE PAYMENT TO THE FRIENDSHIP TABLE: A/F

By_____

CITY COUNCIL CHAMBERS

No. 38497

Bradford, Pa. October 13, 2026.

RESOLVED, By the City Council of the City of Bradford that the proper officers are hereby in the amount of \$27,490.00 from the Parking Lot (09) Fund (445.370) to The Friendship Table for paving their parking lot.

BE IT FURTHER RESOLVED, this project was authorized by Parking Authority at a meeting held on August 10, 2026.

AUTHORIZE CHIEF WARD ON BEHALF OF THE CITY OF BRADFORD POLICE DEPARTMENT TO APPLY AND EXECUTE ALL RELATED DOCUMENTS FOR THE PCCD VICTIM SERVICES/NIBRS GRANT: POLICE

By_____

CITY COUNCIL CHAMBERS

No. 38498

Bradford, Pa. October 13, 2026.

RESOLVED, By the City Council of the City of Bradford that the proper officers authorize Chief Ward, on behalf of the City of Bradford Police Department to apply and execute all related documents in the amount of \$50,000.00 for the PCCD Victim Services/NIBRS Grant.

WHEREAS, the PCCD Victim Services/NIBRS Grant funding will be used to upgrade the Police Department's records management system to a NIBRS compliant system. This upgrade is necessary to meet Pennsylvania's mandatory NIBRS reporting requirements by January 1, 2028.

BE IT FURTHER RESOLVED this is a non-matching grant and would not require a local funding match, offered through the Commonwealth of Pennsylvania or the U.S. Dept. of Justice.

**AUTHORIZE CHIEF WARD ON BEHALF OF THE CITY OF BRADFORD POLICE DEPARTMENT
TO APPLY AND EXECUTE ALL RELATED DOCUMENTS FOR THE LOCAL SHARE ACCOUNT
(LSA) GRANT: POLICE**

By _____

CITY COUNCIL CHAMBERS

No. 38499

Bradford, Pa. October 13, 2026.

RESOLVED, By the City Council of the City of Bradford that the proper officers authorize Chief Ward, on behalf of the City of Bradford Police Department to apply for and execute all related documents for the LSA Grant in the amount of \$500,000.00.

WHEREAS LSA Grand funding will be used to for funding toward completion of the New Police Station project. This grant will provide continuity towards bidding and construction.

BE IT FURTHER RESOLVED this is a non-matching grant and would not require a local funding match, offered through the Commonwealth of Pennsylvania or the U.S. Dept. of Justice.

**AUTHORIZE CHIEF WARD ON BEHALF OF THE CITY OF BRADFORD POLICE DEPARTMENT
TO APPLY AND EXECUTE ALL RELATED DOCUMENTS FOR THE DOJ ANGEL GRANT: POLICE**

By _____

CITY COUNCIL CHAMBERS

No. 38500

Bradford, Pa. October 13, 2026.

RESOLVED, By the City Council of the City of Bradford that the proper officers authorize Chief Ward, on behalf of the City of Bradford Police Department to apply for and execute all related documents for the DOJ Angel Grant in the amount of \$500,000.00.

WHEREAS the DOJ Angel Grant is federal funding through the U.S. Department of Justice for equipment, technology, and other eligible expenses intended to improve Police Department operations and capabilities.

BE IT FURTHER RESOLVED this is a non-matching grant and would not require a local funding match, offered through the Commonwealth of Pennsylvania or the U.S. Dept. of Justice.

**AUTHORIZE CHIEF WARD ON BEHALF OF THE CITY OF BRADFORD POLICE DEPARTMENT
TO APPLY AND EXECUTE ALL RELATED DOCUMENTS FOR THE DOJ RURAL LAW
ENFORCEMENT GRANT: POLICE**

By _____

CITY COUNCIL CHAMBERS

No. 38501

Bradford, Pa. October 13, 2026.

RESOLVED, By the City Council of the City of Bradford that the proper officers authorize Chief Ward, on behalf of the City of Bradford Police Department to apply for and execute all related documents for the DOJ Rural Law Enforcement Grant.

WHEREAS the DOJ Rural Law Enforcement Grant is federal funding through the U.S. Dept. of Justice for eligible equipment, technology, and other resources intended to improve law enforcement operations and capabilities.

BE IT FURTHER RESOLVED this is a non-matching grant and would not require a local funding match, offered through the Commonwealth of Pennsylvania or the U.S. Dept. of Justice.

ALLOCATE STATE AID TO PENSION TRUST FUNDS: A/F

By _____

CITY COUNCIL CHAMBERS

No. 38502

Bradford, Pa. October 13, 2026.

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby authorize the Certifying Officer of Director of Accounts & Finance, Councilman Tom Riel to deposit with Northwest Savings Bank, trustees for the City of Bradford's Pension Funds, \$270,739.16 to be processed on October 21, 2026.

BE IT FURTHER RESOLVED that the following allocations of the funds have been calculated by determining the needs of each plan.

POLICE PENSION FUND	\$112,483.31
NON-UNIFORMED PENSION FUND	\$ 17,034.58
FIRE PENSION FUND	\$141,221.27

A RESOLUTION AUTHORIZING THE CITY OF BRADFORD TO ENTER INTO A MEMORANDUM OF UNDERSTANDING AND APPROVE PAYMENTS WITH FOSTER TOWNSHIP POLICE DEPARTMENT AND BRADFORD TOWNSHIP POLICE DEPARTMENT FOR COOPERATIVE ENFORCEMENT OPERATIONS RELATED TO A PENNSYLVANIA GAMING CONTROL BOARD GRANT: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 38503

Bradford, Pa. October 13, 2026.

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford Police Department has received grant funding from the Pennsylvania Gaming Control Board (PGCB) for enforcement operations in the amount of \$124,000.00; and

WHEREAS, the City of Bradford Police Department will serve as the lead agency for the PGCB grant-funded project, with the Foster Township Police Department and Bradford Township Police Department serving as partner agencies; and

WHEREAS, the participating law enforcement agencies desire to establish a cooperative agreement for enforcement operations and activities associated with the PGCB grant; and

WHEREAS, a Memorandum of Understanding has been prepared to establish the terms of cooperation and respective roles of the City of Bradford Police Department, Foster Township Police Department, and Bradford Township Police Department.

BE IT FURTHER RESOLVED, that payments and expenditures related to the PGCB grant and authorized enforcement operations are hereby approved, provided that such payments are consistent with the approved grant budget, applicable grant requirements, and all applicable City purchasing and financial procedures.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bradford, McKean County, Pennsylvania, that the City of Bradford is hereby authorized to enter into the Memorandum of Understanding with the Foster Township Police Department and Bradford Township Police Department for cooperative enforcement operations related to the Pennsylvania Gaming Control Board grant.

APPROVE PAYMENT TO SEALMASTER HILLSVILLE: STREETS

By _____

CITY COUNCIL CHAMBERS

No. 38504

Bradford, Pa. October 13, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$3,425.00 from General Fund Account (430.245) to SealMaster Hillsville for hot crack sealer and road paint.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADFORD, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCKGRANT (CDBG) PROGRAM, AS AUTHORIZED UNDER THE HOUSING AND COMMUNITY DEVELOPMENT ACT [42 USC 5301 AND 24 CFR PART 570], AND FURTHER CERTIFYING COMPLIANCE WITH THE REQUIREMENTS OF SAID PROGRAM: OECD

By _____

CITY COUNCIL CHAMBERS

No. 38505

Bradford, Pa. October 13, 2026

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, it is necessary and in the public interest that the City of Bradford, Pennsylvania, receive funds from the Commonwealth through the department of Community and Economic Development in accordance with the Community Development Block Grant Program; and,

WHEREAS, the City of Bradford has the legal authority and responsibility under Act 179 to apply for Community Development Block Grant funds; and

WHEREAS, the City of Bradford has undertaken a considerable citizen participation process including written invitations to municipalities, informational meetings, hearings and legal notices all of which culminated in the prioritization of projects and development of a Community Development Plan; and

WHEREAS, the City of Bradford is familiar with the requirements of the program as provided for in the Housing and Community Development Act (HCDA) and the Community Development Block Grant regulations; and

WHEREAS, the City of Bradford wishes to apply for said funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bradford that its Office of Economic and Community Development is authorized to prepare the necessary forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED, if CDBG funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, the City of Bradford agrees to repay the proportion deemed ineligible from non-federal sources.

BE IT FURTHER RESOLVED that the Community Development Plan was developed in coordination with low and moderate individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

BE IT FURTHER RESOLVED that the Mayor of the City of Bradford is empowered to place his/her signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of the City of Bradford.

ADOPT FAIR HOUSING POLICY IN ACCORDANCE WITH TITLE VIII OF THE CIVIL RIGHTS ACT OF 1968, THE PENNSYLVANIA HUMAN RELATIONS ACT AND OTHER APPLICABLE FAIR HOUSING LAWS: OECD

By _____

CITY COUNCIL CHAMBERS

No. 38506

Bradford, Pa. October 13, 2026

RESOLVED, By the City Council of the City of Bradford, that

LET IT BE KNOWN TO ALL PERSONS of the City of Bradford that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status (families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act) and the Pennsylvania Human Relations Act adds the additional protected classes of age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. It is the policy of the City of Bradford to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. Additionally, it is illegal to retaliate against a person who has filed a fair housing complaint or assisted in a fair housing investigation. Therefore, the City of Bradford does hereby pass the following resolution.

BE IT RESOLVED, that within available resources the City of Bradford will assist all persons who feel they have been discriminated against because of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals to seek equity under federal and state laws by filing a complaint with the local Fair Housing Officer, Pennsylvania Human Relations Commission and the U.S. Department of Housing and Urban Development, whichever is chosen by the person filing the complaint.

BE IT FURTHER RESOLVED that the City of Bradford shall make publicly known this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Act, the Pennsylvania Human Relations Act, and any local laws or ordinances.

FURTHER ACTION will at a minimum include, but not to be limited to:

- (1) Publicizing the name and contact information of the local Fair Housing Officer, which will include the process to file a complaint if a person feels they have been discriminated against in housing in any manner and other applicable fair housing information through local media and community contracts; and
- (2) Conduct at least one fair housing activity annually to better inform the public of their rights under the Fair Housing Law and Pennsylvania Human Relations Act; and
- (3) Use the fair housing logo on all materials dealing with housing programs such as but not limited to:
 - a. Public advertisements for vacancy or discussing the program
 - b. Applications for assistance
 - c. Contracts
 - d. Municipal letters dealing with the federal programs

If you are a person with a disability or have Limited English Proficiency and require reasonable accommodation or document translation, please contact the business offices of the City of Bradford Office of Economic and Community Development, 20 Russell Boulevard, Bradford, PA, (814) 368-7170, 1-800-654-5964, elucco@bradfordpa.org and bradfordpa.org.

ACCEPT QUOTE FROM SWANSON'S FABRICATION FOR THE REMOVAL OF OLD EQUIPMENT FROM THE OFFICE BUILDING ROOF AT THE HABGOOD BUSINESS DEVELOPMENT CENTER: OECD

By _____

CITY COUNCIL CHAMBERS

No. 38507

Bradford, Pa. October 13, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby accept a quote from Swanson's Fabrication in the amount of \$1,250.00 from the Habgood Center Operations account for the removal of old equipment from the office building roof at the Habgood Business Development Center.

AUTHORIZE THE PROPER OFFICERS OF THE CITY OF BRADFORD TO EXECUTE AN ENTERPRISE ZONE REVOLVING LOAN FUND AGREEMENT IN THE AMOUNT OF \$100,000.00 WITH IDYLLWILD HOLDINGS, LLC: OECD

By _____

CITY COUNCIL CHAMBERS

No. 38508

Bradford, Pa. October 13, 2026

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, Idyllwild Holdings, LLC has completed an Enterprise Zone Revolving Loan Fund application to be used for the purchase of 57 Holley Avenue, Bradford, and

WHEREAS, Idyllwild Holdings, LLC has satisfactorily met the requirements of the City's Enterprise Zone Revolving Loan Fund program;

NOW, THEREFORE, BE IT RESOLVED that the proper officers of the City of Bradford are authorized to enter into a loan agreement with Idyllwild Holdings LLC for the amount of \$100,000.00 at an interest rate of 3% for a period of fifteen (15) years.

BE IT FURTHER RESOLVED that the loan is contingent upon Idyllwild Holdings, LLC obtaining approval of loans from other participating lenders.

A RESOLUTION AUTHORIZING THE CITY OF BRADFORD POLICE DEPARTMENT TO APPLY FOR A FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION GRANT IN THE AMOUNT OF \$10,000.00 FOR THE PURCHASE OF BALLISTIC VESTS: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 38509

Bradford, Pa. October 13, 2026

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford Police Department desires to apply for grant funding in the amount of Ten Thousand Dollars (\$10,000.00) from the Firehouse Subs Public Safety Foundation for the purchase of ballistic vests for City of Bradford Police Department officers; and

WHEREAS, the grant funds, if awarded, will be used for the purchase of ballistic protective equipment for the benefit and safety of City police officers.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bradford, McKean County, Pennsylvania, that the City of Bradford Police Department is hereby authorized to submit an application to the Firehouse Subs Public Safety Foundation requesting grant funding in the amount of \$10,000.00 for the purchase of ballistic vests.

BE IT FURTHER RESOLVED that authorized City officials are hereby authorized to execute and submit any applications, certifications, agreements, and other documents necessary to complete the grant application process and, and approve payments if awarded, to accept and administer the grant funds in accordance with the requirements of the Firehouse Subs Public Safety Foundation.

A RESOLUTION AUTHORIZING THE CITY OF BRADFORD POLICE DEPARTMENT TO APPLY FOR A \$5,000.00 GRANT FOR POLICE TRAINING AND EQUIPMENT: POLICE

By _____

CITY COUNCIL CHAMBERS

No. 38510

Bradford, Pa. October 13, 2026

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford recognizes the importance of providing its police officers with appropriate training and equipment to enhance officer safety, preparedness, and effectiveness in serving the community; and

WHEREAS, grant funding is available to assist law enforcement agencies with the costs associated with police training and the purchase of necessary police equipment; and

WHEREAS, the City of Bradford Police Department desires to apply for grant funding in the amount of Five Thousand Dollars (\$5,000.00) through the NRA Foundation to support police training and the purchase of police equipment; and

WHEREAS, the grant funds, if awarded, will be used for eligible training and equipment needs of the City of Bradford Police Department.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bradford, McKean County, Pennsylvania, that the City of Bradford Police Department is hereby authorized to submit an application to the NRA Foundation requesting grant funding in the amount of \$5,000.00 for police training and equipment.

BE IT FURTHER RESOLVED that authorized City officials are hereby authorized to execute and submit all applications, certifications, agreements, and other documents necessary to apply for and, if awarded, accept and administer the grant funds in accordance with the grant requirements.

APPROVE PAYMENT TO BTU SUPPLY: PARKS

By_____

CITY COUNCIL CHAMBERS

No. 38511

Bradford, Pa. October 13, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment in the amount of \$1,780.00 from the General Fund (01) Account (454.250) to BTU Supply for repairs to the heater at the ice rink.

APPROVE PAYMENT TO CLAUDE GROVE D/B/A WESTWIND BRADFORD: OECD

By_____

CITY COUNCIL CHAMBERS

No. 38512

Bradford, Pa. October 13, 2026

RESOLVED, By the City Council of the City of Bradford, that the proper officers hereby approve payment of \$1,300.00 from the Main Street Properties account to Claude Grove d/b/a Westwind Bradford for pest control services at 30 Boylston Street.

**APPROVE GRANT TO BETHANY FRAIR FOR THE REHABILITATION OF 26 HOBSON PLACE:
OECD**

By_____

CITY COUNCIL CHAMBERS

No. 38513

Bradford, Pa. October 13, 2026

RESOLVED, By the City Council of the City of Bradford, that

WHEREAS, the City of Bradford has made housing rehabilitation funds available to City residents through its 2023 HOME Programs; and,

WHEREAS, the housing rehabilitation project at 26 Hobson Place was originally awarded to a previous contractor on December 9, 2025, and said contractor has since withdrawn from the project; and,

WHEREAS, the OECD housing rehabilitation staff recommends that HOME funding in the amount not to exceed \$54,200.00, in the form of a housing rehabilitation grant, be awarded to assist Bethany Frair with the rehabilitation of 26 Hobson Place; and,

WHEREAS, upon City Council approval, Bethany Frair will enter into a contract with Dream Builders Plus, Inc. in the amount not to exceed \$54,200.00 for the rehabilitative work.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Bradford hereby authorizes the proper officers of the City of Bradford to enter into a Rehabilitation Grant Agreement with Bethany Frair and further authorizes the OECD to make payments not to exceed \$54,200.00 to Dream Builders Plus, Inc. upon inspection and approval of the rehabilitation work by the OECD housing rehabilitation staff and the homeowner.